



# CR NEWS

Volume 17, Number 4  
Oct.— Dec 2012



## HIGHLIGHTS:

Query Wanted  
Page 2

Article Type Codes  
Page 3

New TLETS Agencies  
Pages 4

Sex Offender Registration Website  
Page 5

TDEx Bureau/  
National Instant Background Check  
Pages 6

## EXTRADITION LIMITATIONS

An entry in the Wanted Person File should be made immediately after: 1) the decision to arrest or authorize arrest has been made, and 2) the decision has been made regarding extradition. Before entering a record of a wanted person in NCIC, the entering agency must attempt to determine, to the maximum extent possible, if extradition will be authorized when the individual is located in another state. Extradition is the surrender **by one state to another** of an individual charged with or convicted of an offense outside its own territory and within the territorial jurisdiction of the other.

**If there are any limitations concerning extradition of the wanted person, such information should be entered using the appropriate code in the Extradition Limitation Field (EXL) with any specific limitations placed in the miscellaneous (MIS) field of the record, such as:**

EXTR ADJACENT STATES ONLY  
EXTR WEST OF MISS ONLY  
EXTR WITHIN 1000 MILES ONLY

In many instances, however, no forecast of extradition can be made at the time the wanted person is entered on file because extradition is not a law enforcement decision. In such cases, use the codes 6 or F in the Extradition Limitation (EXL) Field to indicate PENDING EXTRADITION DETERMINATION. If at some future time, the entering agency learns that the individual definitely will not be extradited

Agencies entering warrants that do not meet the definition of extradition (e.g., intra-state only) must code the EXL Field as 4 (NO EXTRADITION) for felony warrants or D (MISDEMEANOR - NO EXTRADITION) for misdemeanor warrants.

EXL Codes are:

- 1 -FULL EXTRADITION UNLESS OTHERWISE NOTED IN THE MIS FIELD (default value)
- 2 -LIMITED EXTRADITION SEE MIS FIELD (requires data in the MIS Field)
- 3 -EXTRADITION - SURROUNDING STATES ONLY
- 4 -NO EXTRADITION
- 5 -EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD (requires data in the MIS Field)
- 6 -PENDING EXTRADITION DETERMINATION
- A -FULL EXTRADITION
- B -LIMITED EXTRADITION SEE MIS FIELD (requires data in the MIS Field)
- C -EXTRADITION - SURROUNDING STATES ONLY
- D -NO EXTRADITION
- E -EXTRADITION ARRANGEMENTS PENDING SEE MIS FIELD (requires data in the MIS Field)

CR NEWS is published by the Texas Department of Public Safety. Comments, suggestions and mailing list updates are welcome.

CR News MSC 0230  
Attn: James Buggs  
PO Box 4143  
Austin, TX 78765-4143

# QUERY WANTED (QW)

In the previous newsletter, the functionality of entering non-extraditable warrants was presented.

*To enhance officer safety, agencies are able to enter non-extraditable warrants using NCIC transaction code 'EW'. When an agency enters a misdemeanor warrant into TCIC/NCIC with "Texas Only" notated in the MIS field, the agency must use an Extradition Code of "D - Misdemeanor-No Extradition".*

NCIC enhanced the query wanted to filter responses based on the extradition code entered and to return to the user those warrants that are specifically pertinent to the job function being performed. (see NCIC Operating Manual, Wanted Person chapter for all query wanted message keys)

**QW/ZW** - responds with records with EXL Field codes 1-6, A, B, E, F, and code C if the entering agency is from an adjacent state.

**QWA** - All - responds with all felony and misdemeanor records regardless of extradition. Not all records included in a QWA response may be actionable by the inquiring agency; however, the information returned may provide investigative leads.

**QWE** - Extraditable - responds with felony and misdemeanor records that are possibly extraditable from the inquiring agency's location. The QWE returns records with EXL Field codes 1, 2, 5, 6, A, B, E, and F and codes 3 and C if the entering agency is from an adjacent state.

