



Sexual Assault Evidence Tracking System

Texas Track-Kit by the Numbers

Track-Kit data from 09/01/2019 – 05/31/2020:

- Total Number of Kits: **7,102**
 - Report Kits: **6,628**
 - Non-Report Kits: **474**
- Survivors who have logged in: **1,605** (22.6%)
- Medical facilities, law enforcement agencies, labs, and prosecutors participating: **1,113**

DPS is continuing their effort to add additional medical facilities and law enforcement agencies to the system. Agency/user access forms for each Track-Kit user group are available on the [SAE Tracking](#) website under **User Access Forms**. If a facility or agency is not populated in Track-Kit, please contact DPS or STACS DNA Customer Support and we will work with these agencies to help them gain compliance with State statute.

Coming Soon: Track-Kit Upgrade

DPS continues to work with STACS DNA to improve Track-Kit for all user groups based on user feedback. Over the next few months, Track-Kit will be upgraded to a new version which will include fixes for known issues and new functionality. Additional details will be provided in upcoming newsletters. Please continue to provide input on system improvement.

Activation of Survivor's Account

Activation of the survivor's Track-Kit account occurs when the medical facility enters the collection details for the kit and hits save. If the collector is unable to enter the collection details into Track-Kit immediately following the collection, please inform the survivor there will be a delay in the activation of their account and provide them with an estimate of when their account may be activated.

Password Resets for Survivors

If a survivor needs their Track-Kit account password reset, the medical facility and/or law enforcement agency has the ability to reset it. The reset survivor password button is located at the bottom of the kit details window.

LEA to LEA Kit Transfers

Law enforcement agencies (LEAs) have the ability to transfer a kit in their possession to a different LEA in Track-Kit. The LEA to LEA kit transfer should be used if the LEA determines the crime occurred in a different jurisdiction. While one LEA can initiate a transfer to another LEA, the transfer process will only be completed once the receiving LEA confirms the receipt of the kit. For instructions on how to transfer a kit or accept/receive a kit transfer, please refer to the FAQ tab in the Help Center.

3rd Quarter SAK Reporting Due July 15th

Law enforcement agencies and labs should report their numbers in Track-Kit by utilizing the Audit feature, Quarterly Reporting option by July 15th. The third fiscal quarter covers March 1st – May 31st. For more information about the reporting requirements, please visit the [SAK Audit and Reporting](#) website or contact the DPS Laboratory by email at SAEreporting@dps.texas.gov.

Disabled Track-Kit Accounts

Due to DPS Cyber Security policy, Track-Kit accounts are automatically disabled after 90 days if there is no activity. Please login once every 90 days to keep Track-Kit accounts active.

STACS DNA Customer Support

Live technical support is available to all users Monday - Friday 8 am - 5 pm CST.

- Toll Free: 855-239-0677
- Email: support@stacsdna.com
- Chat feature within Track-Kit

DPS Contact Information

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