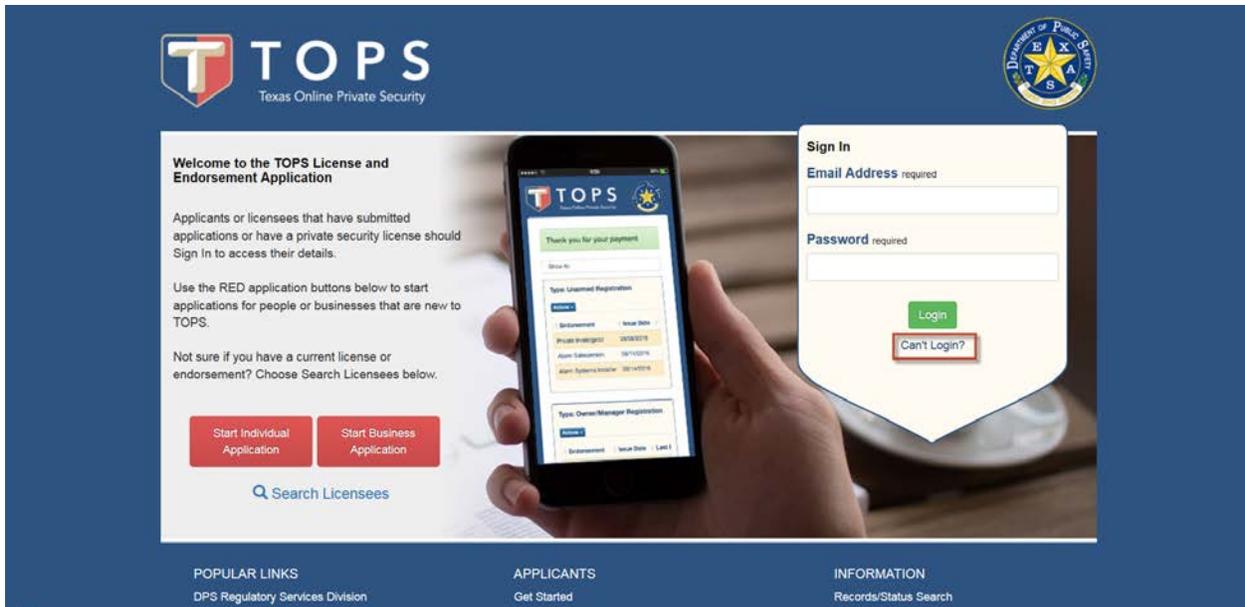


# How to login to your TOPS profile

Individuals who have been registered with the Private Security Program within the last 3 years and/or individuals who have submitted a paid application have a TOPS profile.

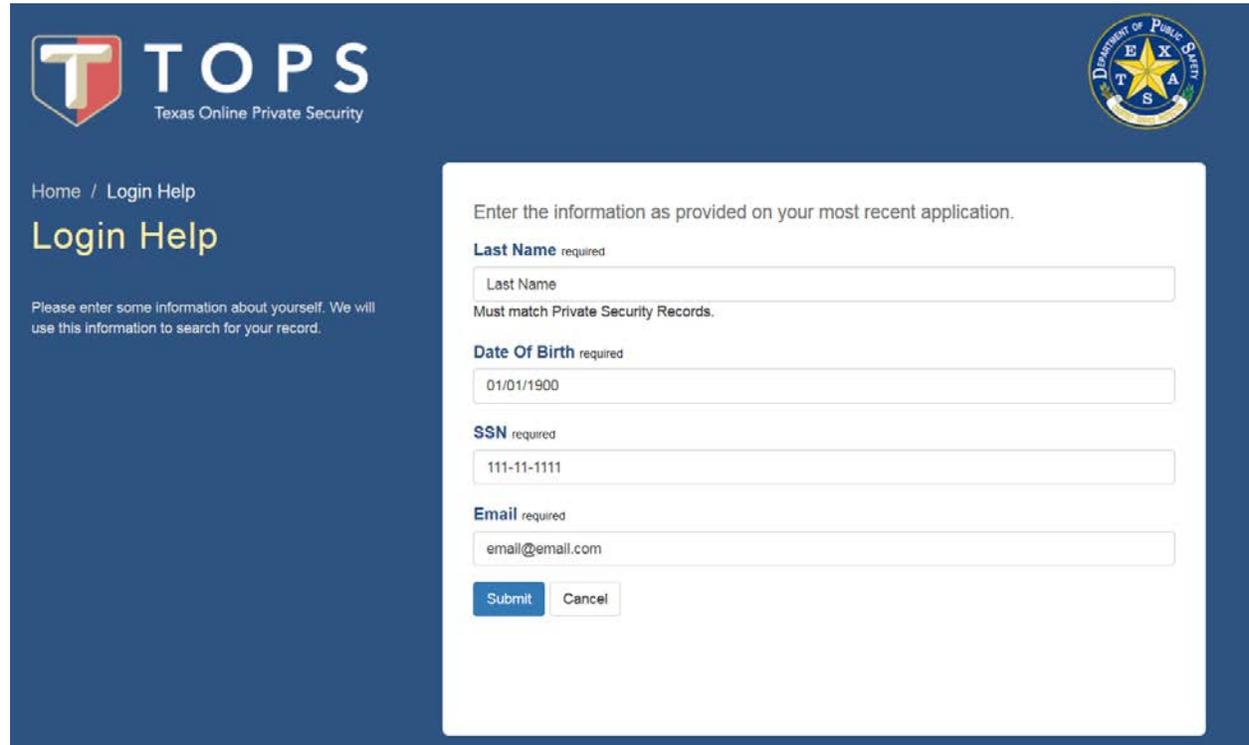
To access your profile you will need to create a password.