**QWF** - Felony - responds with felony records only regardless of extradition and will return records with EXL Field codes 1-6.

**QWS** - State - is designed to serve states that use NCIC in lieu of a state warrant database. The QWS returns all felony records with an EXL Field code of 1-6, and possible extraditable misdemeanors with an EXL Field code of A, B, E, F and C if the entering agency is from an adjacent state. The QWS also returns nonextraditable misdemeanors with an EXL Field code of D and the entering agency's ORI matches the first two characters of the inquiring agency's ORI.

To see ALL active warrants regardless of extradition, agencies should be utilizing the QWA message key.

# ARTICLE TYPE CODES

The TCIC Control Room assists agencies in making entries into TCIC/NCIC. Below is a list of the most frequently inquired about:

<u>ARTICLE:</u>	<u>TYPE CODE:</u>
I-Pods, are multi-media devices	RMMMDEV
I-Pads, are tablets (see below)	DTABLET
I-Phones	OTELEPH
MP3 players, are multi-media devices	RMMMDEV
Lap-top computers	DLAPTOP
Tablets	DTABLET

TOU 12-2, introduced three new article codes:

**DFINGSC:** Fingerprint Scanners, hand-held or portable units

**DTABLET:** tablet computers, mobile computers that have a touch screen or have a pen-enabled interface.

(For example: Barnes and Noble Nook, Samsung Galaxy Note 2, Apple I-Pad, Amazon Kindle Fire, etc.)

**RAUDIOE:** audio equipment that is not already listed in the manual

## DO YOU USE THE CONTROL FIELD?

Agencies that utilize the TLETS OMNIXX Force client and inquire into TLETS at the request of others can use the optional control field to identify the requestor by name, User ID, Unit number, badge number or any other identifier. If the operator is the same as the requestor, the operator's information should be placed in the control field. The control field will be logged as part of the transaction, and therefore, become part of the audit log. The use of the control field will assist agency personnel in determining the requestor in response to any future inquiries regarding the transaction.

The control field in transaction messages is always prefixed by an asterisk (\*) and is always 10 characters in length. The field must be suffixed by zeros if full ten characters are not utilized. Nlets recommends the usage of only alphabetic and numeric characters; however, the dash (-), ampersand (&), left parenthesis ([), right parenthesis (]), quotation marks ("), dollar sign (\$), slash (/), colon (:), semi-colon (;), plus sign (+), underscore (\_), and comma (,) are allowed. Users are advised that, if they do not follow the above restrictions, they run the risk of not having the control field returned, or returned improperly, since the destination may not be able to send and/or receive characters other than those listed above. This step is necessary if sending the following message keys YQ/YR, AM and AQ/AR.

Computerized states must make provisions for automatically saving and returning the control field on all inquiries that are handled on an automatic basis. Whenever a user terminal (Nlets or within a state) sees the "control field" on an incoming message that terminal must insure that the same "control field" is sent with all messages prepared in the response.

## NEW TLETS AGENCIES

<b>Agency</b>
Alabama-Coushatta Tribe of Texas PD (Livingston)
Amarillo VA Medical Center PD
Austin U.S. Marshals Service
Corpus Christi TAMU PD
Del Rio - U.S. Marshals Service
El Paso - Socorro ISD PD
Harlingen - Tx State Tech College PD
Laredo United ISD PD
Waco - Tx State Tech College PD
<b>Deleted Agencies</b>
Sunset Valley PD

## OMNIXX FORMS

What fields are mandatory and what are optional fields?

**Blue underline: *Mandatory field.***

**Green dashed underline: *Conditional field.*** At least one **Green dashed underline** is mandatory.

**Brown dashed underline: *Conditional field within a Green dashed underline*** conditional field. At least one **Brown dashed underline:** is mandatory

**Red strike through: *Unavailable Field.*** Field is unavailable until the primary data field is selected. Depending on which conditional field you complete, an unavailable field may become mandatory.

