

How to Gain Access to the ViCAP National Crime Database

(1) Obtain access to LEEP (each user must do this in one of two ways: (a) Through one of the participating Identity Provider (IdP) agencies to LEEP, or (b) Complete the online application (www.cjis.gov) for a LeepID.

(2) Select a single agency point of contact to serve as the link between FBI ViCAP and the users within your agency. This individual will be referred to as the 'LEA Manager (LEAM).'

***Check the list of LEA Managers posted on the (LEEP) ViCAP JusticeConnect Community page to determine if your agency has a designated LEAM. If your agency has a designated LEAM, please contact him/her to request access rather than following the steps below. If your agency does not have a designated LEAM, continue with the steps below.**

(3) Complete a ViCAP LEA Manager Designation/Replacement Form (signed by your agency head/designee). The form is posted on the (LEEP) ViCAP JusticeConnect Community page. Fax it to 703-632-4239 or email it to vicap@fbi.gov.

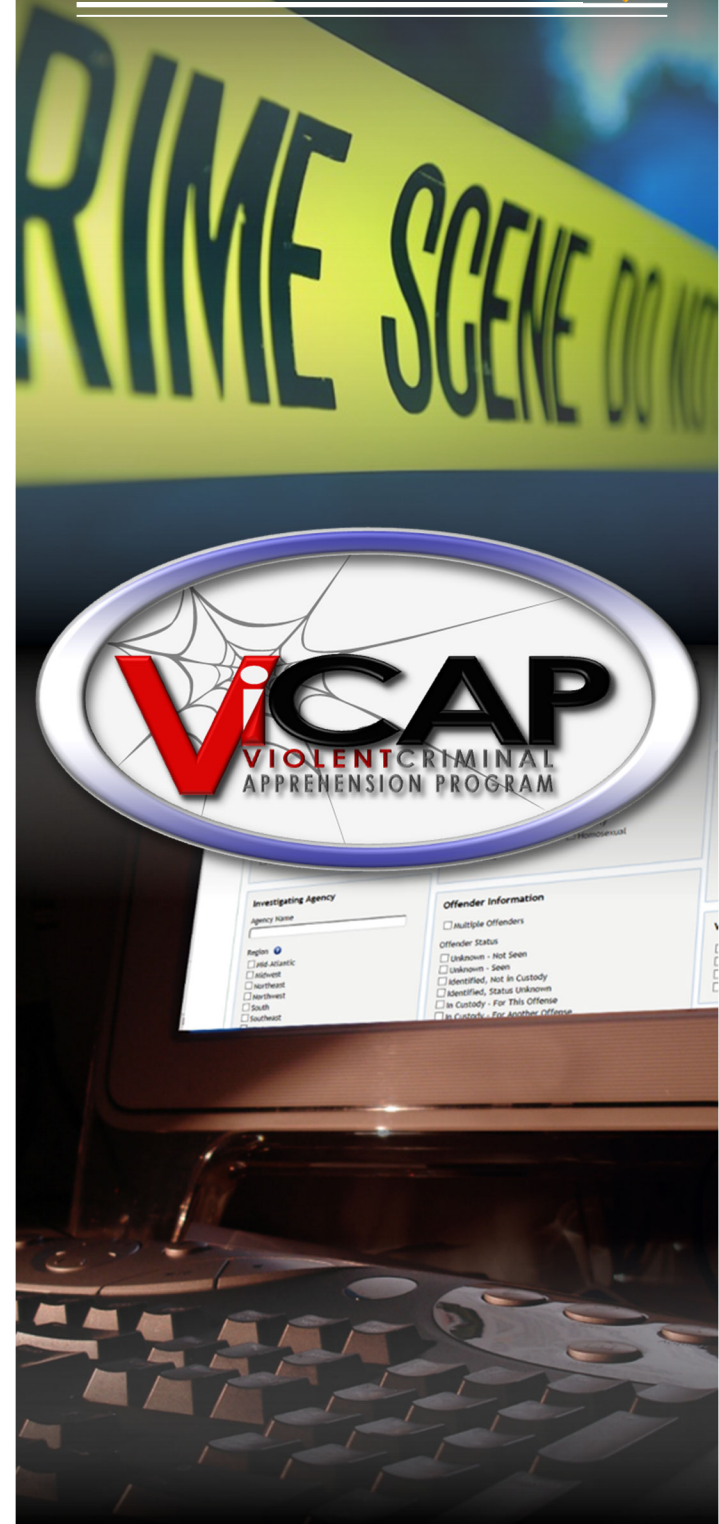
(4) ViCAP will monitor LEEP activations and process your agency's LEA Manager Form. An email will be sent to the LEAM with instructions on how to access the ViCAP National Crime Database and a referral to the (LEEP) ViCAP JusticeConnect Community page for helpful documents including one on how to add additional users.



