

# Criminal Justice Information Services

## Class C Family Violence Reporting



**Criminal History Reporting  
Training Unit**  
512-424-2478  
CHR.training@dps.texas.gov



## What is CJIS?

- ▶ CJIS is a comprehensive system that includes relevant data for criminal justice agencies responsible for the arrest, prosecution, adjudication, and correction of criminal offenders
- ▶ This information provides usable data to support the analyses of criminal justice policy makers and planners
- ▶ This data is maintained in a statewide Computerized Criminal History (CCH) system regulated by the Crime Records Division of DPS

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## Brief History

Chapter 60  
CCP is  
created

1989

Adult  
reporting  
mandatory,  
along with  
TRN  
assignments

1993

Chapter 58  
Family Code  
is created,  
juvenile  
reporting  
mandatory

1996

First  
Electronic  
Arrest  
Reporting  
(Livescan) up  
and running

1997

Chapter 66  
is created,  
replacing  
Chapter 60

2019

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## Purpose

- ▶ Provide information regarding the submission of criminal data elements through the Criminal Justice Information Services (CJIS)
- ▶ An accurate and complete CCH provides valuable criminal data to criminal justice and non-criminal justice agencies as well as contributing to a safer community overall

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## Completeness Percentage/Reports (Grant Funding)

Counties must have an average of 90% or above on both adult and juvenile disposition completeness and maintain timely reporting of all information as required by state law in order for any unit of government or non-profit agency within the county to be eligible for Criminal Justice Division (CJD) funding.

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## Executive Order #8 (Grant Funding)

On September 5, 2019, Governor Abbott issued eight executive orders to help prevent mass shootings by increasing law enforcement's ability to respond to suspicious activity.

Effectively, the order requires counties to submit final dispositions within 35 days in year 2021 and beyond.

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## County Dispositions Exceeding 35 Days

- DPS will, as a part of its monitoring process, notify the County Judge when a reporting agency does not comply with Texas CCP, Chapter 66.
- The State Auditor's Office found a decrease in court reporting within the 35 days as required by statute.

**CCP Ch 66.252 (d)**

*An Audit Report on the Criminal Justice Information Services at the Department of Public Safety and the Texas Department of Criminal Justice, State Auditor's Office Report No. 16-025*

<http://www.sao.texas.gov/reports/report.aspx?reportnumber=16-025>

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### SID

DPS eight-digit numeric identifier used to track all offenses associated with an individual in the state of Texas

This number is issued upon receipt of the first arrest event of an offender

### TRN

Ten-digit control number assigned at the time of arrest, used to track a specific arrest event from arrest through court

This number is pre-printed on paper CR43 forms or assigned by the DPS for agency use in electronic (Livescan) reporting

Ex: 012345678X or 0123456789

### TRS

Four-digit alphanumeric identifier used to track specific offenses associated with an arrest, from arrest through court

Ex: A001, A002, or A003, etc.

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**GOC****General Offense Character**

- Inchoate/Preparatory commands

**Victim's Age****Mandatory for offenses listed under Ch 66.102(h)**

- Mandatory for most sex offenses or offenses with the intent to commit a sex offense

**DMV****Domestic Violence**

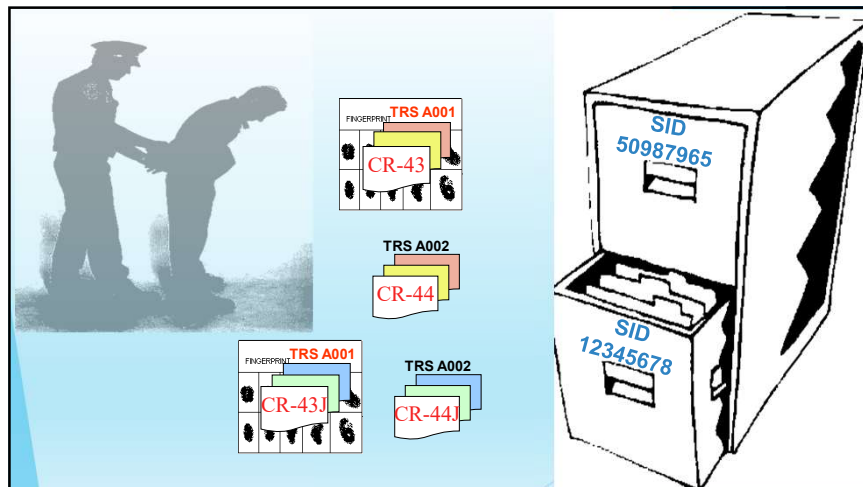
- Report a "Y" in the Domestic Violence field if the offense meets the definition of Family Violence as defined in Family Code 71.004