**Black font:** *Optional field*

# Sex Offender Registration Website

The Sex Offender Registration websites were recently updated. These modifications were made to enhance reporting of current information required for registration, standardize data and allow for additional information to be submitted to the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) on reported registered sex offenders within the state. Highlights of changes that Secure website users will experience are as follows:

## Search Results and Mapping

- Search Results now display summary information, including a photo, directly from the results screen. Simply hover over the registrant's name.
- Full screen maps will now be available.
- Updated mapping software. Roads and subdivisions previously not available.

## New & Updated Wizard Sections

- Collection of Caution Medical Conditions, DL/ID card numbers and expiration, and date of offense.
- New standardized classifications of occupations for enhanced reporting and investigative information.
- Special status types of released to "Immigration" and "US Marshal" were added in the address section.
- Phone, Email and Monikers have been split into separate sections.
- Non-Texas addresses we be accepted for the relative section.
- Offenses distinguished by categories to include:
  - Texas "reportable" offense
  - Substantially similar offense
  - Board Ordered offense
  - Court Ordered offense
  - Extra jurisdictional offense
  - Offense pursuant to Interstate Compact Agreement
- Updated Higher Education section allows for individual campuses to be reported including online campuses. Unlisted campuses can be reported for any not already listed.
- Ability to upload multiple photos for a single reported registration event.

The Public Sex Offender Registration Website received aesthetic changes and improved mapping capabilities.

Agencies should be aware that Crime Records is updating published Determination Lists utilized for determinations of similar elements of offense. New states are being added as they become available. Lists are located within the Secure Sex Offender Registration Website.

*Web Services Update:* The Department continues in the endeavor to implement Web Services (for verification and update information). This service is not available at this time. We must ensure that the data specifications of the project are NIEM (National Information Exchange Model) compliant. NIEM is designed to facilitate the creation of automated enterprise-wide information exchanges which can be uniformly developed, centrally maintained, quickly identified and discovered, and efficiently reused. Continuance of the Web Services project is expected to resume sometime after the release of the enhanced version of the Public and Secure Sex Offender Registration Websites.

# Changes Continue in the TDEx Bureau

## Expunction Notifications

A letter was recently mailed to all District and County Clerks regarding a change in mailing address for notification of expunctions that list the Texas Data Exchange (TDEx) as a respondent. The reason that the TDEx Bureau made this request is because some expunction notifications were still being mailed to the Governor's Office of Homeland Security. Though that is where the TDEx project was first housed, it was moved to the Department of Public Safety a few years back. This has apparently caused some confusion as we are now seeing all expunction requests, whether TDEx is listed as a respondent or not.

In an effort to ensure that these expunged records are being removed from the Texas Data Exchange, we ask that any Expunction **which lists TDEx as a respondent**, be sent to our bureau in one of the following three ways:

### MAIL

PO Box 4143

Austin, TX 78765-4143

### FAX

512-424-5599 ATTN: TDEx

### E-MAIL

[tdex@dps.texas.gov](mailto:tdex@dps.texas.gov)

If the expunction orders do not list the Texas Data Exchange as a respondent, please continue to forward those as you have in the past. For any questions regarding this request, please contact our office at 512-424-2629.

## Criminal Justice Information System (CJIS) Site Updates

Effective December 17, 2012, the following changes were implemented for allowing a modification to a previously submitted transaction that was reported to National Instant Criminal History Background Check System (NCIS):

The NICS online segment has now been updated to allow a modification (MDP) to a saved entry (EDP). The process is as follows:

Online Search and Modify of NICS Transactions:

1) To modify a NICS transaction submitted to the database, select NICS Search. Once you retrieve your entry, make your modification as needed to the record and save.

Online Case Type Requirement:

1) Entry into the NICS database will now require a case type field. Below is a list of the following case types:

1. Involuntary inpatient mental commitment (HSC, Ch. 574)
2. NGRI (CCP, Ch. 46C and the former Art. 46.03)
3. Mental retardation commitment (HSC, Sec. 593.052)
4. Guardianship (Probate Code, Ch. XIII)
5. Incompetent to stand trial (CCP, Ch. 46B and the former Art. 46.02)

The modification layout via batch (MDP) is currently being updated and an updated notification will be sent once it's available.

