Welcome!

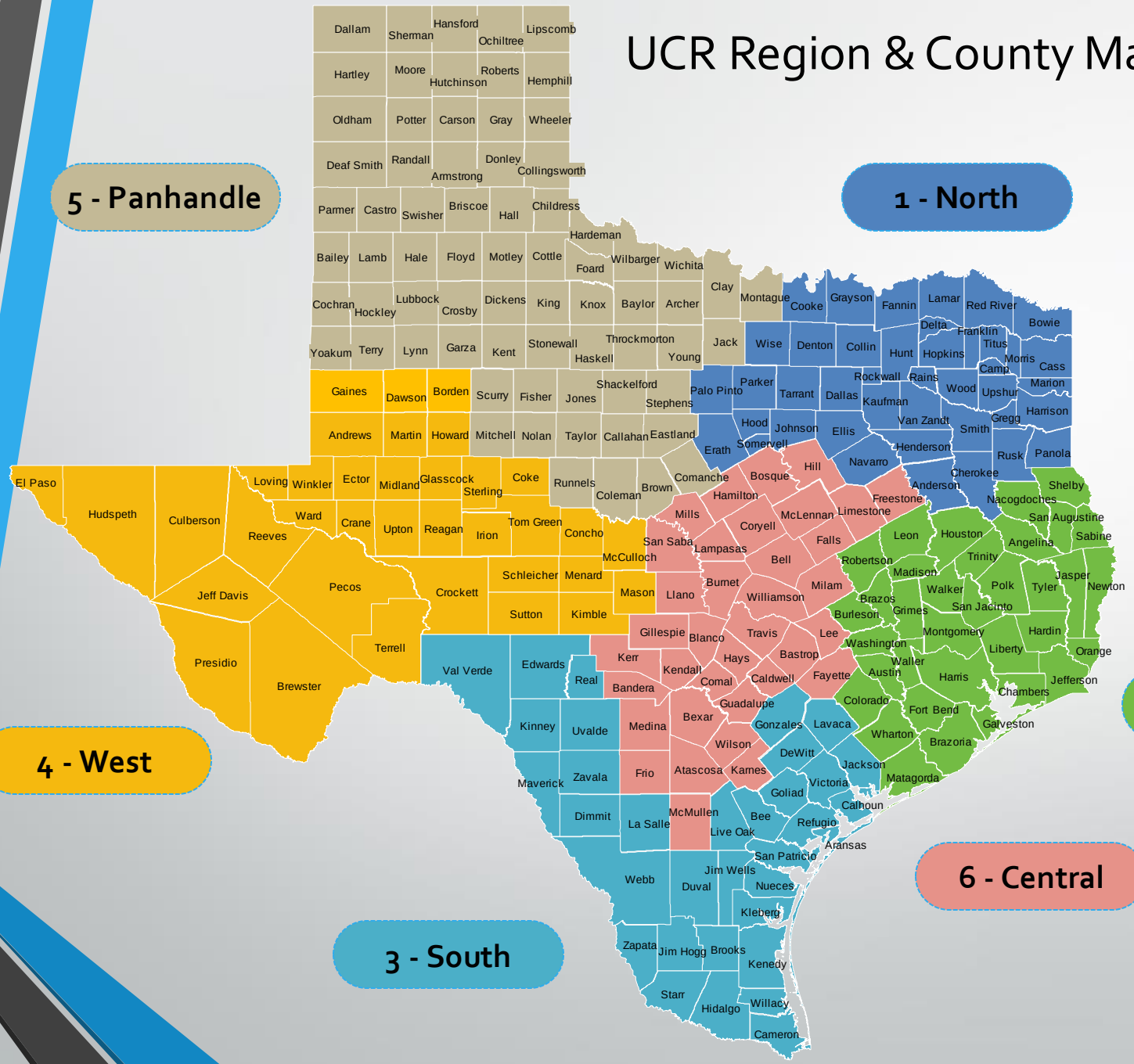
Thank you for being here today.

Class will begin promptly at the scheduled time.

Please type your name and full agency name into the Chat box

NIBRS Overview and Manual Reporting

UCR Region & County Map



7 – Statewide Agencies*

Regions are based on Texas Highway Patrol's breakdown and are used for DPS UCR resource assignments.