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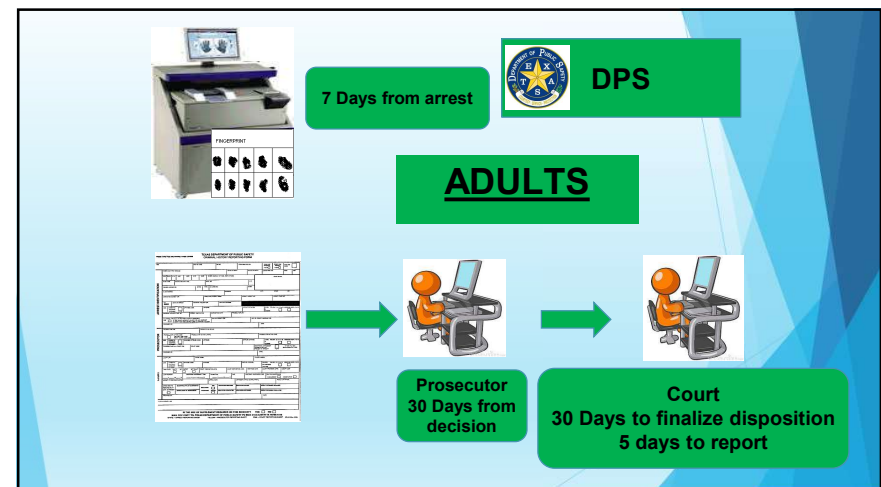
**Name Base Disposition**

- ▶ When a Prosecution or Court transaction passes edits but cannot be matched to an arrest, the CCH application places the transaction into the NBD file. When a new arrest is processed, the transactions in the NBD file are searched for matches. Any matching prosecution or court transactions are automatically submitted for processing.
- ▶ Records remain in the NBD file until: they match an arrest, are manually re-submitted by DPS analysts, or are deleted by DPS analysts at the request of the originally submitting agency.
- ▶ **Make sure arrests/TRNs are being submitted and arrest information (like the SID from the MID/"Hit" or "No Hit" message) is updated in the vendor**

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## LES EDR Website Portal

- ▶ The Electronic Disposition Reporting (EDR) web portal is provided by the Texas Department of Public Safety to assist counties in reporting their Case Disposition information to CCH and their Federal Firearm Cases
- ▶ <https://cch.dps.texas.gov>
- ▶ When contacting the EDR Website Portal Administrators, utilize and address the email to the GRP\_CJIS\_SITE@DPS.TEXAS.GOV email address to ensure a timely response

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**Everyone who has access to Criminal Justice Information (CJI) – including via the EDR Site – must complete CJIS Security Awareness Training. – This is a CJIS Security Policy requirement for everyone that has access to CJI.**

<https://www.dps.texas.gov/section/crime-records-service/cjis-security-awareness-training>



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## Arrest Segment



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**There are 2 ways to report arrests:**

- ▶ Livescan Machine
- ▶ Manually on paper (CR43 form with fingerprint card)

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### CR-43 Arrest Segment

TRN <b>123 456 789X</b>		DATE OF ARREST (DOA) <b>01012023</b>		DPS NO. (SID) <b>12345678</b>		FBI NO.		CONTRIBUTOR ORI <b>TX0000000</b>		OUT OF COUNTY? YES <input type="checkbox"/> NO <input type="checkbox"/>		OUT OF COUNTY ORI	
NAME (LAST, FIRST, MIDDLE) (NAM) <b>Test,Record Middle Jr</b>				DATE OF BIRTH (DOB) <b>01011950</b>		PLACE OF BIRTH (POB) <b>TX</b>		SEX <b>M</b>		RACE <b>W</b>		ETH <b>N</b>	
EYE <b>brn</b>		HAIR <b>xxx</b>		SKIN TONE <b>FAR</b>		SOCIAL SECURITY NO. (SOC) <b>123456789</b>		SCARS, MARKS, TATTOOS, AMPUTATIONS (SMT) <b>BALD; GLASSES; MISS L FT; SC CHEST; TAT FHD</b>					
MISC. NO. (MNU)		CITY <b>US</b>		DRIVER LICENSE NO. (DLN) <b>12345678</b>		STATE <b>TX</b>		TYPE <b>C</b>		ID CARD NO. (IDN) <b>12345678</b>		STATE <b>TX</b>	
LICENSE CERTIFICATION AND ISSUING AUTHORITY <b>Realtor - Tx Real Estate Commission</b>								LICENSE NO. <b>Real-99999</b>					
ALIAS NAME(S) (AKA) <b>Rubble,Barney; Bubba,XX</b>								ADDRESS <b>10999 Imagination Ave</b>		CITY <b>Austin</b>		STATE <b>TX</b>	
								ZIP <b>78752</b>					

