

**TEXAS DEPARTMENT OF PUBLIC SAFETY  
MOTORCYCLE SAFETY UNIT APPLICATION  
Total Control curriculum – add training location**

**SPONSOR DATA**

Current DPS contract/license number: \_\_\_\_\_

Sponsoring Organization Name: \_\_\_\_\_

Owner/Chief School Official (Has Overall Program Responsibility):

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**INSURANCE:**

Is the proposed course covered by liability and medical insurance? Yes \_\_\_\_\_ No \_\_\_\_\_

- Submit proof of insurance noting limits.

**FACILITIES:**

**Classroom Address:** \_\_\_\_\_

*If the classroom is not under your ownership, provide with this application a copy of a letter of agreement initiated between your organization and the property holder for its use.*

1. Do you have access to a classroom that is large enough to seat all students and Instructors comfortably and contains at least one adequate desk or equivalent seating and writing surface for each student, and at least one adequate Instructor's desk or table? Yes \_\_\_\_\_ No \_\_\_\_\_
  - a. Is classroom mobile? Yes \_\_\_\_\_ No \_\_\_\_\_
  - b. If it is not mobile, what is the distance from classroom to range? \_\_\_\_\_
  
2. Do you have access to appropriate audiovisual equipment (TV/DVD player, overhead projector/screen)? Yes \_\_\_\_\_ No \_\_\_\_\_

**FACILITIES (cont.):**

**Range Address:** \_\_\_\_\_

*If the range is not under your ownership, provide with this application a copy of a letter of agreement initiated between your organization and the property holder for its use.*

Information below will be verified by a Total Control Texas Representative using the Range Request Form included in this application. Complete a Range Request Form for each range location.

1. Does the range conform to Total Control approved dimensions and design? Yes \_\_\_\_\_ No \_\_\_\_\_  
- If no, show any and all deviations on the Range Request Form.
2. Can the range be secured from pedestrian, animal, and vehicular traffic? Yes \_\_\_\_\_ No \_\_\_\_\_
3. Is the surface of the range free of excessive (more than 5 degrees) slope, potholes, ruts, drainage ditches, metal plates, gratings, manhole covers or any other detriments that could interfere with safe motorcycle handling? Yes \_\_\_\_\_ No \_\_\_\_\_  
- If not, indicate what and where on the Range Request Form and include additional pictures.

**Read the following statements before signing this application.**

I understand that submission of this application **DOES NOT** guarantee me Texas approval.

If approved, I understand that if I do not meet the minimum requirements that are current at any time I will lose my license to offer training in Texas.

I have read the Public Disclosure Restriction document and understand that any information given to the MSU is subject to open record requests with the exception of my home address and personal email. If I meet the criteria for withholding specific information I am including the completed Public Disclosure Restriction form with this application.

By signing this application, I certify that all information stated in this application, to the best of my knowledge, is true and correct.

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**DPS Use Only (submit with application):**

Application Received: \_\_\_\_\_

Sponsor name: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Entered in Application tracking list: Date \_\_\_\_\_

Given to Training Officer: Date \_\_\_\_\_

Application reviewed by Training Officer: Date \_\_\_\_\_

Given to Program Supervisor: Date \_\_\_\_\_

General notes/concerns on application: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Digital Pictures Received Date: \_\_\_\_\_

Added to REMS: Date \_\_\_\_\_

Added to MSU website: Date \_\_\_\_\_



# Texas Department of Public Safety Range Approval Form Glossary

Paint Matches Diagram—Range markings are painted as per the diagram. Eyebrow curves, swerve boxes, lanes up the center are the appropriate widths and lengths, and the staging T is in the proper location.