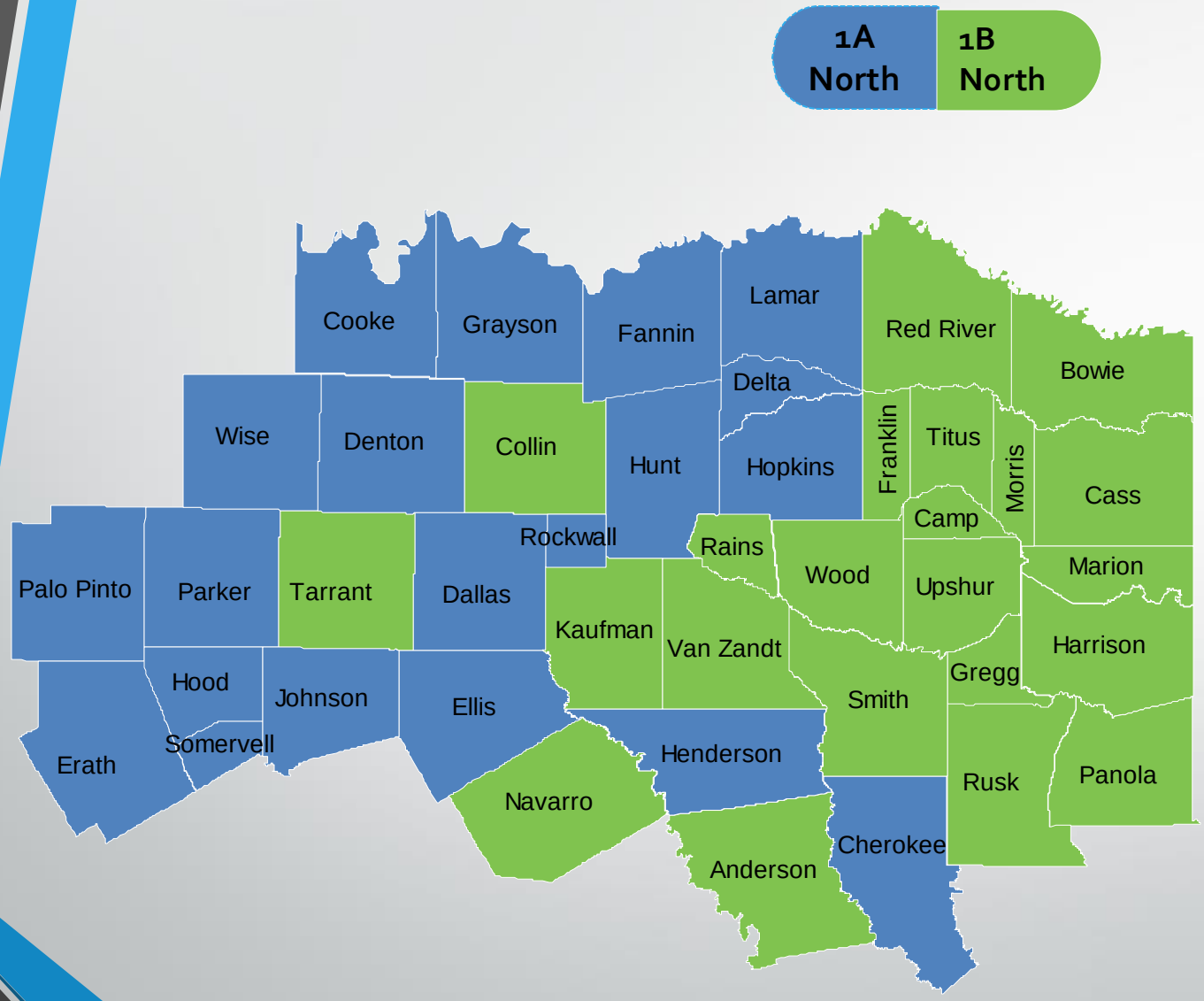
* Statewide agencies are not associated with a specific county.