**TRN**  
Place of Birth  
Weight  
Citizenship

**Date Of Arrest**  
Sex  
Eyes

**Name**  
Race  
Hair

**Date of Birth**  
Height  
Skin Tone

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### CR-43 Arrest Segment

CHARGING AGENCY ORI <b>TX0000000</b>		CHARGING AGENCY NAME <b>Charging Agency Name</b>		AGENCY ARREST NO. (AGN) <b>2468</b>		AGENCY CASE NO. (OCA) <b>ABC-123</b>		FIREARM CODE	
TRIS <b>A001</b>		GOC <b>Y</b>		DOMESTIC VIOLENCE OFFENSE? <b>Y</b>		OFFENSE CODE (AON) <b>00009999</b>		OFFENSE LITERAL (AOL) <b>Insert offense literal</b>	
VICTIM'S AGE (VIC)		STATUTE CITATION (CIT) <b>CLASS C</b>		LEVEL & DEGREE <b>C</b>		FELONY (X1,2,3 or S) <b>C</b>		MISDEMEANOR (A, B or C)	
WARRANT HOLDER CASE NO.		ARREST DISPOSITION (ADN) <b>235</b>		DISPOSITION DATE (ADA) <b>01012023</b>		PROSECUTOR ORI (REF) <b>TX0000000</b>		DATE OF OFFENSE (DOO) <b>01012023</b>	
WARRANT HOLDER CASE NO.		ARREST DISPOSITION (ADN) <b>235</b>		DISPOSITION DATE (ADA) <b>01012023</b>		PROSECUTOR ORI (REF) <b>TX0000000</b>		DATE OF OFFENSE (DOO) <b>01012023</b>	
WARRANT HOLDER CASE NO.		ARREST DISPOSITION (ADN) <b>235</b>		DISPOSITION DATE (ADA) <b>01012023</b>		PROSECUTOR ORI (REF) <b>TX0000000</b>		DATE OF OFFENSE (DOO) <b>01012023</b>	
WARRANT HOLDER CASE NO.		ARREST DISPOSITION (ADN) <b>235</b>		DISPOSITION DATE (ADA) <b>01012023</b>		PROSECUTOR ORI (REF) <b>TX0000000</b>		DATE OF OFFENSE (DOO) <b>01012023</b>	

**Print Full Name Legibly** **01012023**

- Enter the appropriate class C offense code and literal
- Enter "Y" in the Domestic Violence box
- Enter "C" in the level & degree
- Prosecutor ORI that handles Class C
  - Use the Charging Agency ORI if the Municipal Prosecutor does not have an ORI
- Enter ADN 235 (Family Violence Class C Arrest) - \*Very Important\*

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### CR-44 Arrest Segment for Reporting Multiple Charges

TRN <b>123 456 789X</b>		DATE OF ARREST (DOA) <b>01012023</b>		DPS NO. (SID) <b>12345678</b>		DATE OF BIRTH (DOB) <b>01011950</b>		SEX <b>M</b>		RACE <b>W</b>		OUT OF COUNTY? YES <input type="checkbox"/> NO <input type="checkbox"/>		OUT OF COUNTY ORI	
NAME (LAST, FIRST, MIDDLE) (NAM) <b>Test,Record Middle Jr</b>				DATE OF BIRTH (DOB) <b>01011950</b>				PLACE OF BIRTH (POB) <b>TX</b>				SEX <b>M</b>			
EYE <b>brn</b>				HAIR <b>xxx</b>				SKIN TONE <b>FAR</b>				SOCIAL SECURITY NO. (SOC) <b>123456789</b>			
MISC. NO. (MNU)				CITY <b>US</b>				DRIVER LICENSE NO. (DLN) <b>12345678</b>				STATE <b>TX</b>			
LICENSE CERTIFICATION AND ISSUING AUTHORITY <b>Realtor - Tx Real Estate Commission</b>				LICENSE NO. <b>Real-99999</b>											
ALIAS NAME(S) (AKA) <b>Rubble,Barney; Bubba,XX</b>				ADDRESS <b>10999 Imagination Ave</b>				CITY <b>Austin</b>				STATE <b>TX</b>			
				ZIP <b>78752</b>											

**TRN**  
Place of Birth  
Weight  
Citizenship

**Date Of Arrest**  
Sex  
Eyes

**Name**  
Race  
Hair

**Date of Birth**  
Height  
Skin Tone

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### Making Edits/Corrections to Charge/Offense