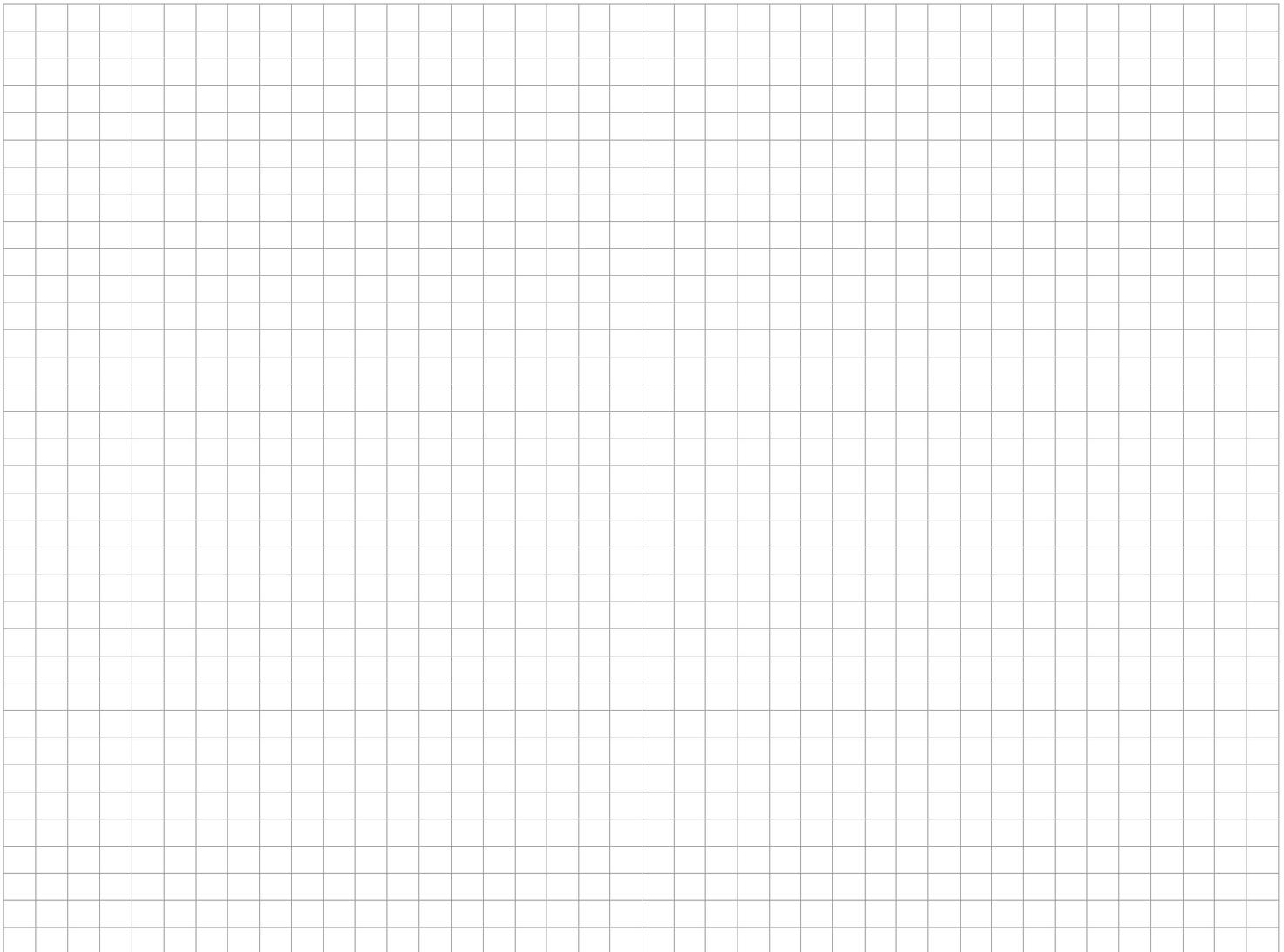
Obstacles Noted and Avoided—Any obstacles within the range or buffer area are noted on the range diagram and paths of travel are such that the hazard is minimized.

Run-out Room (Buffer)—There is at least 20' of space from the perimeter of the range to any object or the end of the paved area.

Perimeter Measure/Student Max—Perimeter measure matches diagram and is calculated properly to determine maximum number of students (standard range = 12 student max; non-standard ranges, total perimeter measurement ÷ 56, then rounded up = student max up to 12).

Degree of Slope—Range is relatively flat, in particular on the approach to braking chutes.

Surface Condition—Paved area is in good repair, and provides traction adequate to the needs of novice riders.

A large grid area for drawing the range and obstacles. The grid is composed of small squares, approximately 1/4 inch by 1/4 inch, and covers the majority of the page below the glossary text.

Range Size \_\_\_\_\_ x \_\_\_\_\_ \*Use space above to draw all obstacles within 40' of perimeter. If location is not currently approved, include pictures of the range and runoff.