

Texas Private Security Advisory Committee (TPSAC)

Meeting Minutes

January 12, 2022

1. Call to Order

The regular meeting of the Texas Private Security Advisory Committee was called to order at 11:05 a.m. on January 12, 2022 via conference call.

2. Roll Call

Wade Hayden	Member	Public Representative
John Helweg	Member	Locksmith Representative
Alan Trevino	Member	Private Security Guard Representative
Debi Ulmer	Member	Alarm System & Electronic Access Rep
Jason Hester	Assistant Chief	Texas Department of Public Safety
Ryan Garcia	Program Manager	Texas Department of Public Safety
Robert Hawkins	Program Manager	Texas Department of Public Safety
Jeremy LeCrone	Program Manager	Texas Department of Public Safety
Steve Moninger	Senior Policy Analyst	Texas Department of Public Safety
Amalia Sanchez	Program Supervisor	Texas Department of Public Safety
Katherine Enyart	Program Supervisor	Texas Department of Public Safety
Linsey Silva	Program Supervisor	Texas Department of Public Safety
Lawrence Cortez	Program Supervisor	Texas Department of Public Safety
Chris Sims	Service Director	Texas Department of Public Safety
Sherrie Zgabay	Service Director	Texas Department of Public Safety
Leslie Stevens	Personnel Admin Specialist	Texas Department of Public Safety

3. Minutes from October 13, 2021

The minutes of the previous meeting were unanimously approved as distributed.

4. Quarterly Reports from Regulatory Services Division

a. Licensing Statistics

Ryan Garcia presented this information to the committee. There were no questions.

b. Disciplinary Actions

Jeremy LeCrone presented this information to the committee. John Helweg asked if the fines shown on the report stemmed from administrative fines due to the recent rule changes or other types. Amalia Sanchez answered that the fines were representative of all actions taken because of investigations that required administrative action.

c. Complaints/Investigations

Robert Hawkins presented this information to the committee. There were no questions.

d. Executive Office Report

Assistant Chief Hester began by stating that the new penalty schedule only went into effect on the 10th of January, so the information reflected in the current report would not show the new violation penalties but would rather be on the next quarterly report.

Assistant Chief Hester updated the committee regarding the training materials. DPS executed an MOU with TEEX to rewrite the curriculum. He reported that the Level II training rewrite was close to being completed. He stated that once the first draft is received, he would forward it to the committee members for input before finalizing. Alan Trevino asked if there would be a combined Level III and Level IV training as well. He went on to say that the Level III and Level IV use of force sections are very similar. Assistant Chief Hester stated that the Level IV is going to be revamped as well, but they may need to do an additional MOU to have a combined Level III and Level IV as he was unsure if it was allocated previously. Upon further research by Sherrie Zgabay and Ryan Garcia the Level III and Level IV training will also be combined.

Assistant Chief Hester stated that with the increase in COVID cases around the state, the CES employees are being as careful as possible while performing their audits and inspections. Since there were several staff members out due to COVID quarantines, there has been some impact on audits and inspections.

5. Industry Reports

a. Security Officers

There were no updates or reports.

b. Investigators

There were no updates or reports.

c. Alarm systems and Electronic Access Control

There were no updates or reports.

d. Locksmiths

There were no updates or reports.

e. Public Report

There were no updates or reports.

6. Discussion and Possible Recommendation Items

a. Proposed amendments to Rule 35.13, Drug-Free Work Place Policy

Steve Moninger addressed the committee regarding the new proposed language received for review. He stated the original discussion as to whether this rule applied to all licensed companies, as the committee said it should, had been addressed. He stated that the added language to subsection (c) showing that a sole proprietor who performs regulated services on behalf of the licensed companies is considered an employee of the licensed company and therefore must have a signed copy of a drug-free work place policy in their file, should address this concern.

John Helweg asked if the language would state “employees of the business” or “employees of the company”. Steve Moninger stated it would state “company”. John Helweg asked if the language could be changed to say “their company” instead, as he did not find that language to be clear as to which company they were referring. After discussion Steve Moninger stated that the language “who performs regulated services on behalf of the licensed company” seemed to be confusing and agreed that it should instead read “a sole proprietor is considered an employee of their licensed company”. This rule change was accepted unanimously.

On a separate topic, Steve Moninger stated to the committee that it is time to begin discussion of proposed legislation. He asked that if anyone hears anything regarding proposed legislation, to please bring it to the Department’s attention. John Helweg informed the committee that a group approached him regarding electricians asking that low voltage lock work be regulated. This change would mean that an electrician would be required to conduct low voltage alarm work. This would result in all electrician companies being required to have an alarm license and locksmith license or alarm and locksmith companies required to have an electrician on staff. Assistant Chief Hester stated that while the Department appreciates the notice it was more of an association legislative action, and suggested he pass this information along to the appropriate association as well.

7. Future agenda items

8. Date of next meeting- April 13, 2022, 11:00 a.m.

Date of the next meeting was confirmed to be April 13, 2022.

9. Adjourn

Meeting adjourned at 11:39 a.m.