123456789		01012023		12345678		TX00000000		OUT OF COUNTY OR	
NAME (LAST, FIRST, MIDDLE JR)		DATE OF BIRTH (DOB)		DATE OF ARREST (DOA)		TX DATE OF BIRTH (DOB)		TX DATE OF ARREST (DOA)	
Test, Record Middle Jr		02011989		TX TX		M W N		601195	
SEX		RACE		ETHNICITY		HEIGHT		WEIGHT	
M		XX		FAR		123456789		BALD; GLASSES; MISS L FT; SC CHEST; TAT PHD	
MID NO. DATE		CITY		COUNTY		STATE		ZIP	
AS 123456789		US		TX		C		12345678 TX	
LICENSE NO.		LICENSE TYPE		LICENSE CLASS		LICENSE EXPIRATION DATE		LICENSE STATUS	
Real-99999		Real-99999		Real-99999		Real-99999		Real-99999	
ALIAS NUMBER (S)		ALIAS TYPE		ALIAS DATE		ALIAS CITY		ALIAS STATE	
Rubble, Barney; Bubba, XX		10999		Imagination Ave		Austin TX		78752	
CHARGING AGENCY OR		CHARGING AGENCY NAME		AGENCY AGENCY NO. (AAN)		AGENCY CASE NO. (ACN)		AGENCY CODE	
TX00000000		Charging Agency Name		2465		ABC-123		PENDING CODE	
THE		DOCKET		OFFENSE CODE (AOC)		OFFENSE LITERAL (OL)		OFFENSE CLASS (OC)	
A001		Y		00009999		Insert offense literal		CLASS C	
VEHICLE AGENCY (VA)		VEHICLE ORIGIN (VO)		LEVEL		PELONY (P.L. # & C)		DATE OF OFFENSE (DOO)	
235		CLASS C		C		C		01012023	
VEHICLE HOLDER OR (VHO)		VEHICLE ORIGIN (VO)		VEHICLE ORIGIN (VO)		VEHICLE ORIGIN (VO)		VEHICLE ORIGIN (VO)	
235		01012023		TX00000000		01012023		01012023	
PREPARED BY (P.B.)		DATE		DATE		DATE		DATE	
Print Full Name Legibly		01012023		01012023		01012023		01012023	
FOR LOCAL AGENCY USE		Name of Person Correcting		Date Of Correction / Phone Number		CORRECTION		CORRECTION	

☐ Draw a single line through any incorrect information and write the corrected information next to it  
☐ Email this corrected form to [corrections.cjisjjis@dps.texas.gov](mailto:corrections.cjisjjis@dps.texas.gov)

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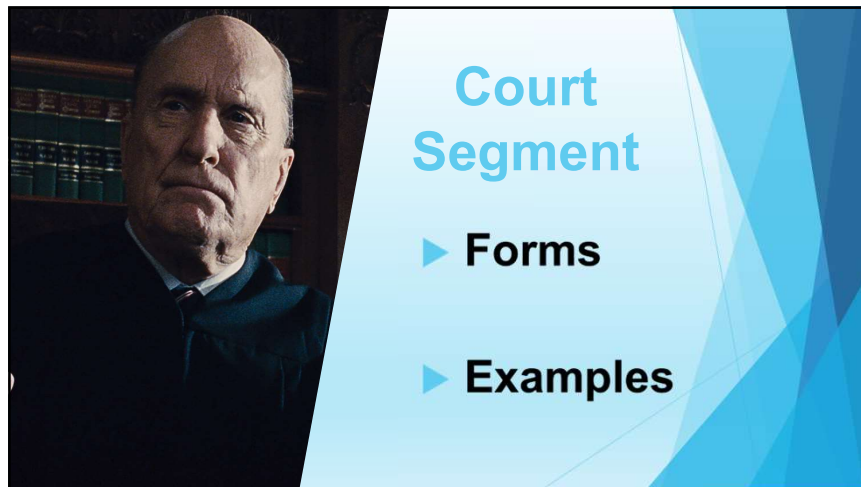
### Making Edits/Corrections to Charge/Offense (you cannot edit if Prosecutor or Court data are present)

Choose Charge/Offense: A001
+ Add

Charge/Offense
 Edit Charge/Offense

Tracking Suffix (TRS)	A006
Case Number (OCA)	12345
Arresting Agency (ORA)	SAMPLE_ORI
Offense Numeric (ACN)	00000000
Offense Text	Offense Text
Level & Degree (LDA)	FS
Disposition Number (ADN)	205
Referred Prosecutor (REF)	SAMPLE_ORI
Disposition Date (ADA)	2020-10-31
Arrest Number (AGR)	
Domestic Violence (DMV)	

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## There are 3 ways to report court dispositions:

- ▶ Vendor (ex: NetData, Odyssey, etc.)
- ▶ EDR Site (<https://cch.dps.texas.gov/les>)
- ▶ Manually on paper (CR43 form or CR44 form)

