



DLD Monthly Report

February 2021

Summary

Personnel:

Authorized: **3,486.80**
 On Hand: **2,793.30**
 Vacancies: **693.50**
 Vacancy Rate: **20%**

Current Operations:

(0-60 days) (2/1/21-3/31/21)

Operations

- Extended hours began 01/04/21 at select offices, hours will be M-Th 7 am to 7 pm, F 7 am - 5:30 pm
- Toyota efficiency study to occur in Region 1, focus changed to Carrollton only, complete 04/2021
- Offices open statewide for all service types by appointment; normal operations begin 04/14/21
- Slaton County Office waiting for AT&T circuit install

Remodels

- SA Gen. McMullen refurbish, parking lot resurfacing projected 01/2021, HVAC replacement projected 01/2021, rain gutter replacement complete
- SA Pat Booker refurbish beginning 12/07/20, office to remain open, completion projected 1/31/21
- Harlingen DLO customer parking lot complete. Employee parking lot continues.
- McAllen parking lot final walk through took place. Additional work needed.

Issuance

- The FMCSA Annual Program Review was completed in February and posted before the February 28th deadline.
- The Class C TPST audit of all providers was completed in December and identified 180 out of 339 providers had missing paperwork. As of March 1st, there are 54 who still have to provide paperwork.
- The Class C TPST MOU were sent to OGC in late February. The new refresher course for DPS employees who worked as an examiner within the past 12 months is pending revisions for final approval, and will be ready once OGC approves the MOU revisions. Expect to have new MOU & refresher course ready by early 2021.
- The CDL TPST audit of all providers began February 1st, and as of the end of February, there were no missing items identified for contracts audited.

Records and Enforcement

- Piloting the complete conversion process March 4-5.

Administration

- DL Guide Revision
 - Section editors start publishing service area pages
- Business Impact Analysis - Part 2
 - Senior Manager process review
- Virtual Facilitator Course
 - A-Chief Review
- TLETS Certification: Classes for Reg Ops
 - Training Dates: 02/09, 02/16, 02/18, 02/23, 02/25, 03/02, 03/04, 03/09, 03/11, 03/16, 03/18, 03/22, 03/25,

Future Operations:

(61-180 days) (4/1/21-9/30/21)

Operations

New Construction

- Livingston CDL lane-2B, TBD, TFC to buildout
- San Angelo CDL lane-4, TBD, TXDOT to buildout
- Facilities working with Hunt County - Greenville Office remodel and lease in contract phase
- Denton continued weather delays pushed completion to 04/15/21
- Garland parking lot resurfacing (TFC Project - no timeline available)
- Eagle Pass floor plans, schematics being reviewed
- San Antonio Southeast CDL awning build has project manager, waiting to start, put on hold due to Cap.

Remodels

- Austin NW-6B, TBD, to TFC to buildout
- Crane-4, DLO remodel TBD
- Facilities working on a proposal for Abilene

Issuance

- DL Contract Manager and Purchaser will begin working with contract monitors to get all FY22 renewals and FY21 change orders are submitted to meet the March Procurement deadline.

Records and Enforcement

- Conversion of documents began in mid-October & will take about 6 months. Classifying (or indexing) began in January.

Administration

- DL Guide Revision
 - OGR Review
- Business Impact Analysis - Part 2 (02/12/21)
 - Senior Manager process review
- TLETS Certification: Classes for Reg. Ops
 - 03/02, 03/04,
 - 4.18.0.3 (04/11/21)
 - Voter Registration/Update Record Bug
- Out of release (04/14/21)