

**TO: SAFETY RESPONSIBILITY
TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 15999
AUSTIN TX 78761-5999**

REF: SR CASE NO. _____
CLAIM OR POLICY NO. _____
DATE OF ACCIDENT _____
LOCATION OF ACCIDENT _____
INSURED DRIVER _____
ADDRESS _____
DRIVER'S LICENSE NO. _____
DATE OF BIRTH _____

FROM:

OTHER PARTY:

NAME _____
ADDRESS _____
DRIVER'S LICENSE NUMBER _____
DATE OF BIRTH _____

PLEASE ADVISE OTHER PARTY'S COMPLIANCE WITH THE SAFETY RESPONSIBILITY LAW

- _____ 1. A NOTICE OF SUSPENSION HAS BEEN SENT BY CERTIFIED MAIL RETURN RECEIPT REQUESTED. IF THE DEPARTMENT RECEIVES PROOF THE CERTIFIED MAILING OF THE NOTICE WAS RECEIVED, THE SUSPENSION WILL BECOME EFFECTIVE ON _____

- _____ 2. THE DRIVING AND REGISTRATION PRIVILEGES WERE SUSPENDED ON _____

- _____ 3. BASED ON THE OFFICER'S REPORT, ACTION IS NOT BEING CONSIDERED UNLESS A JUDGMENT IS OBTAINED. SEE BELOW.
 - ___ A. THE OTHER PARTY DOES NOT HOLD A TEXAS DRIVER'S LICENSE OR OWN A VEHICLE REGISTERED IN TEXAS.
 - ___ B. MORE THAN ONE DRIVER CONTRIBUTED TO THIS ACCIDENT.
 - ___ C. UNCONTROLLED INTERSECTION.
 - ___ D. NO TICKETS OR FACTORS INDICATED ON REPORT.

- _____ 4. HAS FILED COMPLIANCE IN THE FORM OF _____

- _____ 5. **SUSPENSION ACTION IS NOT BEING TAKEN AS OUR NOTICE OF SUSPENSION HAS BEEN RETURNED BY THE POST OFFICE. THE ADDRESS USED IS LISTED BELOW.**

- _____ 6. **HAS NOT REPORTED LIABILITY INSURANCE COVERAGE.**

- _____ 7. THIS ACCIDENT **CANNOT** BE PROCESSED UNDER THE SAFETY RESPONSIBILITY LAW UNLESS:
 - ___ A. SUFFICIENT EVIDENCE IS RECEIVED WHICH INDICATES THERE IS A REASONABLE PROBABILITY OF A JUDGMENT BEING RENDERED AGAINST THE UNINSURED PARTY.
 - ___ B. SUFFICIENT EVIDENCE IS RECEIVED THAT DAMAGES SUSTAINED ARE AT LEAST **\$1,000.00. ITEMIZED MEDICAL AND/OR PROPERTY DAMAGE ESTIMATES WILL BE REQUIRED.**

- _____ 8. REPORTED LIABILITY INSURANCE WITH _____ UNDER POLICY NO. _____

- _____ 9. AN ADMINISTRATIVE HEARING HAS BEEN REQUESTED OR/AN APPEAL IS ON FILE. ALL ACTION IN THIS CASE IS BEING HELD IN ABEYANCE PENDING THE OUTCOME OF THE HEARING OR APPEAL. ↑

- _____ 10. BY RULE, NO ACTION IS PURSUED ON AN ACCIDENT MORE THAN ONE YEAR AND TEN MONTHS OLD, EXCEPT IN A JUDGMENT.

- _____ 11. IT WILL BE NECESSARY FOR THE AGENCY INVESTIGATING THIS ACCIDENT TO SUBMIT A CORRECTED OFFICER'S REPORT.

- _____ 12. THIS CASE IS IN A PENDING STAGE AWAITING ADDITIONAL INFORMATION. PLEASE RESUBMIT IN 60 DAYS ALONG WITH A **\$7.00 FILE SEARCH FEE.**

- _____ 13. **REMARKS:**