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## CR-43 Court Segment

COURT	COURT ORI (COC)		COURT NAME		CAUSE NUMBER (CAL)	
	TX000000J		Court Name		M090001	
	GOC	DOMESTIC VIOLENCE OFFENSE?	Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)	VICTIM'S AGE (VIG)
		<input checked="" type="checkbox"/>		00009999	Disposed Offense	CLASS C
	FINAL PLEA (PPC)	GUILTY	NO CONTEST	NOT GUILTY	COURT DISPOSITION DATE (CDD)	SENTENCE/STATUS DATE (DOS)
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	01202022	01202022
	CONFINEMENT (CMT)	SENTENCE SUSPENDED - TIME (CSB)		PROBATION (CPR)	FINE (CFN)	COURT COST (CST)
		Y M D		Y M D	90 D	250
	COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)		MULTIPLE SENTENCES (MCS)		
	404			CONCURRENT <input type="checkbox"/> CONSECUTIVE <input type="checkbox"/>		
AGENCY TO RECEIVE CUSTODY (ARC)			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DCA)	RESULT OF APPEAL (PCO)
Agency Receiving Custody						
CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	DWI DRUGS	EDUCATION REQUIRED	EDUCATION COMPLETED
<input type="checkbox"/>		ENDING DATE OF SUSPENSION	PROGRAMS	DRUGS	COMPLETED	INTERLOCK REQUIRED
						REPEAT OFFENDER COMPLETED
PREPARED BY, PLEASE PRINT						DATE
Print Full Name Legibly						01202022

\*Court Ori      \*Cause Number      \*Offense Information  
 \*Final Plea      \*Court Disposition Date      \*Court Disposition

## CR-44 Court Segment

TEXAS DEPARTMENT OF PUBLIC SAFETY  
 SUPPLEMENTAL CRIMINAL HISTORY REPORTING

TRN	DATE OF ARREST (DOA)	DPS NO. (DSB)	DATE OF BIRTH (DOB)	SEX	RACE	OUT OF COUNTRY?	OUT OF COUNTRY OR?
123456789X	10012021	12345678	01011950	M	W	<input type="checkbox"/>	YES
NAME (LAST, FIRST, MIDDLE) (NAM)							
Test, Record Middle Jr							
COURT ORI (COC)		COURT NAME		CAUSE NUMBER (CAL)			
TX000000J		Court Name		M090001			
GOC	DOMESTIC VIOLENCE OFFENSE?	Y or N	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)	VICTIM'S AGE (VIG)	STATUTE CITATION (CIT)	DEGREE OF DISPOSITION OFFENSE
	<input checked="" type="checkbox"/>		00009999	Disposed Offense	CLASS C		PELONY (C1,2,3 or 9) MISDEMEANOR (A, B, or C)
FINAL PLEA (PPC)	GUILTY	NO CONTEST	NOT GUILTY	COURT DISPOSITION DATE (CDD)	SENTENCE/STATUS DATE (DOS)	COURT DISPOSITION (CDN)	COURT COST (CST)
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01202022	04202022	400	
CONFINEMENT (CMT)	SENTENCE SUSPENDED - TIME (CSB)		PROBATION (CPR)	FINE (CFN)	SENTENCE SUSPENDED-PINE (CSP)		
	Y M D		Y M D	Y M D			
COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)		MULTIPLE SENTENCES (MCS)				
393			CONCURRENT <input type="checkbox"/> CONSECUTIVE <input type="checkbox"/>				
AGENCY TO RECEIVE CUSTODY (ARC)			APPEAL DATE (DCA)		OFFENDER STATUS DURING APPEAL (DCA)		
CHECK BOX TO INDICATE DIC-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	DWI DRUGS	EDUCATION REQUIRED	EDUCATION COMPLETED	INTERLOCK REQUIRED
<input type="checkbox"/>		ENDING DATE OF SUSPENSION	PROGRAMS	DRUGS	COMPLETED	INTERLOCK REQUIRED	REPEAT OFFENDER COMPLETED
PREPARED BY, PLEASE PRINT						DATE	
Print Full Name Legibly						04202022	

\*TRN      \*Date of Arrest      \*Date of Birth      \*Sex      \*Race      \*Name      \*TRS (not shown)

## Add Court (EDR Site)

Choose Charge/Offense: A006

DOE, JANEY  
 SID: 12345678  
 TRN: 123456789X  
 TRS: A006  
 Date of Arrest: 2014-01-01  
 Agency: SAMPLE\_ORI