If you have any questions, please contact Holly Morris or James McElroy: [holly.morris@dps.texas.gov](mailto:holly.morris@dps.texas.gov) or [james.mcelroy@dps.texas.gov](mailto:james.mcelroy@dps.texas.gov)

### **New General Offense Character:**

Please contact your Electronic Arrest Reporting (EAR), Electronic Disposition Reporting (EDR) and/or IT staff to allow an option of GOC=M for Solicitation of a Minor.

A new GOC has been created for Solicitation of a Minor. Solicitation of a Minor is one of the Preparatory offenses in PC Ch 15. In the past, it would be reported by using the Offense Code for what crime was solicited and then the 'S' in the GOC field and the age of the minor in the literal field. Because of a need to be able to statistically separate 'Solicitation of a Minor' from all other 'Solicitation' offenses, this process will change slightly in one single way.

There is now a preparatory code of 'M' that will be used specifically for 'Solicitation of a Minor' in the GOC field. All other reporting procedures will remain the same; you will use the offense code for the crime that was solicited and enter the minor's age in the literal field or the victim's age field. The only difference will be that you will use an 'M' in the GOC instead of the 'S'. This is being added to the training manual.

Please contact your field CJIS field representative if you have any questions or call the main CJIS line at 512-424-2478.

# FINGERPRINT PROCESSING REPORT

January - December, 2012

## Criminal Transactions Submitted to AFIS

The following information reflects the total number of criminal tenprint fingerprint transactions submitted to AFIS.

Number of Transactions Submitted Electronically	786,518
Number of Transactions Submitted via Hard-Card	73,521
<b>Total number of Criminal Transactions Submitted to AFIS</b>	<b>860,039</b>

## Applicant Transactions Submitted to AFIS

The following information reflects the number of applicant tenprint fingerprint transactions submitted to AFIS.

Number of Transactions Submitted Electronically	555,034
Number of Transactions Submitted via Hard-Card	87,380
<b>Total number of Applicant Transactions Submitted to AFIS</b>	<b>642,414</b>

## Fingerprint Supported Dispositions

The following information reflects the number of fingerprint supported dispositions submitted electronically to AFIS.

<b>Total number of Custody Transactions Submitted to AFIS</b>	<b>1,535</b>
---	--------------

## Manually Processed Fingerprints

The following information reflects totals for fingerprint transactions that were manually verified or classed and searched.

Criminal Cards (including TDC faxes)	3,441
Applicant Cards	4,878
Deceased (known and unknown)	3,861
<b>Total number of Manually Processed Fingerprints</b>	<b>12,180</b>

## Mobil ID Transactions Processed

The following number reflects the number inquiries processed on the MID System (Mobil ID System)

<b>Total Number of Mobil ID Transactions Processed</b>	<b>5,280</b>
--	--------------

## AFIS Database Counts

The information below reflects the database counts at the beginning of each month.

	Rolled Print DB	Palm Print DB	Slap Print DB	Latent DB	Latent DB - Palms	Mobil ID DB
January	9,916,124	767,351	3,653,914	126,873	11,922	6,811,426
February	9,974,242	788,861	3,738,705	127,754	12,332	6,842,235
March	10,031,788	812,293	3,824,444	128,370	12,796	6,871,726
April	10,080,786	832,757	3,900,059	129,194	13,316	6,898,037
May	10,143,152	854,051	3,989,411	129,998	13,847	6,930,709
June	10,206,413	874,515	4,080,025	130,761	14,436	6,964,001
July	10,266,100	894,739	4,166,946	131,213	14,952	6,994,378
August	10,344,150	918,504	4,277,717	132,116	15,557	7,032,925
September	10,410,133	936,812	4,368,106	132,604	15,983	7,063,323
October	10,480,879	956,862	4,464,257	133,340	16,472	7,094,807
November	10,536,606	977,007	4,543,140	134,241	16,976	7,121,878
December	10,586,673	994,728	4,612,258	135,133	17,440	7,146,788

