

Vehicle Inspection Advisory Committee (VIAC)

Meeting Minutes

June 13, 2018

Call To Order

The regular meeting of the Vehicle Inspection Advisory Committee (VIAC) was called to order at 1:30 p.m. on June 13, 2018 at DPS, Building I, 2nd Floor Executive Conference Room. Facilitator Name.

Present

Shawn Dintino	Co-Chairman	North Central Texas Council of Governments
Abel Porras	Co-Chairman	Station Owner
David Lewis		Emission Testing Equipment Manufacturer
Tommy Hebson		Vehicle Equipment Repair
Ken Jones		Retired – Station Owner
Calvin Lucas		Safety and Emission Station Owner
Nan Jiang		Univ. of Texas – Transportation Research
Darren Hazlett		Univ. of Texas – Transportation Research
Edgar Gilmore	Program Coordinator	Texas Commission on Environmental Quality (TCEQ)
Sarah Thomas	Program Coordinator	Texas Commission on Environmental Quality
David Serrins	Programs Work Lead	Texas Commission on Environmental Quality
JoJo Heselmeyer	Senior Manager	Texas Department of Public Safety (DPS)
Pablo Luna	Program Manager	Texas Department of Public Safety
Paula Kennedy	Program Coordinator	Texas Department of Public Safety
Steve Moninger	Senior Policy Analyst	Texas Department of Public Safety

Total: 15

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Remarks from DPS and TCEQ

DPS:

Steve Moninger went over his suggested edits regarding the Texas Administrative Code rules that govern the advisory committee which are as follow:

- Underline indicates addition
- Strikeout indicates deletion
- A few rules were relocated to a different paragraph where deemed more appropriate.

Chapter 23, Subchapter G

RULE §23.72 Meeting Attendance

RULE §23.73 Presiding Officer

The members appointed by the presiding officers of the Public Safety Commission and the Conservation Commission shall alternately serve as the presiding officer of the committee. ~~The presiding officer will prepare a meeting agenda for each meeting of the advisory committee. A copy of the agenda shall be provided to the department fifteen (15) working days before any scheduled meeting so that the department can arrange for the necessary staff to be in attendance and provide notification to the committee members and the public. The presiding officer shall report the committee's advice and attendance to the director.~~ The committee may elect an assistant presiding officer and a secretary from among its members and may adopt rules for the conduct of its own activities.

~~RULE §23.74 Manner of Reporting~~

~~The advisory committee shall provide a written report to the department a minimum of once per year, unless otherwise directed by the department. The report provided by the advisory committee shall be sufficient to allow the department to properly evaluate the committee's work, usefulness, and the costs related to the committee's existence, including the cost of agency staff in support of the committee's activities.~~

RULE §23.75 Subcommittees

The presiding officer of the advisory committee may appoint subcommittees. One member of each subcommittee shall serve as the chairperson of that subcommittee. Subcommittee chairs shall make written reports regarding their subcommittee's work to the presiding officer of the advisory committee.

RULE §23.76 Meetings

The advisory committee shall meet at least once each quarter or at the request of the presiding officer. **The presiding officer will prepare a meeting agenda for each meeting of the advisory committee. A copy of the agenda shall be provided to the department fifteen (15) working days before any scheduled meeting so that the department can arrange for the necessary staff to be in attendance and provide notification to the committee members and the public.** ~~All advisory committee meetings shall be open to the public.~~

RULE §23.77 Records

Department staff shall record **attendance** and maintain the minutes of each advisory committee and subcommittee meeting. The staff shall maintain a record of actions taken and shall distribute copies of approved minutes and other committee documents to the department, respective commissions, and to the advisory committee members.

Discussion Conclusions:

The Co-Chairman will submit the agenda to DPS no later than fifteen (15) days prior to a scheduled meeting to allow for preparatory work.

DPS will post future meeting agendas on the DPS website ten (10) days prior to a scheduled meeting.

DPS will post scheduled meeting date / time on the DPS website ten (10) days prior to a scheduled meeting.

Meetings will remain open to the public; however, interested parties will need to attend in person.