DOB: 1950-01-01  
 Sex: F  
 Race: U  
 Juvenile: No

Charge  
 Prosecution  
 Court

+ Add Court

No court records exist for this charge

## Add Court

Submit Discard

Court (ORI) \*

Offense Code (CON) \*

Court Disposition (CDN) \*

Court Disp. Date (CDD) \*

Level & Degree (LDC) \*

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### Dismissed

COURT ORI (ORI)		COURT NAME		CAUSE NUMBER (CAL)	
TX000000J		Court Name		M090001	
GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)
	<input checked="" type="checkbox"/> Y or <input type="checkbox"/> N	00009999	Disposed Offense		CLASS C
FINAL PLEA (PPH)	GUilty	NO CONTEST	NOT GUILTY	COURT DISPOSITION DATE (CDD)	SENTENCE/STATUS DATE (DOS)
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	01202023	
CONFINEMENT (CMT)	SENTENCE SUSPENDED - TIME (CSB)	PROBATION (CPR)	FINE (CPN)	COURT DISPOSITION (CON)	COURT COST (CST)
				305	
COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)	MULTIPLE SENTENCES (MCC)		CONCURRENT <input type="checkbox"/> CONSECUTIVE <input type="checkbox"/>	
AGENCY TO RECEIVE CUSTODY (ARC)		APPEAL DATE (DCA)	OFFENDER STATUS DURING APPEAL (DOA)		RESULT OF APPEAL (POD)
CHECK BOX TO INDICATE DIO-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	EDUCATION REQUIRED	EDUCATION WAIVED
<input type="checkbox"/>		ENDING DATE OF SUSPENSION	DRUGS	EDUCATION COMPLETED	INTERLOCK REQUIRED
PREPARED BY, PLEASE PRINT		Print Full Name Legibly			DATE 01202023

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### Convicted of Class C Misdemeanor with Affirmative Finding by the Court of Family Violence Class C

COURT ORI (ORI)		COURT NAME		CAUSE NUMBER (CAL)	
TX000000J		Court Name		M090001	
GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)
	<input checked="" type="checkbox"/> Y or <input type="checkbox"/> N	00009999	Disposed Offense		CLASS C
FINAL PLEA (PPH)	GUilty	NO CONTEST	NOT GUILTY	COURT DISPOSITION DATE (CDD)	SENTENCE/STATUS DATE (DOS)
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	01202021	01202021
CONFINEMENT (CMT)	SENTENCE SUSPENDED - TIME (CSB)	PROBATION (CPR)	FINE (CPN)	COURT DISPOSITION (CON)	COURT COST (CST)
			250	310	150
COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)	MULTIPLE SENTENCES (MCC)		CONCURRENT <input type="checkbox"/> CONSECUTIVE <input type="checkbox"/>	
AGENCY TO RECEIVE CUSTODY (ARC)		APPEAL DATE (DCA)	OFFENDER STATUS DURING APPEAL (DOA)		RESULT OF APPEAL (POD)
CHECK BOX TO INDICATE DIO-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	EDUCATION REQUIRED	EDUCATION WAIVED
<input type="checkbox"/>		ENDING DATE OF SUSPENSION	DRUGS	EDUCATION COMPLETED	INTERLOCK REQUIRED
PREPARED BY, PLEASE PRINT		Print Full Name Legibly			DATE 01202021

• Put "Time Served" in the Court Provision Literal (CPL) field if they received time served

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### Deferred of Class C Misdemeanor with Affirmative Finding by the Court of Family Violence Class C

COURT ORI (ORI)		COURT NAME		CAUSE NUMBER (CAL)	
TX000000J		Court Name		M090001	
GOC	DOMESTIC VIOLENCE OFFENSE?	OFFENSE CODE (CON)	OFFENSE LITERAL (COL)	VICTIM'S AGE (VIC)	STATUTE CITATION (CIT)
	<input checked="" type="checkbox"/> Y or <input type="checkbox"/> N	00009999	Disposed Offense		CLASS C
FINAL PLEA (PPH)	GUilty	NO CONTEST	NOT GUILTY	COURT DISPOSITION DATE (CDD)	SENTENCE/STATUS DATE (DOS)
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	01202020	01202020
CONFINEMENT (CMT)	SENTENCE SUSPENDED - TIME (CSB)	PROBATION (CPR)	FINE (CPN)	COURT DISPOSITION (CON)	COURT COST (CST)
			90	312	
COURT PROVISION (CPN)	COURT PROVISION LITERAL (CPL)	MULTIPLE SENTENCES (MCC)		CONCURRENT <input type="checkbox"/> CONSECUTIVE <input type="checkbox"/>	
AGENCY TO RECEIVE CUSTODY (ARC)		APPEAL DATE (DCA)	OFFENDER STATUS DURING APPEAL (DOA)		RESULT OF APPEAL (POD)
CHECK BOX TO INDICATE DIO-17 DATA IS PRESENT		BEGINNING DATE OF SUSPENSION	EDUCATION PROGRAMS	EDUCATION REQUIRED	EDUCATION WAIVED
<input type="checkbox"/>		ENDING DATE OF SUSPENSION	DRUGS	EDUCATION COMPLETED	INTERLOCK REQUIRED
PREPARED BY, PLEASE PRINT		Print Full Name Legibly			DATE 01202020