From the TOPS home page, click on the words "Can't Login".



The image is a screenshot of the TOPS (Texas Online Private Security) website. At the top left is the TOPS logo with the text "Texas Online Private Security". At the top right is the Texas Department of Public Safety seal. The main content area is divided into two columns. The left column contains a "Welcome to the TOPS License and Endorsement Application" section with instructions for new and existing users, and buttons for "Start Individual Application", "Start Business Application", and "Search Licensees". The right column features a "Sign In" form with fields for "Email Address required" and "Password required", a green "Login" button, and a red-bordered "Can't Login?" button. In the background, a hand holds a smartphone displaying the TOPS mobile app interface, which shows a "Thank you for your payment" message and a list of licensees.

Enter your Last Name, Date of Birth, Social Security Number, email address. Click submit.  
\*Please note you may need to check the box next to "I am not a robot" and complete a captcha.



**T** **TOPS**  
Texas Online Private Security

Home / Login Help

## Login Help

Please enter some information about yourself. We will use this information to search for your record.

Enter the information as provided on your most recent application.

**Last Name** required

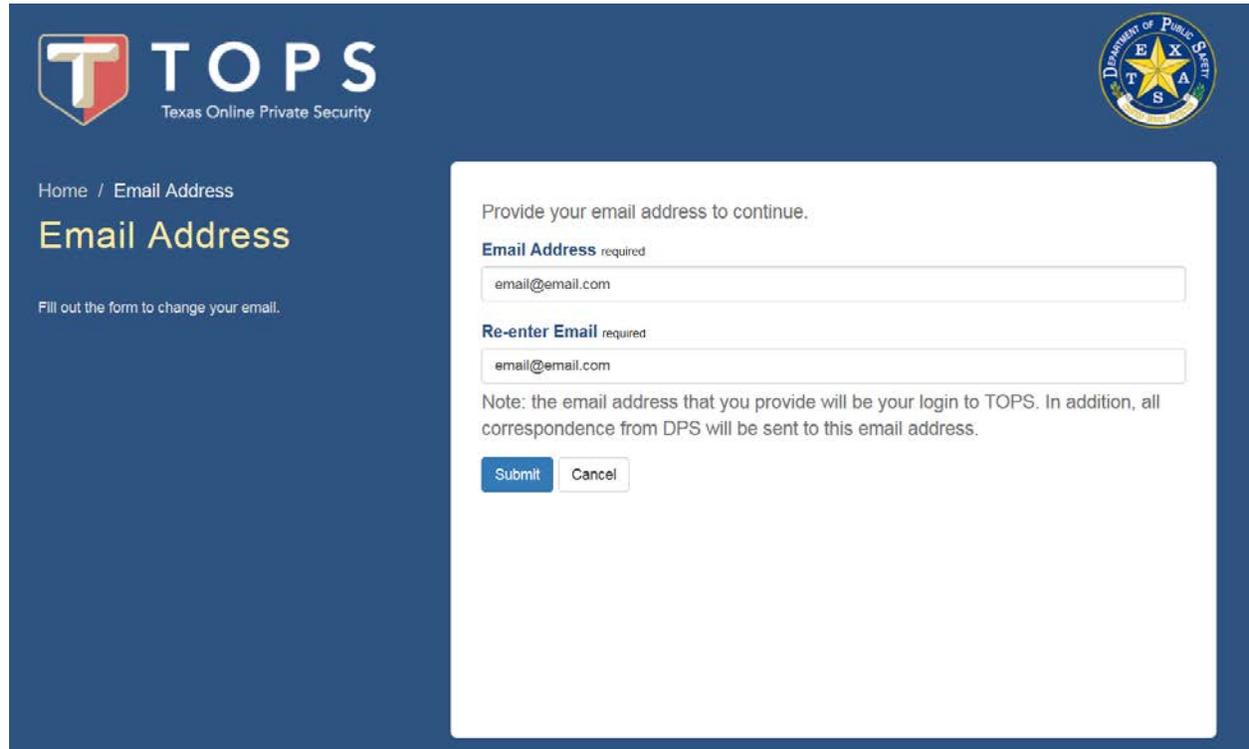
Must match Private Security Records.

