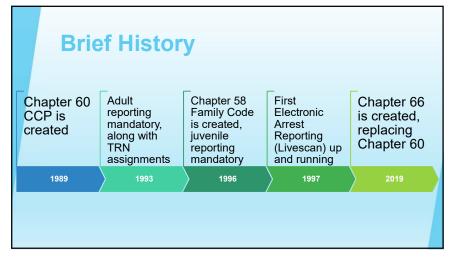


What is CJIS?

- Criminal Justice Information Services is a comprehensive system that includes relevant data for criminal justice agencies responsible for the arrest, prosecution, adjudication, and correction of criminal offenders
- This information provides usable data to support the analyses of criminal justice policy makers and planners
- This data is maintained in a statewide Computerized Criminal History (CCH) system regulated by the Crime Records Division of DPS

2



Purpose

- ► Provide information regarding the submission of criminal data elements into the Criminal Justice Information Services (CJIS)
- An accurate and complete CCH provides valuable criminal data to criminal justice and non-criminal justice agencies as well as contributing to a safer community overall

3

Completeness Percentage/Reports (Grant Funding)

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for Criminal Justice Division (CJD) funding.

Executive Order #8 (Grant Funding)

On September 5, 2019, Governor Abbott issued eight executive orders to help prevent mass shootings by increasing law enforcement's ability to respond to suspicious activity.

Effectively, the order requires counties to submit final dispositions within 35 days in year 2021 and beyond.

5

County Dispositions Exceeding 35 Days

- DPS will, as a part of its monitoring process, notify the County Judge when a reporting agency does not comply with Texas CCP, Chapter 66.
- The State Auditor's Office found a decrease in court reporting within the 35 days as required by statute.

CCP Ch 66.252 (d)

An Audit Report on the Criminal Justice Information Services at the Department of Public Safety and the Texas Department of Criminal Justice, State Auditor's Office Report No. 16-025

http://www.sao.texas.gov/reports/report.aspx?reportnumber=16-025

DPS eight-digit numeric identifier used to track all offenses associated with an individual in the state of Texas

This number is issued upon receipt of the first arrest event of an offender

This number is pre-printed on paper CR43 forms or assigned by the DPS for agency use in electronic (Livescan) reporting

Ex: 012345678X or 0123456788

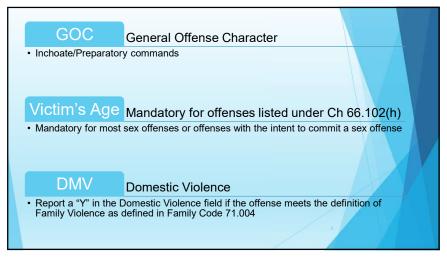
TRN

Ten-digit control number assigned at the time of arrest, used to track a specific arrest event from arrest through court

This number is pre-printed on paper CR43 forms or assigned by the DPS for agency use in electronic (Livescan) reporting

Ex: 012345678X or 012345678X or 0123456789

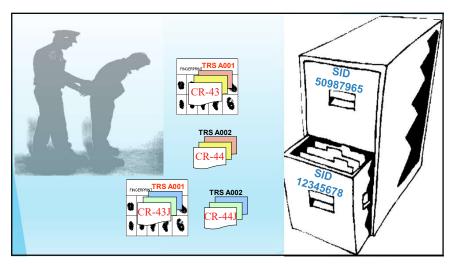
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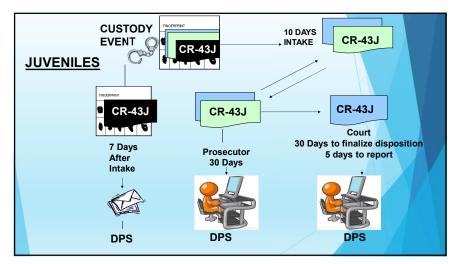