IBR Staff Roles & Responsibilities

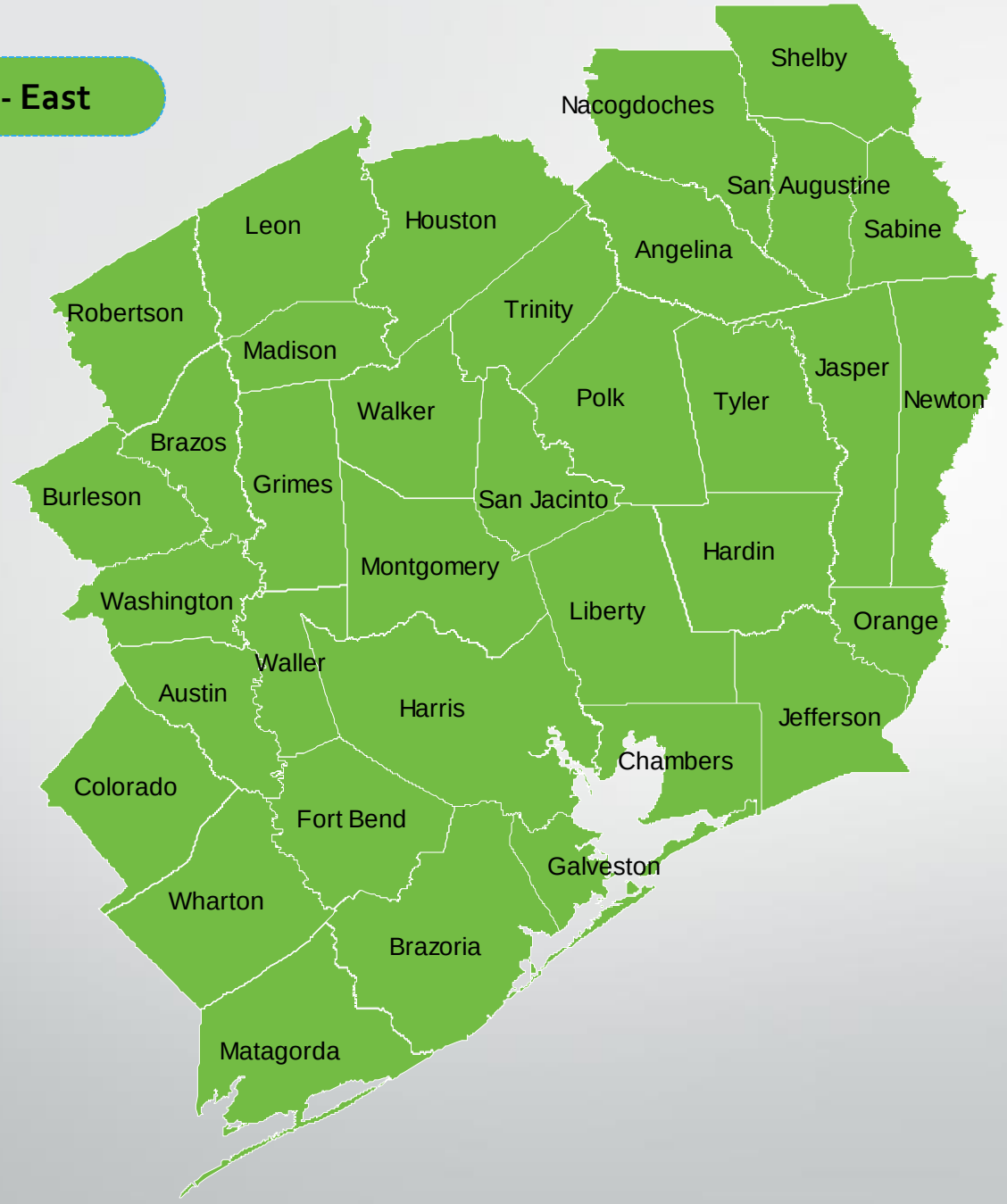
- **Customer Service Reps -** guide agencies through NIBRS certification (testing) process, assist with agency accounts and system issues, assist with agency profile issues, answer questions, and contact agencies on delinquent reports.

- **Quality Control Analysts -** perform quality control checks on NIBRS data, communicate with FBI about data, contact agencies when there are quality control concerns and questions, generate the Crime in Texas annual report, test the online system.

- **Trainers -** conduct training both virtually and in-person, answer questions, assist with errors and coding offenses, and perform onsite visits along with one-on-one training.