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Deferred Termination										
TRN	123456789X		DATE OF ARREST (DOA)	09012019		DPS NO. (RD)	01011950		SEX	M
			DATE OF BIRTH (DOB)	01011950		RACE	W		OUT OF COUNTRY?	YES
NAME (LAST, FIRST, MIDDLE) (NAM)										
Test, Record Middle Jr										
OUT OF COUNTRY WARRANT NO.										
COURT OR (CR)	TX000000J		COURT NAME	Court Name		CAUSE NUMBER (CAL)	M090001			
GOC	DOMESTIC VIOLENCE OFFENSE? Y/N		OFFENSE CODE (CON)	00009999		OFFENSE LITERAL (COL)	Disposed Offense		VICTIM'S AGE (VAG)	STATUTE CITATION (CIT)
										CLASS C
DEGREE OF DISPOSED OFFENSE	FELONY (X, 1, 2, 3 or 5)					MISDEMEANOR (A, B, or C)		C		
FINAL PLEA (PC)	GUILTY		NO CONTEST		NOT GUILTY		COURT DISPOSITION DATE (CDD)		01202020	
							SENTENCE/STATUS DATE (DOS)		04202020	
							COURT DISPOSITION (CON)		400	
							COURT COST (CST)			
CONFINEMENT (CMT)	Y		M		D		SENTENCE SUSPENDED - TIME (CSB)		Y	
							PROBATION (CPR)		Y	
							FINE (CFN)		250	
							SENTENCE SUSPENDED-FINE (CSF)		Y	
COURT PROVISION (CPN)	393		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MOC)		CONCURRENT	
							CONSECUTIVE		C	
AGENCY TO RECEIVE CUSTODY (ARC)			APPEAL DATE (DOA)				OFFENDER STATUS DURING APPEAL (DOA)			
CHECK BOX TO INDICATE DID-17 DATA IS PRESENT	YES		BEGINNING DATE OF SUSPENSION				EDUCATION PROGRAMS		EDUCATION COMPLETED	
			ENDING DATE OF SUSPENSION				INTERLOCK REQUIRED		REPEAT OFFENDERS COMPLETED	
PREPARED BY, PLEASE PRINT	Print Full Name Legibly		DATE		04202020					

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Corrections										
COURT OR (CR)	TX000000J		COURT NAME	Court Name		CAUSE NUMBER (CAL)	M090001			
GOC	DOMESTIC VIOLENCE OFFENSE? Y/N		OFFENSE CODE (CON)	00000000		OFFENSE LITERAL (COL)	Disposed Offense		VICTIM'S AGE (VAG)	STATUTE CITATION (CIT)
										CLASS C
DEGREE OF DISPOSED OFFENSE	FELONY (X, 1, 2, 3 or 5)					MISDEMEANOR (A, B, or C)		C		
FINAL PLEA (PC)	GUILTY		NO CONTEST		NOT GUILTY		COURT DISPOSITION DATE (CDD)		01202023	
							SENTENCE/STATUS DATE (DOS)		01202023	
							COURT DISPOSITION (CON)		310	
							COURT COST (CST)		250	
CONFINEMENT (CMT)	Y		M		D		SENTENCE SUSPENDED - TIME (CSB)		Y	
							PROBATION (CPR)		Y	
							FINE (CFN)		250	
							SENTENCE SUSPENDED-FINE (CSF)		Y	
COURT PROVISION (CPN)	404		COURT PROVISION LITERAL (CPL)				MULTIPLE SENTENCES (MOC)		CONCURRENT	
							CONSECUTIVE		C	
AGENCY TO RECEIVE CUSTODY (ARC)			APPEAL DATE (DOA)				OFFENDER STATUS DURING APPEAL (DOA)			
CHECK BOX TO INDICATE DID-17 DATA IS PRESENT	YES		BEGINNING DATE OF SUSPENSION				EDUCATION PROGRAMS		EDUCATION COMPLETED	
			ENDING DATE OF SUSPENSION				INTERLOCK REQUIRED		REPEAT OFFENDERS COMPLETED	
PREPARED BY, PLEASE PRINT	Print Full Name Legibly		DATE		01252023					
FOR LOCAL AGENCY USE										
CORRECTION Name of Person Correcting										
Phone Number / Date Of Correction										
<input type="checkbox"/> Make copy of original CR-43 <input type="checkbox"/> Make necessary corrections (Please use Blue or Black ink only) <input type="checkbox"/> Write Correction in "For Local Agency Use" and email to corrections.CJISJJIS@dps.texas.gov										

