



## Texas Department of Public Safety Motorcycle/ATV Operator Training Program Texas Instructor Rules of Professional Conduct

Instructors must adhere to all Department-approved standards and guidelines to maintain approval for teaching which can be found in the Administrative Guide. All Instructors are required to:

- 1) Abide by Rules of Professional conduct of approved curriculum and maintain Texas Instructor approval.
- 2) Will cooperate fully with all Department inquires and/or investigations.
- 3) Be physically competent to conduct the entire course, including technically correct riding demonstrations.
- 4) Abide by curriculum standards and Texas guidelines when conducting all approved courses.
- 5) Meet and maintain minimum qualification requirements for Texas Instructor approval.
  - a) Maintain a driving record using evaluation standards established by the DPS for school bus drivers pursuant to Texas Transportation Code 521.022. In the event of any changes in the driving record, Sponsor is responsible to notify the Motorcycle Safety Unit.
  - b) Maintain a clean criminal record. In the event of any changes in the criminal record, Sponsor is responsible to notify the Motorcycle Safety Unit.
  - c) Must be of good reputation, character, and moral conduct and deal honestly with members of the public. The department has adopted the moral turpitude standards of the Texas State Board of Public Accountancy; Texas Administrative Code Title 22, Part 22, Chapter 519, Subchapter A, Rule 519.7.
  - d) Maintain CPR and First Aid training by a nationally recognized provider that meets the standards of one or more of the following: American Red Cross, American Heart Association, First Responder, United States Department of Transportation National Highway Traffic Safety Administration and United States Department of Health and Human Services.
- 6) Wear full protective equipment whenever riding. Protective equipment provides comfort and protection to the rider by wearing it when they ride. Instructors are expected to set an example by practicing what they teach.
- 7) Project a professional appearance and attitude whenever before the public representing operator training. This includes teaching a operator training course, during recreational riding, visiting dealerships or meeting with organization members.
- 8) Possess up-to-date technical knowledge. Being an Instructor requires continuous learning about motorcycling. This will help in answering questions from course students and the general public.
- 9) Report all incidents, no matter how minor, to the sponsor. An incident is any instance where anything other than the tires or side stand touches the ground or other object. Incident report forms must be completely and accurately filled out and returned to the sponsor with all other course paperwork.
- 10) Maintain contact with the Motorcycle Safety Unit and update Instructor Zone whenever there has been a change in address, phone number or email address.
- 11) MSF specific curriculum:
  - a) Abide by department's approved MSF Basic RiderCourse schedules.
  - b) Abide by state student/Instructor ratio. Administrative Guide, Section II – 31.6 (3b,c).
  - c) Maintain a record of classes taught and any professional development programs attended.
  - d) Supervise Department approved Candidate(s), Range Assistant, and other personnel assigned to the range in accordance with Department guidelines.

I agree to abide by the Texas Instructor Rules of Professional Conduct. Non-compliance of any rule is cause for suspension of Texas Instructor approval.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date