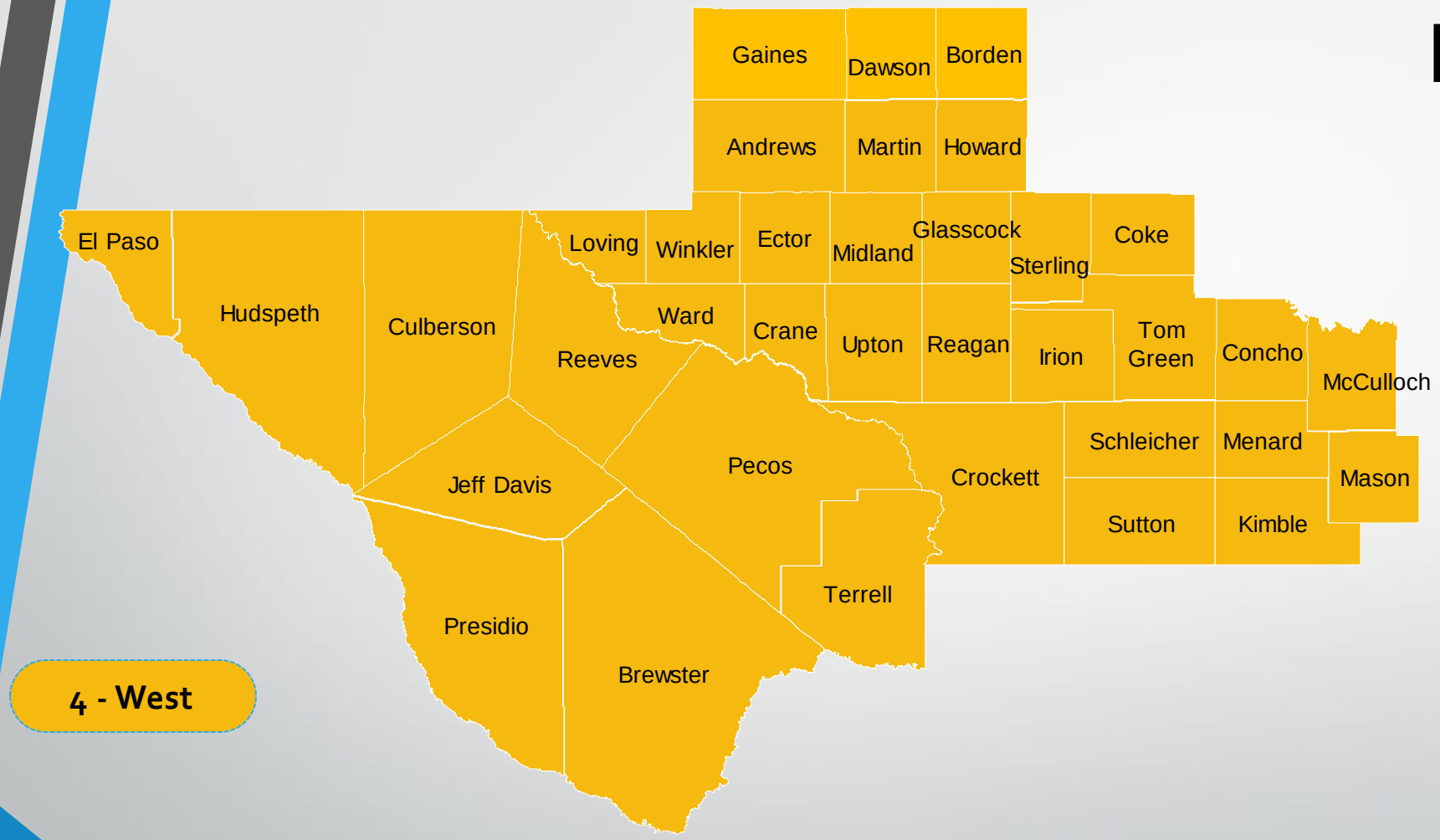
Region 1 North



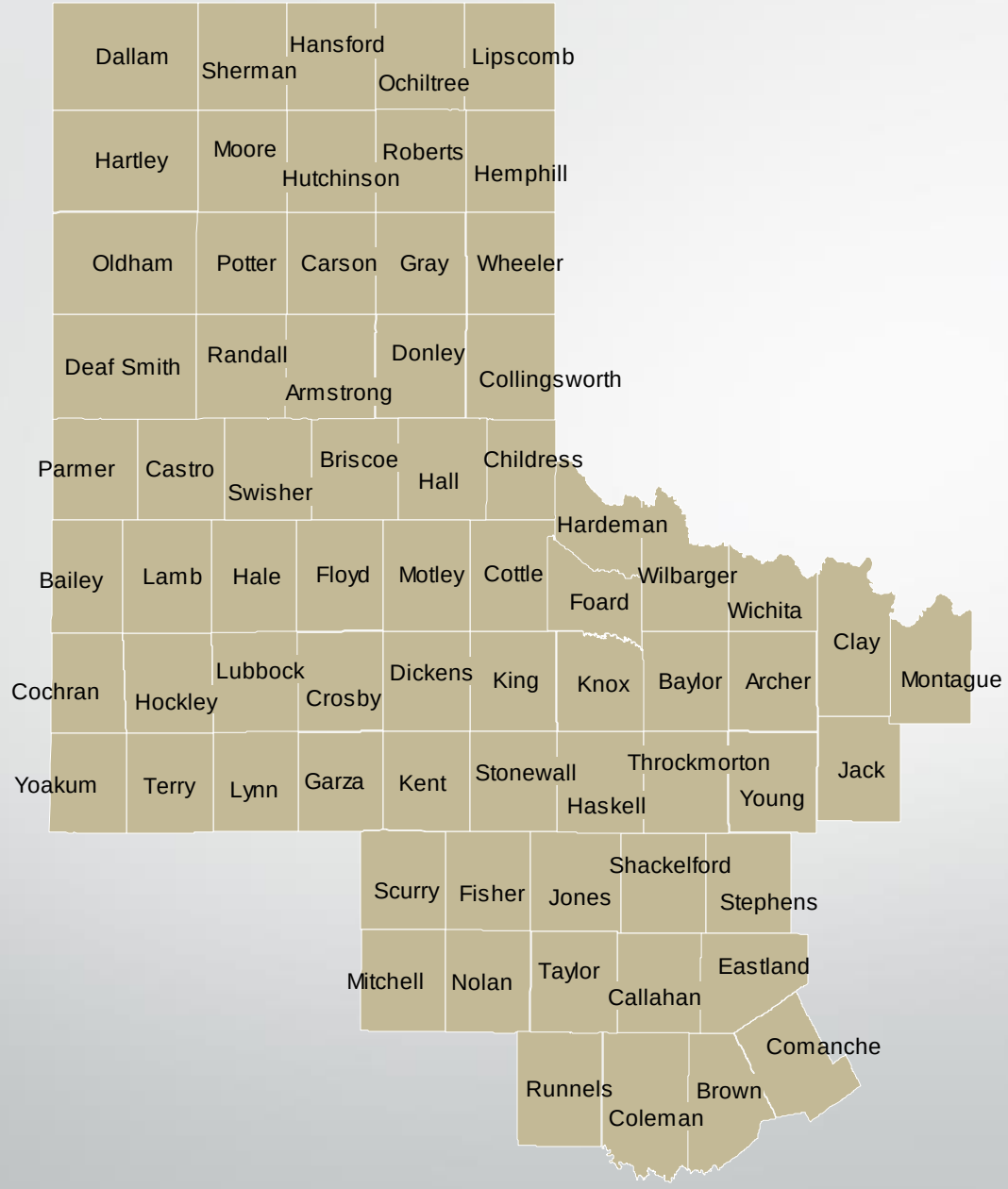
Region 2 East

Region 3 South

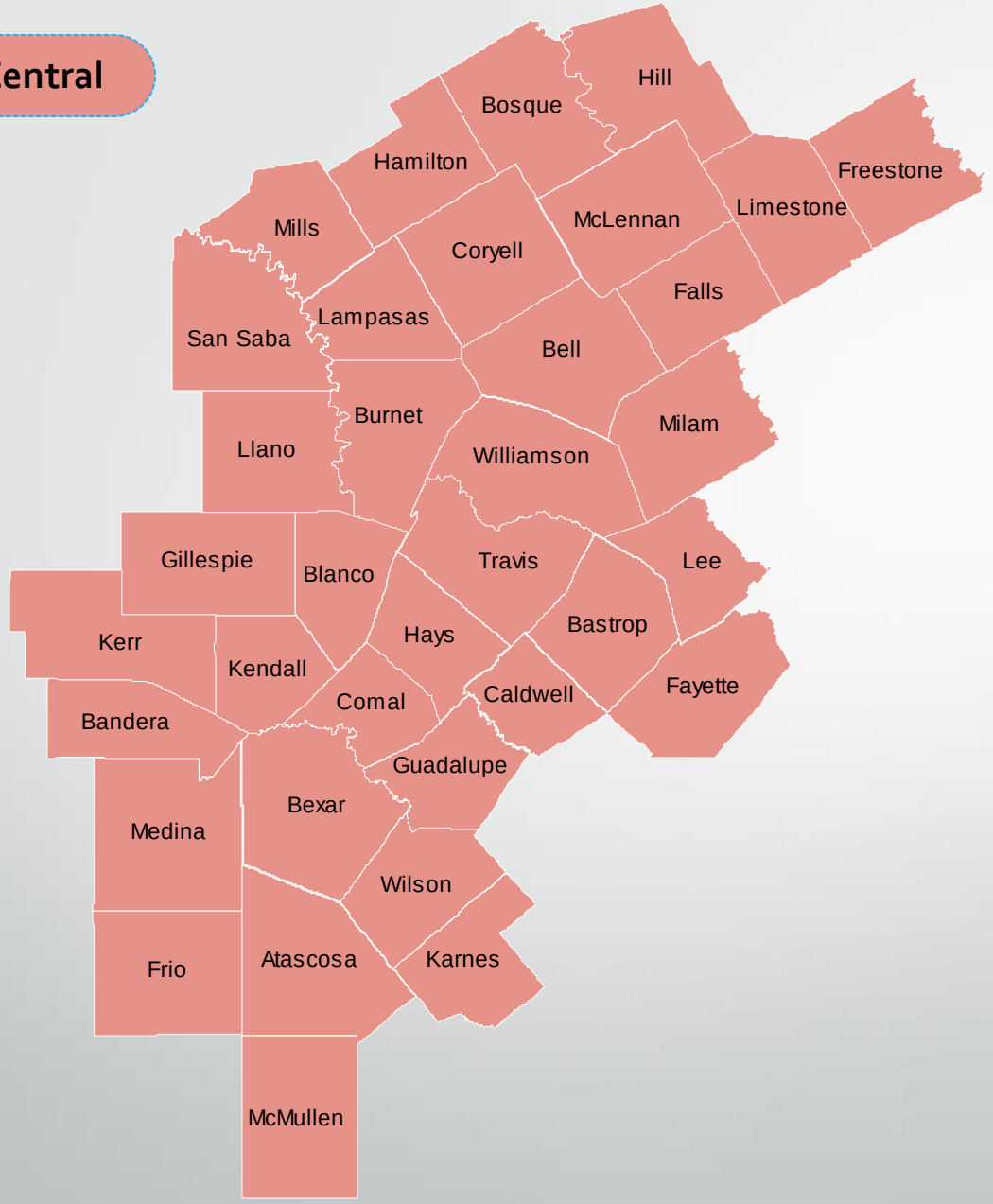
Region 4 West



Region 5 Panhandle



5 - Panhandle



Region 6 Central

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IBR Responsibilities

- ✓ Store NIBRS data and maintains agency profiles
- ✓ Publish the Crime in Texas (CIT) yearly report
- ✓ Maintain the CIT Online website
- ✓ Communicate when the system is down or when updates are available
- ✓ Provide reports, training, and support
- ✓ Answer questions
- ✓ Submit data to the FBI for quality control and publication
- ✓ Ensure quality control of the data
- ✓ Contact agencies when reports are delinquent
- ✓ Test/Retest agencies for certifications

TX House Bill 4879

- In June 2023, the 88th Legislature passed House Bill 4879, ushering in a new era of incident-based reporting.