Funding for Committee Member Reimbursement will be brought up at the next Legislative Session.

Shawn received only two (2) responses from the other members, he will leave the “result summary” open in attempt to retrieve additional feedback.

Rules will be further discussed at the next VIAC.

The committee will continue to meet by alternating in-person and via teleconference meetings. .

DPS will make arrangements to enable members to attend any scheduled meeting in-person.

DPS will make arrangements to enable members to attend any scheduled meeting via teleconference.

DPS advised the board that not every procedure the committee decides to adopt needs to necessarily be written as a rule.

Action Items:

Board Members – Continue to provide Shawn with feedback regarding amendments to the rules

Paula Kennedy – Email the members a link to reflect where the meetings, agenda, and meeting minutes will be posted on the DPS Website.

TCEQ:

No remarks at this time.

Old Business

University of Texas VI Study Updates:

Abel Poras met with members the University of Texas Transportation Research group and invited them to attend the VIAC to provide updates on the study.

Darren Hazlett and Nan Jiang with The University of Texas (UT) Transportation Research team stated that there is not a hard cut off deadline for the surveys; however, they need to work with their results

around the end of August to allow them to meet their deadline to hand off a report to the DPS by the end of September. UT encouraged the board to get the word out to other stations and their customers as they would like to have much more participation and feedback.

They also stated over 1000 station owners have responded to the survey so far, but that is a very low number considering the number of stations. An estimated 150 public surveys have been completed. UT asked the VIAC members to encourage other stations to print and display the survey poster for their customers.

Shawn Dintino stated he would see if he can get it advertised on the North Central Texas Council of Governments (NCTCOG) website.

UT is hosting a Workshop – June 26th to discuss the cost and benefits of the Motor Vehicle Safety Inspection Program. Anyone / everyone is invite to attend.

Action Items:

Paula Kennedy will send the survey links to the committee members.

Paula Kenney will email the UT Workshop registration form to the committee members.

Legislative Updates:

The committee members directed questions to the DPS and TCEQ to ascertain any legislative session interest in the safety and emissions programs. DPS and TCEQ both stated they have been asked to respond to inquiries from senators which strongly suggest legislative proposals during the next session.

All bill proposals are open record and can be viewed online.

Chairman Abel Porras encouraged the other members to contact their representative and give them factual data regarding why the program is good for Texas.

New Business

Gregg County Vehicle Inspectors Committee – First Meeting

Ken Jones announced that Gregg County is beginning a “Vehicle Inspectors Committee” that will meet a few times a year to discuss ideas to improve the vehicle inspection program.

Any ideas and recommendations can be sent to Ken Jones, representing Vehicle Inspection Stations, inspectors, and Business Owners in Texas, as a member of the State Vehicle Inspection Advisory Committee. Businesses are welcome to send someone to represent their business. Gregg County hopes to be a pilot program for other counties to follow. The meeting will be hosted by:

ABC Auto Parts and Ken Jones

Lunch and Meeting Room provided by ABC Auto Parts
920 West Marshall Ave.
Longview, TX.
Time 12:00. Noon
July 9 (RSVP by July 5)

Ken Jones stated one idea they are discussing is eliminating the insurance coverage having to be proven at the time of inspection since it is part of the process of registration renewal.

Remote Sensing:

Pablo Luna handed out a copy of the 2017 TORET/OPUS Report.

David Serrins stated TCEQ is working on the 2018 analyses parameters

Members asked TCEQ about TIMS analyzer lockouts and believe going through an auditor takes too long to get their analyzer unlocked and back into business. Edgar Gilmore stated that majority of the locks out are related to firewall or ISP. Pablo Luna stated that DPS will ensure that auditors are giving out their business cards including their cell phone contact information for a quicker response.

Action Item:

Pablo Luna and Paula Kennedy will work with field management to ensure auditor contact information is being distributed to stations.

Adjournment

Paula Kennedy read the action items and the Facilitator Name.

Abel Poras will chair the next meeting which is tentatively set for September 12, at 1:30 p.m. via Teleconference. A DPS conference room will be setup for attendees who wish to attend in-person.

Minutes submitted by: Paula Kennedy