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About FBI ViCAP

Established by the DOJ in 1985, the FBI Violent Criminal Apprehension Program (ViCAP) serves law enforcement agencies across the nation by providing a free repository for behavioral and investigative information related to the following solved and unsolved violent crimes:

- Homicides (and attempts) that are known or suspected to be part of a series and/or are apparently random or sexually oriented.
- Sexual Assaults that are known or suspected to be part of a series and/or are committed by a stranger.
- Missing Persons where the circumstances indicate a strong possibility of foul play and the victim is still missing.
- Unidentified Human Remains where the manner of death is known or suspected to be homicide.

ViCAP actively encourages agencies to submit "resolved" criteria cases into the ViCAP database. Entering a resolved case into ViCAP is important because the known offender in your case could be the unknown offender in another jurisdiction!

Additionally, the ViCAP Automated Violent Incident Comparison System (AVICS) utilizes advanced algorithms to identify potential linkages between cases by comparing relevant similar attributes and generating a list of possible leads.

ViCAP's Services

ViCAP's services include: crime analysis; the creation of timelines, investigative leads matrices, and maps; information dissemination; the facilitation and coordination of communication between agencies; task force assistance; and the development and maintenance of the ViCAP database. ViCAP's services and database access are provided at no cost to law enforcement agencies.

ViCAP Database

The ViCAP database is a state-of-the-art behavior-based crime analysis tool structured to address the violent crime problems impacting law enforcement agencies today. It enables law enforcement agencies to collect, enter, and analyze their own violent crime information on a local level, and facilitates the identification of similar cases on a regional, state, and national basis.

There are some established hub agencies available to assist local agencies with data entry and analysis on state and regional levels. Additionally, individual case submissions are analyzed by ViCAP Crime Analysts at a national level.

The ViCAP database is available to law enforcement agencies nationwide through the secure internet connectivity of the FBI's Criminal Justice Information Services Division, Law Enforcement Enterprise Portal (LEEP). *Each user must maintain active access to LEEP in order to access the ViCAP database.*

National Advisory Board

The ViCAP National Advisory Board (NAB) is comprised of state and local law enforcement personnel representing agencies throughout the United States that are actively using ViCAP. The purpose of the NAB is to provide consultation and direction to FBI ViCAP management in the areas of system applications, networking, case criteria, and program development. The list of current NAB members is posted on the (LEEP) ViCAP JusticeConnect Community page.

HSK Initiative

The FBI has undertaken an extensive effort to provide support to state and local law enforcement agencies investigating violent crimes that have a nexus to the nation's highways. This unprecedented support effort was named the "Highway Serial Killings (HSK) Initiative."

ViCAP Crime Analysts have developed, and continue to develop, extensive timelines on suspects through the utilization of a variety of reliable sources of information. By comparing information in the victim matrix to suspect timelines, ViCAP Crime Analysts are able to assist in investigations by advising agencies who have contributed case information to the victim matrix about the identity of potential suspects. When a suspect is identified, or a group of cases are determined to be linked to a common offender, additional behavioral analytical services can be provided in furtherance of the investigation.

Law enforcement agencies are requested to forward case information that meets any of the following criteria to ViCAP:

- Homicide victims whose remains were recovered along a highway, or at a location associated with a highway (rest stop, truck stop, gas station, and/or restaurant located along a major highway), to include truck drivers found murdered in their trucks;
- Missing persons whose last known location was along a highway or location associated with a highway;
- Victims of sexual assault in which there is a connection to a highway or a location associated with a highway;
- Truck drivers or other individuals who have been investigated or arrested for the murder, kidnapping, or sexual assault of one or more victims along a highway or at a location associated with a highway.

"The information provided by ViCAP allowed us to locate the subject and victim within an hour of receiving the information...Thank you for [your] help, we might be still running this down without it."

- FBI Special Agent -