



This form supports the data integration process for submission of data into the FBI N-DEX System. This aids both the N-DEX Program Office Data Integration team and the agency in determining the type and source of data being submitted to the FBI N-DEX System, as well as providing the correct point of contact (POC) information.

Date

#### TECHNICAL POC

Name

Email

Phone

#### AGENCY INFO

Agency Name

ORI

State

Are you submitting for multiple agencies?

Yes No

If yes, list agencies (please attach ORIs and Agency 24 HR POCs)

#### AGENCY POC

Name

Email

Phone

#### AGENCY 24 HR POC (Help Desk, Call Center)

Agency email

Agency phone

#### VENDOR POC (if applicable)

Company name

#### CONNECTIVITY/NETWORK POC (if applicable)

Name

Email

Phone

Name

Email

Phone

#### DATA CONNECTION

Select a data connection type.

EFTS (SFTP) Web Services

Provide data format to be translated (e.g. XML, database, flat file or other).

Provide preferred language (e.g. JAVA, .NET/C#, or other).

Provide current operating system & version.

Provide estimated number of records in system.

Provide estimated number of records processed daily.

Select preferred data submission schedule.

Daily Weekly Monthly

List anything within your RMS record that must be excluded. (e.g. Confidential, Open, Locked, Internal, Juvenile)

Select type(s) of information to submit.

Arrest  
Booking  
Holding  
Incarceration  
Incident  
Information  
Missing Person  
Pre-Sentence  
Investigation Pre-Trial  
Investigation Service Call  
Supervised Release  
Warrant Investigation

Will images be submitted?

Yes No

Select item(s) that can be provided. All provided item(s) will be securely stored at the CJIS Division.

XML schema/database schema export  
Comprehensive sample dataset for each record type (Log Dataset/Images)  
Code tables (Code value, Description)  
Data dictionary (Define/describe elements, data types, etc.)  
Data relationship diagram(s) (Entity Relationship Diagram (ERD), Unified Modeling Language (UML))

#### ADDITIONAL INFORMATION

Application will be installed at the agency. This application is designed to automatically update. The technical and agency point of contacts will be notified via email of upcoming updates. The agency designated computer must:

- ° Be able to access the data source (database or flat files)
- ° Be able to access the internet for transmission of files (SFTP, Web Service)
- ° Be able to write to the file system to create files

Note: We suggest minimal specification of 2GB memory and 1GB storage for the agency designated computer.

Agency needs to identify a technical point of contact for application installation on the agency designated computer. The technical point of contact must:

- ° Be able to install and make configuration changes
- ° Be able to test the application
- ° Be able to set-up a scheduled task

#### FOR INTERNAL USE ONLY

CJIS Systems Officer (CSO) Approval: Yes No Flag Sheet Number:

Vendor  
Data Integration Team