Name Base Disposition

- When a Prosecution or Court transaction passes edits but cannot be matched to an arrest, the CCH application places the transaction into the NBD file. When a new arrest is processed, the transactions in the NBD file are searched for matches. Any matching prosecution or court transactions are automatically submitted for processing.
- Records remain in the NBD file until: they match an arrest, are manually re-submitted by DPS analysts, or are deleted by DPS analysts at the request of the originally submitting agency.
- Make sure arrests/TRNs are being submitted and arrest information (like the SID from the MID/"Hit" or "No Hit" message) is updated in the vendor

9





11 12

LES EDR Website Portal

- The Electronic Disposition Reporting web portal is provided by the Texas Department of Public Safety to assist counties in reporting their Case Disposition information to CCH and their Federal Firearm Cases
- https://cch.dps.texas.gov

13

Contact EDR Website Portal Administrators-GRP_CJIS_SITE@DPS.TEXAS.GOV Everyone who has access to Criminal Justice Information (CJI) – including via the EDR Site – must complete CJIS Security Awareness Training and the Background Check– This is a CJIS Security Policy requirement for everyone that has access to CJI.

https://www.dps.texas.gov/section/crime-records-service/cjis-security-awareness-training

14



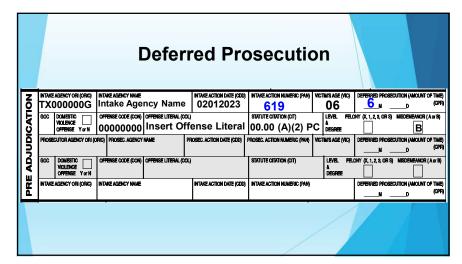
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	CR-44J Form Intake PreAdjudication Segment															
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Courts (1)		



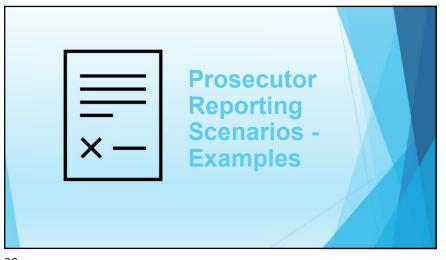
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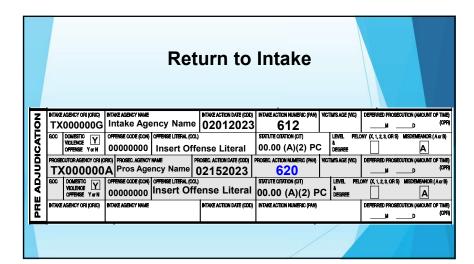
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	CR-44J Added Charges / Re-Indictment / Re-File												
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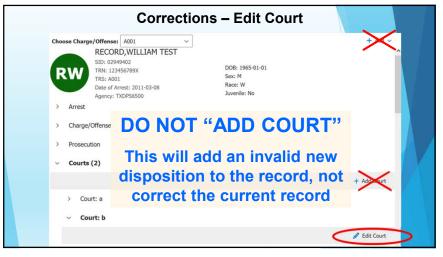
A	dding Chai	
Choose Charge/Offerse: New TRS DOE,JANEY SID: 12345678 TRN: 123456789X TRS: new Date of Arrest: 2014-01-01 Agency: SAMPLE_ORI	DOB: 2010-01-21 Sex: F Race: U Juvenile: Yes	+ Add V X Charge Prosecution Court
Add a Charge/Prosecution/Court to set the new TRS		

Adding CI EDR S	_
Add Court	Submit Discard
Tracking Suffix (TRS) * C001 or D001 Court (ORI) * Offense Code (CON) * Pre/Juvenile Provision (PAN/JAN) *	
Pre/Juvenile Provision (PAN/JAN) * 622 - PETITION / MOTION	~

Other Intake and Prosecutor Examples (Located in Juvenile Reporting Manual):

- Taken into Consideration
- Under Age 12 Diversion Supervision
- Completed Under Age 12 Diversion Supervision
- Duplicate TRN

