

**Anderson County
Data Reporting Improvement Plan**

**HB2730, Article 21 section 60.10 as added to the Code
of Criminal Procedure**

May 31, 2010

Section I

As per statute outlined in HB 2730, Article 21 section 60.10 of the Code of Criminal Procedure, the State of Texas has mandated that in addition to other duties prescribed by law that any county with less than 90 on their disposition completeness percentage is mandated to establish a local data advisory board as described by state law. The data advisory board is required to submit a comprehensive strategy by which the county will permanently maintain the county's disposition completeness percentage at or above 90 percent. Anderson County has revised the role of the existing computer committee to include the duties specified in 60.10, and has renamed the committee as the Anderson County Data Advisory Board.

Mission statement:

The Anderson County Data Advisory Board will implement an on-going continual data improvement process; whereas, it will review, and identify areas where there are needs for improvements, and will either directly, or indirectly with the help of a working group or groups, recommend plans to improve processes to meet or surpass state mandated requirements or recommendations. It will endeavor to implement a strategy of Plan, Do, Check, and Adjust Direction, until the desired results are achieved, and then Check on a periodic basis to ensure that performance metrics are within operational guidelines, and strive to meet the intent of Article 60.09

Section II

The following individuals have been named to serve on the Anderson County Data Advisory Board until they are formally replaced by an appointment of the County Commissioners' Court. Any such replacement(s) must be qualified to serve, and must meet the criteria stipulated in section 60.10.

Data Advisory Board Members:

County Auditor's Office:

Stan Chambers

County Clerk's Office:

Wanda Burke

County Commissioners' Court:

Rashad Mims

DA's Office:

Doug Lowe
Pat Hudson
Chris Dobbs

District Clerk Office:

Janice Staples

Sheriff's Office:

Sheriff Greg Taylor
Jeanette Kimball

Palestine PD:

Jeff Powell

IT Department:

Tommy Waldrop
Mike Cook

Tax Assessor's Office:

Terri Garvey

Section III

Anderson County's current process of information flow between the following entities:

Arrest Reporting to Repository
Arrest Reporting to Prosecutor
Prosecution Reporting to Repository
Prosecution Reporting to Court Clerk
Court Clerk Reporting to Repository

CR43 Electronic Submission from the Sheriff's Office

Subject is Arrested

Subject is booked in, finger printed on Identex

Prints electronically sent to Austin

One copy placed into defendant's folder

Was Arrest made by ACSO

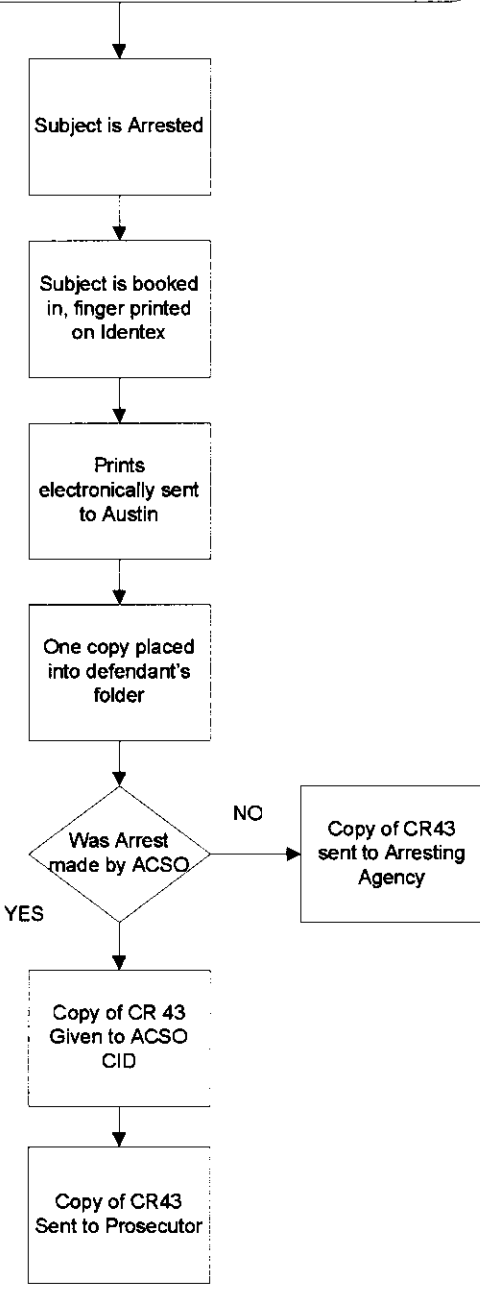
NO

Copy of CR43 sent to Arresting Agency

YES

Copy of CR 43 Given to ACSO CID

Copy of CR43 Sent to Prosecutor



CR43 Manual Submission from the Sheriff's Office

Subject is Arrested

Subject is booked in, finger printed

CR43 Top portion filled out manually

White sheet goes to bookin, manual card sent to Austin

ACSO

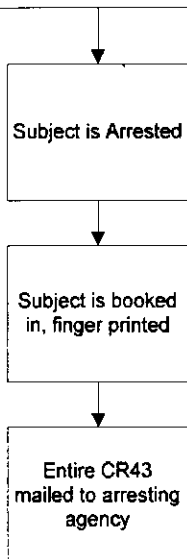
Pink Copy of CR43 sent to Clerk

Yellow Copy of CR 43 given to Prosecutor

Yellow Sheet

Pink Sheet

CR43 Manual Submission non-ACSO Arrest



CR43 When subjected is arrested and bonded out in another county

Subject is Arrested
outside of
Anderson County

Other agency
mails CR43 to
ACSO

Fill out top portion
of CR43

Mail white sheet
and prints to
Austin

Mail Pink sheet to
AC Clerk, and mail
yellow sheet to AC
Prosecutor

*** Prosecutor Office ***
CR43 Received from the Sheriff's Office

**Accept, Reject,
Change, or Add to
the charge for trial**

**Send CR43 to the
CC or DC**

CC and DC
CR43 Received from the Sheriff's Office



Recorded and
Filed

Section IV

Anderson County is currently in the middle of changing its data automation software which has left some questions about what is reported and how it is reported. It has been discovered that the Prosecutor's office has not been providing the proper information back to the Clerks of the county.

Section V

Anderson County is in the process of implementing a new data automation system, and when fully implemented it will include processes to address the preparation and submission of the CR43. Until such time that the new system is implemented, the prosecutor's office will insure that they are providing the necessary information back to the Clerks of the county.

The Sheriff's office, Prosecutor's office, and the Clerk's offices will keep a count of the CR43s on a monthly basis, and submit their stats to the Data Advisory Board.

The Anderson County Data Advisory Board will meet on a monthly basis, and will review the stats of each department to determine if the remedial process is working, and will make recommendations as necessary to meet or exceed the state mandated reporting requirements. This will be an on-going effort to establish a continual data improvement process.