**Date Of Birth** required

**SSN** required

**Email** required

Re-enter your email address for confirmation.



Home / Email Address

## Email Address

Fill out the form to change your email.

Provide your email address to continue.

**Email Address** required

**Re-enter Email** required

Note: the email address that you provide will be your login to TOPS. In addition, all correspondence from DPS will be sent to this email address.

Enter the password you want to use. The password must be at least 12 characters long, contain 2 lower case alpha characters, 2 upper case alpha characters, 2 numbers, and 2 special characters (!, @, #, \$, %,). Enter the password again for confirmation.

You will then need to choose and answer 3 security questions. Please note that you cannot use the same answer for more than one question. Click submit

TOPS  
Texas Online Private Security

Home / Account Security  
**Account Security**

Please fill out the information below to create a password and security questions in TOPS. Click on the Submit button when you are finished.

### Reset Password

Fill out the information below to set up a password.

**Password** required

Must be at least 12 characters long, contain 2 lower case characters, 2 upper case characters, 2 numbers, 2 special characters, and cannot be one of the last 10 passwords.

**Confirm Password** required

### Set up New Security Questions

**Security Questions Notes:**

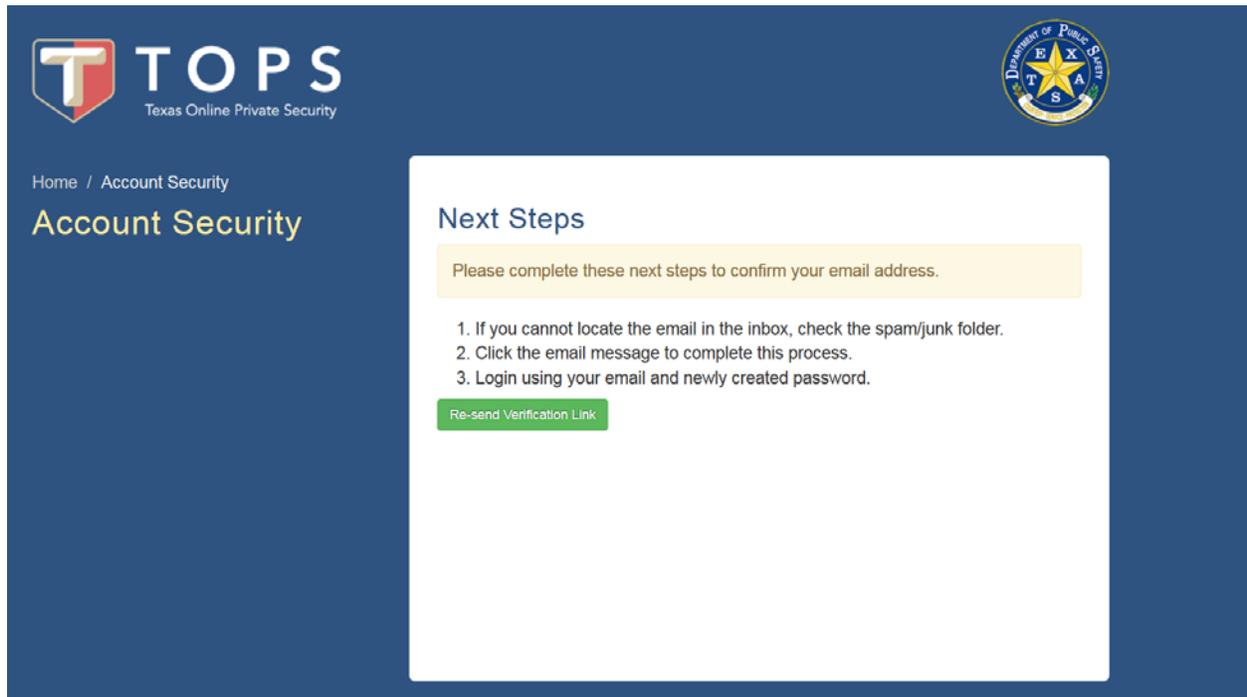
- You must select 3 different security questions.
- You cannot use the same answer for more than one question.