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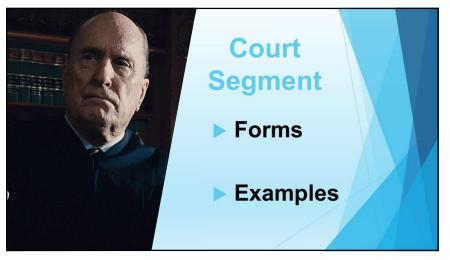
		С	orrect	tions			
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FOR	FOR LOCAL AGENCY USE CORRECTION Name of Person Correcting/Phone #/Date of Correction						
	 □ Make copy of original CR-43J □ Make necessary corrections (Please use Blue or Black ink only) 						
	☐ Write CORRECTION in "For Local Agency Use"						
FOR	CORRECTION of Correction Make copy of original CR-43J Make necessary corrections (Please use Blue or Black ink only)						

Corrections

Send an email to: corrections.CJISJJIS@dps.texas.gov

Include TRN, TRS, name, DOB, and what needs to be corrected

39



		CR-43J Court So			
	GOC DOMESTIC - ADJUDICATED OFFENSE CODE (COM)	n Court Nam	STATUTE CITATION (C		X, 1, 2, 3, OR 8) MISDEMEANOR (A or B)
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	CR-44J Disposition Modification - Probation Extension										
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	Taken into Consideration	
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	PREPARED BY, PLEASE PRINT Print Full Name Legibly	04012023

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Other Court Examples (Located in Juvenile Reporting Manual):

- Adjudication Reduced to Class C Misdemeanor
- Court-Ordered Deferred Prosecution
- Completion of Court-Ordered Deferred Prosecution
- Multiple Charges One Disposition
- Court Dates Prior to Date of Fingerprint
- Judgement/Self-Admission of Participation in a Criminal Street Gang as Defined by 71.01 PC

Corrections

- Edit online through EDR Site
- Send an email to: corrections.CJISJJIS@dps.texas.gov
 - Include TRN, TRS, name, DOB, and what needs to be corrected OR attach corrected CR43J/CR44J form

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Segment Review

Can corrections be made on the EDR Site?

Yes – as long as it is the last court section

Segment Review

Can a CR-43J be entered in the DPS CCH with an intake or prosecutor action date prior to the referral date?

- **≻** No
- Verify that the referral date is on or before the intake and prosecutor action dates

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Segment Review

What is done if a Juvenile is certified to stand trial as an adult?

- ➤ The Waiver must be reported to CCH using JAN "605" (waiver granted)
- ➤ The juvenile should then be fingerprinted as an Adult

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Need access to the EDR Site to add or edit dispositions?

Need help running reports or navigating the EDR Site?

Get with your CHR Auditor for assistance

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For additional assistance, contact the appropriate section below.

CJIS/JJIS Supplies

(512) 424-2367 (512) 424-5599 (fax) crssupplyorder@dps.texas.gov

Fingerprint Section

(512) 424-5248 fingerprint.processing@dps.texa s.gov

Corrections

corrections.CJISJJIS@dps.texas.gov (512) 424-2476 (fax)

Error Resolution Unit

(512) 424-7256 error.resolution@dps.texas.gov

*switched prints, switched records, misuse of identity, etc.

Scan QR Code to download training materials and reportable offense codes



For additional assistance, contact the appropriate section below.

EDR Website

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(https://cch.dps.texas.gov/les) GRP CJIS SITE@dps.texas.gov *Contact CHR Trainer for how to request access to the EDR Site

CODIS/DNA Assistance

(512) 424-2790 codislab@dps.texas.gov Scan QR Code for CODIS FAQs

For a New ORI or to Reactivate an ORI

TCIC.Operations@dps.texas.gov

Electronic Arrest Reporting (LiveScan)

*Contact to obtain new TRN **Blocks**

livescan@dps.texas.gov

Scan QR Code to download training materials and reportable offense codes