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Corrections – Edit Court	
Choose Charge/Offense: A001	REC'D, WILLIAM TEST
SID: 02949402	DOB: 1965-01-01
TRN: 123456789X	Sex: M
TRS: A001	Race: W
Date of Arrest: 2011-03-08	Juvenile: No
Agency: TXDPS6500	
Arrest	
Charge/Offense	
Prosecution	
Courts (2)	
Court: a	
Court: b	
<div style="border: 2px solid red; padding: 5px; text-align: center;"> <p><b>DO NOT "ADD COURT"</b></p> <p><b>This will add an invalid new disposition to the record, not correct the current record</b></p> </div>	
<a href="#">Edit Court</a>	

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Corrections – Edit Court	
Choose Charge/Offense: A001	REC'D, WILLIAM TEST
SID: 02949402	DOB: 1965-01-01
TRN: 123456789X	Sex: M
TRS: A001	Race: W
Date of Arrest: 2011-03-08	Juvenile: No
Agency: TXDPS6500	
Arrest	
Charge/Offense	
Prosecution	
Courts (2)	
Court: a	
Court: b	
<div style="border: 2px solid red; padding: 5px; text-align: center;"> <p><b>DO NOT "ADD COURT"</b></p> <p><b>This will add an invalid new disposition to the record, not correct the current record</b></p> </div>	
<a href="#">Edit Court</a>	

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## Corrections

- ▶ Send an email to: [corrections.CJISJJIS@dps.texas.gov](mailto:corrections.CJISJJIS@dps.texas.gov)
- ▶ Include TRN, TRS, name, DOB, and what needs to be corrected

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Check for open Class Cs by running your Open Offense Reports on the EDR site.

Menu

Saved Reports EDR General

CJIS EDR Statistics

- County Combined Completeness Percentage
- County Completeness
- County Dispositions over 35 Days Old - Adhoc
- County Dispositions over 35 Days Old - Detail
- County ER3/ER4 submissions
- Court Transaction Monthly Pass/Fail
- Full County Open and Closed Offense
- Open Offense**
- Prosecution Transaction Monthly Pass/Fail
- Statewide Combined Completeness Percentage

Open Offense Report

County \*

Begin Date \*

End Date \*

Retain \*

Submit

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Filter your report by Level & Degree

Table Data

Count: 708

ORI	DOA	SID	TRN	TRS	LDA	OCA	AON	NAM
[REDACTED]	2025-02-03	[REDACTED]	[REDACTED]	A001	MC	[REDACTED]	13999999	[REDACTED]
[REDACTED]	2025-02-09	[REDACTED]	[REDACTED]	A001	MC	[REDACTED]	13999999	[REDACTED]

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## Arrest Segment Review

What Arrest Disposition (ADN) should be used for a Class C with Domestic Violence?

- ▶ ADN 235

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### Arrest Segment Review

**Should a CR-43 be sent to DPS without fingerprints?**

- ▶ **NO**
- ▶ **DO NOT** send the CR-43 to DPS without fingerprints
- ▶ **The CR-43 will be returned to the agency requesting fingerprints**

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### Arrest Segment Review

**We issued a citation for a Class C with Family Violence. How do we get the charge on the criminal history so the court can report?**

- ▶ **A CR-43 and fingerprints must be submitted to DPS to initiate the reporting on the criminal history database**
- ▶ **The arresting agency needs to have a process to ensure a CR-43 (including fingerprints) is initiated on each person charged with a Class C with Family Violence**

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### Court Segment Review

**What do you report following a Deferred Class C with Affirmative Finding by the Court of Family Violence?**

- **You will add a new court section**
- **If the person successfully completes the Deferred, you will report using CDN 400 with CPN 393, or**
- **If the person fails the Deferred and is now Convicted on a Class C with Affirmative Finding by the Court of Family Violence, you will report with CDN 310 with CPN 404**

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### Court Segment Review

**What Court Provision (CPN) should be used if the person is convicted or deferred and there is an Affirmative Finding by the Court of Family Violence Class C?**

- **CPN 404**

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## Court Segment Review

**I am trying to report my disposition, but the TRN number/arrest is not on the criminal history. What should I do?**

- **Contact the arresting agency or the submitting agency/Jail**

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**Need access to the EDR Site to add/edit charges or add/edit court dispositions?**

**Need help running reports or navigating the EDR Site?**

- **Get with your CHR Trainer for assistance**

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For additional assistance, contact the appropriate section below:

### EDR Website

<https://cch.dps.texas.gov/les>  
GRP\_CJIS\_SITE@dps.texas.gov  
**\*Contact CHR Trainer for how to request access to the EDR Site**

### CJIS Supplies

512-424-2367  
512-424-5599 (fax)  
crssupplyorder@dps.texas.gov

### Corrections

corrections.CJISJJIS@dps.texas.gov  
512-424-2476 (fax)

### Error Resolution

error.resolution@dps.texas.gov  
512-424-7256

### For a New or to Reactivate an ORI

TCIC.Operations@dps.texas.gov

Scan QR Code to download training materials and reportable offense codes



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