- HB 4879 modifies Government Code 411.054 to make NIBRS (National Incident-Based Reporting System) submissions to the Uniform Crime Reporting (UCR) program mandatory.

- ALL local law enforcement agencies must:
  1. Adopt a NIBRS-compliant RMS (Records Management System).
  2. Submit monthly NIBRS data to DPS UCR program using their ORI or file a 'zero report' for months with no reportable NIBRS incidents.

TX House Bill 4879

Per NIBRS guidelines, this applies to agencies where officers:

- Wear badges and carry firearms.
- Possess full-arrest powers.
- Are funded by a law enforcement agency.
- Hold TCOLE certification.

The Responsibilities of Reporting Agencies

- ✓ HB 4879, effective Sept 1st, 2023
- ✓ Ensure accuracy of the data being submitted for the agency
- ✓ Make corrections and update incidents in error
- ✓ Submit NIBRS files by the 10th of the following month
- ✓ Maintain communication with IBR staff.

- ✓ **Contact IBR when:**
  - ➢ Agency's UCR point of contact changes
  - ➢ RMS vendor or product changes
  - ➢ Reporting Issues Occur (i.e., high error rates)

Uniform Crime Reporting

IBR (incident-based reporting)Bureau

512-424-2091

NIBRS@dps.texas.gov

Uniform Crime Reporting Program (UCR) Overview

The objective of the Uniform Crime Reporting program is to produce reliable crime statistics for law enforcement administration, operation, and management. This information is also available as a measure of the fluctuations in the type and volume of crime in Texas through the collection of data on the ten serious Index Crime Offenses.

INDEX

- History of UCR
- NIBRS
- Additional UCR Texas-Centric Collections
- State of Texas UCR Important Links

History of UCR

National UCR Program

Overtime, modifications to the original NIBRS collection were necessary to ensure accurate capture of additional information to include:

- 1920's – After recognizing a need for national crime statistics, the IACP formed the Committee on Uniform Crime Records to develop a system of uniform crime statistics.
- 1929 - After studying state criminal codes and making an evaluation of the recordkeeping practices in use, the committee completed a plan for crime reporting that became the foundation of the national UCR Program.
- 1979 - By congressional mandate, arson was added as a Part I offense category for Summary Reporting System (SRS)

Uniform Crime Reporting Program (UCR) Menu

Uniform Crime Reporting Program (UCR)

NIBRS Technical Documentation

Texas Incident-Based Reporting Agencies

Texas Incident-Based Reporting Vendors

Back to Crime Records Home >

https://www.dps.texas.gov/section/crime-records-service/uniform-crime-reporting-program-ucr-overview

NIBRS Technical Documentation

This page was developed for agencies and vendors to understand the current specifications used and accepted by the Department, as well as the most up to date information on user manuals and plans for transition. If you have questions regarding the information provided below, please email NIBRS.

NIBRS Technical Specifications

The Department currently accepts the following NIBRS flat file versions:

Version	Document Name
2023.0	NIBRS Technical Specification Document (PDF)
2019.2.1	NIBRS Technical Specification Document (PDF)

NIBRS User Manual

The Department is currently utilizing the FBI's NIBRS User Manual:

Version	Document Name
2023.0	NIBRS User Manual (PDF)
2021.1	NIBRS User Manual (PDF)

Hate Crime Manual

The Hate Crime User Manual was originally published by the FBI in 2012, and then recently updated in March of 2022. It contains useful information about classifying Hate Crimes. Law Enforcement Agencies can also reference additional information related to reporting Hate Crime incidents under Resources by logging into the UCR portal.

Hate Crime Data Collection Guidelines and Training Manual (PDF)

Cargo Theft Manual

The Cargo Theft User Manual was published by the FBI in 2013 and contains useful information about classifying Cargo Theft. Updates were made in 2018 to the NIBRS 2019.1 guidelines; adding **26F = Identity Theft** and **26G = Hacking-Computer Invasion**. Law Enforcement Agencies can also reference the most current NIBRS User Manual and NIBRS Technical Specifications manual that can be found above on this page under the NIBRS Technical Specification Documents.

Cargo Theft User Manual (PDF)

Segment Level 8 & 9

This Segment Level 8 & 9 User Manual is a guide for vendors and law enforcement agencies who submit Texas-specific mandated-reporting information with their NIBRS data to the Uniform Crime Reporting (UCR) program.

The Department has developed our UCR system to mimic the national UCR program and these specifications are provided for "Texas-Centric" data collection and quality control. The UCR Texas Centric Technical Specifications and Error Codes Manual is intended to be an addendum to the FBI Technical Specifications and is specifically designed for Texas data and Texas law enforcement.