# DPS IDENTIFICATION SUPPLIES ORDER FORM



TO; CRIME RECORDS SERVICE  
 TEXAS DEPARTMENT OF PUBLIC SAFETY  
 PO BOX 4143  
 AUSTIN TX 78765-4143  
 FAX: 512-424-5599  
 Please furnish the following supplies

Date: \_\_\_\_\_

FORM NUMBER	DESCRIPTION	COUNT PER PKG	QUANTITY ORDERED
CR-6	DPS Applicant Card*	250 p/pkg	
CR-12	DPS Identification Supplies Order Form	100 p/pad	
CR-23	Out of State Probation/Parole Supervision Card	Single cards	
CR-26	Death Notice Form	100 p/pad	
CR-42	Request for Criminal History Check	100 p/pad	
CR-43	Adult Criminal History Reporting Form <b>with</b> Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43	Adult Criminal History Reporting Form <b>with</b> Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form <b>with</b> Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form <b>with</b> Fingerprint Card Attached*	100 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form <b>with</b> TRN Numbers	200 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form <b>without</b> TRN Numbers	200 p/pkg	
CR-44	Adult Supplemental Court Reporting Form	100 p/pkg	
CR-44J	Juvenile Supplemental Reporting Form	100 p/pkg	
CR-44S	Adult Supplemental Court Reporting Form	100 p/pad	
CR-45	Adult DPS Fingerprint Card*	250 p/pkg	
CR-45J	Juvenile DPS Fingerprint Card*	250 p/pkg	
FD-249	FBI Arrest & Institution Fingerprint Card (Felony Card)*	500 p/pkg	
FD-258	FBI Applicant Fingerprint Card*	500 p/pkg	
FD-353	FBI Personal Identification Fingerprint Card*	500 p/pkg	
R-84	FBI Final Disposition Notice	500 p/pkg	
	Fingerprint Card Return Envelopes (For Arresting Agency Only)	100 p/box	

**\*DPS does not pre-stamp the agency ORI on any fingerprint card. Overnight services are available at ordering agency's expense.**

NOTE: Please order minimum of three weeks supply. Please submit order at least 4 weeks prior to depletion of your supplies.

NOTICE: Provide a complete shipping address (PO Box(es) are acceptable).

AGENCY NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

COUNTY \_\_\_\_\_ CITY \_\_\_\_\_ STATE TX ZIP \_\_\_\_\_

ATTENTION \_\_\_\_\_ PHONE NO. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_



# CRS DIRECTORY

## CRS MANAGEMENT

Mike Lesko	Deputy Assistant Director	mike.lesko@dps.texas.gov	512-424-2524
Angie Kendall	Deputy Administrator	angie.kendall@dps.texas.gov	512-424-2471
Randy Batten	Deputy Administrator	randy.batten@dps.texas.gov	512-424-2734

## ACCESS & DISSEMINATION BUREAU

Don Farris	Manager	donald.farris@dps.texas.gov	512-424-2078
Elaine Smith	Supervisor, Support	elaine.smith@dps.texas.gov	512-424-2023
Sharon Hill	Supervisor, Training & Audit	sharon.hill@dps.texas.gov	512-424-7920
Susie Dial	Supervisor, Training & Audit	susanne.dial@dps.texas.gov	512-424-7927
Darlene Saenz	Supervisor, CHIU	darlene.saenz@dps.texas.gov	512-424-5474
Charlene Cain	CCH Internet Coordinator	charlene.cain@dps.texas.gov	512-424-2090
Jennifer Norton	Budget Analyst	jennifer.norton@dps.texas.gov	512-424-7793
Lisa Garcia	Billing Technician	lisa.garcia@dps.texas.gov	512-424-2912
Assistance Line	Record Checks		512-424-5079
Assistance Line	Secure Site		512-424-2474
Tierra Heine	CJIS/JJIS Forms and Fingerprint Card Supplies		512-424-5599