**Security Question 1** required

**Security Question 2** required

**Security Question 3** required

The system will send an email to the email address that you entered. Please note it may take up to 15 minutes to receive this email.



The screenshot shows the TOPS (Texas Online Private Security) interface. The header includes the TOPS logo and the Texas Department of Public Safety seal. The breadcrumb trail is 'Home / Account Security'. The main heading is 'Account Security'. A white box titled 'Next Steps' contains the following instructions:

- Please complete these next steps to confirm your email address.
- 1. If you cannot locate the email in the inbox, check the spam/junk folder.
- 2. Click the email message to complete this process.
- 3. Login using your email and newly created password.

Below the instructions is a green button labeled 'Re-send Verification Link'.

\*If you do not receive the email within 15 minutes, click the “Re-send Verification Link” button.

\* If you have already closed this page, you can go to the TOPS login screen and enter the email address you provided and the password you created. This will provide a “Re-send Verification Link” button.

The email will come from [donotreply@dps.texas.gov](mailto:donotreply@dps.texas.gov) and the subject line will be "TOPS Email Verification". The email will instruct you to verify your email address by clicking on a link.

-----Original Message-----  
From [donotreply@dps.texas.gov](mailto:donotreply@dps.texas.gov)  
Sent: Tuesday, August 01, 2017 9:45 AM  
To:  
Subject: TOPS Email Verification

Thank you for registering to access the Texas Online Private Security (TOPS) system.

In order to verify your email address:

1. Click on the link below:  
<https://www.dps.texas.gov/psp-self-service/user/activateAccount?username:40DPS.TEXAS.GOV&token=598090f2>
2. Login to TOPS using the email address and password you created.

If you did not initiate this TOPS login account request, contact the TOPS customer contact center at 1-512-424-7293.

Regulatory Services Division  
Texas Department of Public Safety

The link will take you back to the TOPS login page where you should see a message that reflects, "Email verified successfully. Please login to continue."

The screenshot displays the TOPS (Texas Online Private Security) website. On the left, there is a 'Welcome to the TOPS License and Endorsement Application' section with instructions and buttons for 'Start Individual Application' and 'Start Business Application'. In the center, a hand holds a smartphone displaying the TOPS mobile app interface, which shows a 'Thank you for your payment' message and a list of license types and dates. On the right, a 'Sign In' form is visible, featuring a green success message: 'Email address verified successfully. Please login to continue.' Below the message are input fields for 'Email Address' and 'Password', both marked as 'required'. A green 'Login' button and a 'Can't Login?' link are positioned at the bottom of the form. The TOPS logo and the Texas Department of Public Safety seal are also present at the top of the page.

Enter the email address you provided, the password you created, and click login.

**TOPS**  
Texas Online Private Security

**Sign In**

Email Address required  
youremail@email.com

Password required  
Enter new password

Login

Can't Login?

Welcome to the **TOPS License and Endorsement Application**

Applicants or licensees that have submitted applications or have a private security license should Sign In to access their details.

Use the RED application buttons below to start applications for people or businesses that are new to TOPS.

Not sure if you have a current license or endorsement? Choose Search Licensees below.

Start Individual Application    Start Business Application

Search Licensees

POPULAR LINKS  
DPS Regulatory Services Division

APPLICANTS  
Get Started

INFORMATION  
Records/Status Search

You are now logged into your account.

**TOPS**  
Texas Online Private Security

Department of Public Safety

Logged in as Sample Person. [Logout](#)

My Profile    My Applications    My Registrations    My Business Applications    My Businesses

Manage Account

Welcome, Sample.

Manage your individual endorsement or business license using the tabs above. Tabs may not contain data depending on the content of your particular record.

POPULAR LINKS  
DPS Regulatory Services Division  
Board Information  
Contact Us

APPLICANTS  
Get Started  
Laws and Regulations  
Training/Testing  
Fingerprint Services

INFORMATION  
Records/Status Search  
FAQs

This service is provided by Texas.gov the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov which is provided by a third party in partnership with the State.

Browser Support: This service supports the last two versions of major desktop browsers (Internet Explorer, Microsoft Edge, Safari, Chrome, and Firefox). We highly recommend updating to the most current version of your preferred browser. Your browser will notify you if there is a new version available.

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