Texas-specific submissions include Sexual Assault, Drug Seizures, and Family Violence. Texas law mandates all law enforcement submit this Texas-specific data to TxDPS. Drug Seizures and Family Violence submissions are included in the Segment Level 8 portion of the NIBRS flat file, while Sexual Assault submissions are included in the Segment Level 9 portion. TxDPS still accepts Sexual Assault reporting via separate flat file, which is covered in the section below.

Version	Document Name	Last Revision
2023	UCR Texas Centric Technical Specifications and Error Codes (PDF)	06/23/2023
2020	UCR Texas Centric Technical Specifications and Error Codes (PDF)	10/25/2022
2023	UCR Texas Centric Segment 8 & 9 Flat File Layout (XLSX)	06/23/2023
2020	UCR Texas Centric Segment 8 & 9 Flat File Layout (XLSX)	02/21/2020

Texas UCR Offense Code Table

The UCR Offense Code Table facilitates the offense codification as it relates from State laws to Summary Reporting (SRS) and National Incident-Based Reporting (NIBRS). The information contained in this workbook is intended for law enforcement agencies and their RMS vendors to incorporate into their software as a guideline for the creation of their code tables. These codes will assist users in selecting the proper codes for offenses being reported to the state UCR program.

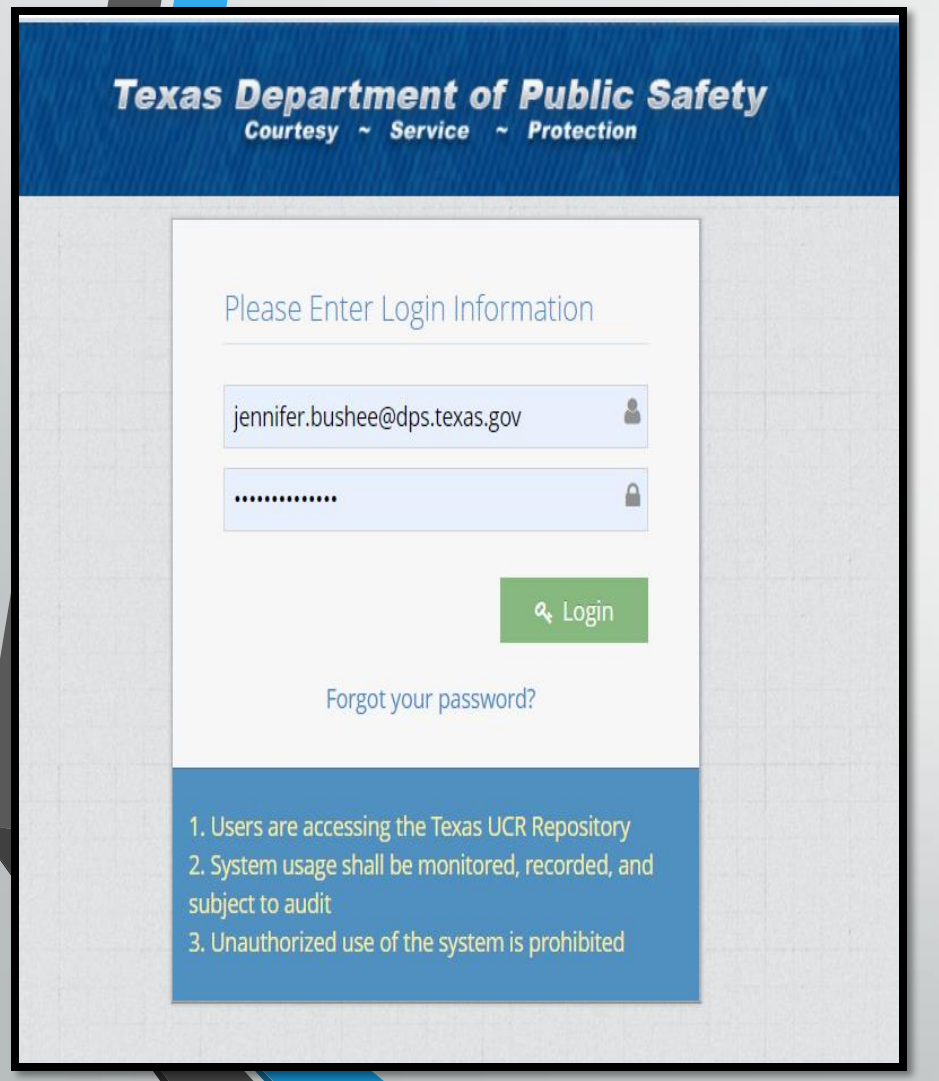
With the release of The Version 19 Offense Codes from CJIS effective 09/01/2023 there were updates to the Texas UCR Offense Code Table.

Updated as of 11/21/2023.

Texas UCR Offense Code Table (XLSX)

Should you have questions or concerns please email **NIBRS** or call us at (512) 424-2091.