Order Forms located at <ftp://crspub.dps.texas.gov/> **Fax order form to**

## CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

Ursula Cook	Manager	ursula.cook@dps.texas.gov	512-424-2407
Cassandra Richey	Supervisor, CJIS Field Reps	cassandra.richey@dps.texas.gov	512-424-2479
(Vacant)	Section Supervisor, Data Integrity		512-424-2154
Nicole Berry-Moss	Dayshift Supervisor	nicole.berry-moss@dps.texas.gov	512-424-2216
Brittany Chromcak	Dayshift Supervisor	brittany.chromcak@dps.texas.gov	512-424-7290
Lenore Hemstreet	Evening Supervisor	lenore.hemstreet@dps.texas.gov	512-424-2473
Holly Morris	EDR Coordinator	holly.morris@dps.texas.gov	512-424-2686
CJIS Site Assistance Line			512-424-2500
Error Resolution Assistance Line			512-424-7256
CJIS Field Representative Assistance Line			512-424-2478

## FINGERPRINT PROCESSING BUREAU

Walter Henson	Manager	walter.henson@dps.texas.gov	512-424-2260
Pat Molloy	Section Supervisor, Fingerprints	patricia.molloy@dps.texas.gov	512-424-7026
Randy Coppedge	Day Shift Supervisor, Fingerprints	Randy.Coppedge@dps.texas.gov	512-424-5709
Debbie Parsley	Day Shift Supervisor, Fingerprints	debbie.parsley@dps.texas.gov	512-424-5304
Kathy Parks	Evening Shift Supervisor, Fingerprints	kathy.Parks@dps.texas.gov	512-424-5749
Judy Miller	Evening Shift Supervisor, Fingerprints	judith.miller@dps.texas.gov	512-424-5748
Gretna Holiday	Midnight Shift Supervisor, Fingerprints	gretna.holiday@dps.texas.gov	512-424-2408
Hai Le	Midnight Shift Supervisor, Fingerprints	hai.le@dps.texas.gov	512-424-2408
Loann Garcia	LiveScan Coordinator	loann.garcia@dps.texas.gov	512-424-2409
Cheryl Sanchez	AFIS Project Assistant	cheryl.sanchez@dps.texas.gov	512-424-2089
24 hour Fingerprint Assistance Line			512-424-5248

## CRIME INFORMATION BUREAU

Michelle Farris	Manager	michelle.farris@dps.texas.gov	512-424-7659
Diane Wells	TCIC Training Supervisor	diane.wells@dps.texas.gov	512-424-2982
Taffy Sweet	TCIC Audit Supervisor	taffy.sweet@dps.texas.gov	512-424-2897
Jill Gajkowski	TCIC Control Room Supervisor	jill.gajkowski@dps.texas.gov	512-424-2152
Alison Price	Program Administrator, HEAT	alison.price@dps.texas.gov	512-424-2962

## UNIFORM CRIME REPORTING BUREAU

Earl Adams	Manager	thomas.adams@dps.texas.gov	512-424-2418
UCR Assistance Line			512-424-2091
Rafael Martinez	Supervisor, UCR Field Reps	rafael.martinez@dps.texas.gov	512-424-7135
Maggie Walker	IBR Supervisor, UCR	maggie.walker@dps.texas.gov	512-424-2979

## SEX OFFENDER REGISTRATION BUREAU

Vincent Castilleja	Manager	vincent.castilleja@dps.texas.gov	512-424-2279
Sex Offender Registration Assistance Line		txsor@dps.texas.gov	512-424-2800

## TEXAS DATA EXCHANGE (TDEX) BUREAU

JC Villanueva	Manager	jc.villanueva@txdps.state.tx.us	512-424-7167
TDEX Assistance Line			512-424-2629