

Texas Department of Public Safety Motorcycle Safety Unit

Sponsor Personnel Listing Form

Any person with program responsibilities must meet the qualification requirements as stated in Texas Administrative Code 31.2

READ BEFORE COMPLETING FORM:

- * All four personnel positions must be selected. One person can hold all positions if necessary. More than one person can hold the same position as long as it's noted who the primary contact is for that position. Submit two pages if needed.
- * Each person listed must complete a Personal Information Fact Sheet, Texas Sponsor Rules of Professional Conduct and F.A.S.T. Pass form. Documents can be found in Sponsor New Employee Packet in password protected area.
- * At least one person must be selected as authorized by Owner as DPS signatory to sign contract/license. If someone other than Owner is selected as signatory to sign DPS contracts, Owner must submit letter of authorization.

Company Name _____ RERP# _____
Completed By (Owner) _____ Date _____

DPS signatory Owner General Manager Program Manager Reporting
Name _____ Title _____
Phone _____ Email Address _____
DPS use only: PIFS RPC DL _____ CH _____

DPS signatory Owner General Manager Program Manager Reporting
Name _____ Title _____
Phone _____ Email Address _____
DPS use only: PIFS RPC DL _____ CH _____

DPS signatory Owner General Manager Program Manager Reporting
Name _____ Title _____
Phone _____ Email Address _____
DPS use only: PIFS RPC DL _____ CH _____

DPS signatory Owner General Manager Program Manager Reporting
Name _____ Title _____
Phone _____ Email Address _____
DPS use only: PIFS RPC DL _____ CH _____

Records Location Address _____
City _____ State _____ Zip+4 _____

Shipping Address _____
City _____ State _____ Zip+4 _____
Residential address? Yes No Approved to request materials: _____

Working titles may vary from positions listed above, see below for examples.

Owner: Dean, CFO, etc (*Unless otherwise noted above, this person will be the only person authorized to sign DPS documents*)

General Manager: Co-Owner, Partner, etc

Program Manager: Assistant Manager, Coordinator, etc (*Unless otherwise noted above, this person will be the Point of Contact for DPS*)

Reporting: Program Manager, Assistant Manager, Coordinator, Admin/Secretary, etc