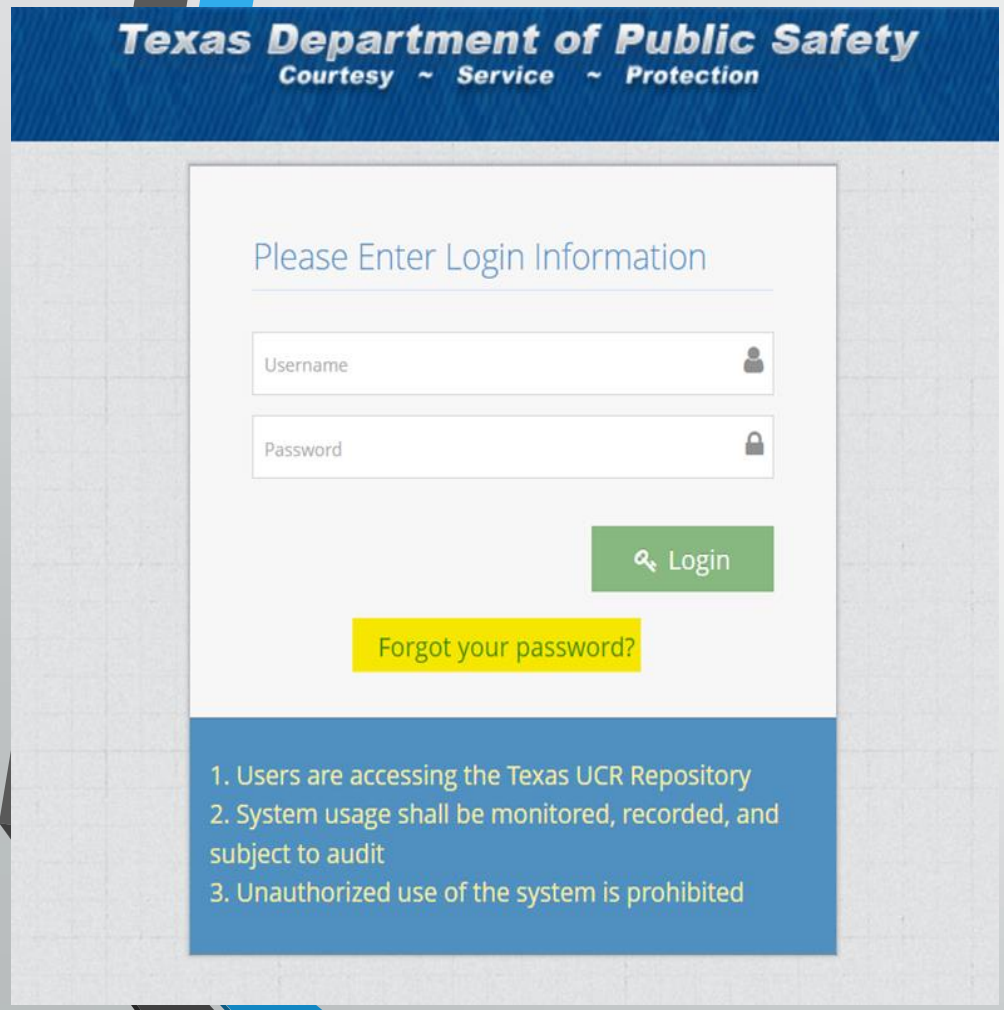
https://texas.nibrs.com



Once your User Identity is established by DPS:

- ✓ Use Google Chrome, or Firefox,
  IE does not work well
- ✓ Enter your official email address
- ✓ Enter your DPS issued temporary password

NIBRS Admin Users



NIBRS User and administrator guidelines:

- ✓ Users are expected to set their 3 challenge questions
- ✓ Each agency is allowed up to 2 agency administrators
- ✓ Agency admins can reset passwords and add users for their agency
- ✓ Anyone can reset their own password after completing 3 challenge questions

Mock Scenarios Manual Entry

DPS NIBRS Website (test)

CRIMES AGAINST PERSONS

SCENARIO #1

Saturday night, August 19, 2023, Jack came home drunk around 3 am, and during an argument with his wife, hit her with his hand, and broke her jaw. Jack was arrested on domestic violence charges, but his wife refused to prosecute.

(Do not create a Property Segment. This will cause an error which will force you to start over)

NIBRS 13A=Agg Assault
Family Violence
Cleared by arrest

Jack is 42 years old, White, Not-Hispanic

Jack's wife is 35 years old, Female, White, Hispanic

Any Questions?

Thank you!!

Compliance and Training Bureau
Training Team

NIBRS and other IBR Trainings

- Crimes Against Persons
- Crimes Against Property
- Crimes Against Society
- Group B Offenses
- Hate Crimes
- Cargo Theft
- Texas Specific Reports
- LEEP/N-DEx/Data Broker
- NIBRS Errors and How to Fix Them
- How to Read a Flat File
- Human Trafficking
- NIBRS Overview
- Texas “T” Errors
- Molly Jane’s Law & ViCAP
- Use of Force

Email IBR.Training@dps.Texas.gov

Uniform Crime Reporting

IBR Bureau

512-424-2091

NIBRS@dps.texas.gov

IBR.training@dps.texas.gov