

Dear Prospective Texas RiderCoach:

Thank you for your interest in becoming a RiderCoach in Texas. We are looking for dedicated individuals to teach basic and advanced motorcycle operator training courses. Dedication is necessary because the title of RiderCoach carries with it many responsibilities. As a RiderCoach you are expected to develop professional teaching and evaluation abilities, set an example for your course participants and other riders, keep up to date on rider skill training techniques, and maintain a high level of riding proficiency.

**Application will not be considered unless all requirements are met and include all necessary documentation.**

Applicants must complete the Fingerprint Applicant Services of Texas (F.A.S.T.) procedure; see form on website. Applicants failing to submit to the F.A.S.T procedure will not be processed. In addition to several other requirements, each out-of-state RiderCoach must submit an application with required documentation including but not limited to high school diploma, G.E.D. or college courses as proof of being a high school graduate, CPR and First Aid training certificates and signed Rules of Professional Conduct. This must be done in order for the application to be considered; if all documents are not included with the application it will be considered incomplete and a new application will need to be submitted with proper documentation.

Once a RiderCoach has received notification from our office that they meet the basic requirements, approval will be given to teach once under observation of the Texas Department of Public Safety (DPS) Motorcycle Safety Unit (MSU). Locations for your Texas certification observation will be determined by the Department and you are responsible for all expenses incurred for lodging, meals, mileage, and other incidentals.

Positive performance during your Texas certification observation must be demonstrated to be awarded an approval letter with a certificate that confirms your acceptance by the DPS/MSU to facilitate MSF courses in Texas.

Submission of an application DOES NOT guarantee approval to teach in Texas as a Motorcycle Safety RiderCoach.

If you have a desire to work with new riders and further the sport of motorcycling, please fill out the attached application and return it to our office; faxed copies will not be accepted.

If you have any questions or if we can be of any assistance please contact our office to speak to a Training Officer at (512) 424-2021 or toll free (800) 292-5787.

**Faxed copies of this application will not be accepted, please mail application to:**

**Texas Department of Public Safety  
Motorcycle Safety Unit  
Attn: Applications  
PO Box 4087  
Austin, Texas 78773-0257**

**Texas Department of Public Safety  
Motorcycle Safety Unit  
Texas Approved RiderCoach Requirements**

Our goal is to develop a cadre of professional motorcycle RiderCoaches to work within the Texas Motorcycle Operator Training Program. This goal is accomplished by carefully and thoroughly screening applicants for RiderCoach training. The integrity and credibility of the entire program depends upon the professionalism of our RiderCoaches.

**Legal Requirements**

The following RiderCoach requirements are excerpted from "Standards for an Approved Motorcycle Operator Training Course, Sections 31.1 - 31.8" of the Texas Department of Public Safety (DPS) Administrative Rules. *31.3 Motorcycle RiderCoach.*

*(a) A person may not instruct or offer instruction in motorcycle operation to the public for a consideration without authorization from the department. To qualify for authorization, a RiderCoach must be approved by the department. The department may deny approval unless a RiderCoach applicant meets the following requirements. The applicant must agree to teach the training courses in accordance with the department's rules, policies, procedures, and approved curricula and must:*

- (1) hold a current National Certification from the Motorcycle Safety Foundation (MSF);*
- (2) be a high school graduate or possess a valid GED;*
- (3) possess a current valid motorcycle license for at least two years;*
- (4) meet the current driving record evaluation standards established by the Texas Department of Public Safety for school bus drivers pursuant to Texas Transportation Code, Section 521.022 by supplying a certified copy of an out-of-state driving history if requested;*
- (5) be free from addiction to alcoholic beverages or drugs; and*
- (6) be physically able and mentally competent to conduct correct classroom and on-cycle instruction, including technically correct riding demonstrations.*
- (7) maintain hands-on CPR training from a nationally recognized provider.*
- (8) maintain hands-on Basic First Aid or Trauma First Aid training from a nationally recognized provider. Trauma First Aid includes First Responder curriculum and Accident Scene Management Inc (ASMI); ASMI is training specifically for injured motorcyclists. Additional certification may be accepting for those in the medical profession; please contact our office to verify if your training meets our requirements.*

Applicant may be denied if the following excerpts from the Administrative Rules apply within the time period allowed by the Bus Drivers' Driving Record Evaluation.

*31.2 (b)(1) is convicted under the laws of this state, another state, or the United States, of any felony or offense involving moral turpitude, tampering with a governmental record, driving while intoxicated, or driving under the influence of drugs, or an offense committed as a result of the person's criminally negligent operation of a motor vehicle.*

*(2) cannot provide sufficient information and documentation to enable the department to evaluate or reevaluate the applicant's request for approval:*

*(3) knowingly presents or allows to be presented to the department any false or misleading information relating to a requirement for approval; . . .*

- ◆ [Driving offenses and corresponding points](#): eligibility based on no more than 9 points
- ◆ [Criminal offenses involving moral turpitude](#): eligibility based on offenses five years from date of application

**SAMPLE**  
**RiderCoach Letter of Observation**

Out of state RiderCoach: \_\_\_\_\_

RiderCoach/RiderCoach Trainer: \_\_\_\_\_ RERP#: \_\_\_\_\_

Course Ending Date	RC/RCT who worked with out of state RC	MSF#
_____	_____	_____

I have observed the RiderCoach's personal and professional interaction with others and have noted below if Texas' basic requirements have been met.

- \_\_\_\_\_ Understands the complete flow of the BRC.
- \_\_\_\_\_ Is familiar with how the RiderCoach Guide (RCG), RiderCourse Handbook and Training Aids interrelate.
- \_\_\_\_\_ Adheres to adult learning and motor skills development principles and uses learner-centered facilitation.
- \_\_\_\_\_ Presents classroom material using RiderCoach Activities as outlined in the RCG.
- \_\_\_\_\_ Is familiar with and sets up the range exercises as outlined in the Range Cards.
- \_\_\_\_\_ Is familiar with range management activities and evaluation and coaching.
- \_\_\_\_\_ Reads the range cards to the participants prior to exercises.
- \_\_\_\_\_ Reads the evaluation points while observing RC/RCT rides the demonstration.
- \_\_\_\_\_ Rides technically correct demonstrations.
- \_\_\_\_\_ Possesses skills and abilities superior to a novice rider.

\_\_\_\_\_ Positive performance WAS observed.  
I recommend the RiderCoach to be approved to teach in Texas.

\_\_\_\_\_ Positive performance WAS NOT observed as noted by the unchecked items above.  
At this time, I do not recommend the RiderCoach to be approved to teach in Texas.

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RiderCoach/Trainer: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature*