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TASK FORCE INVESTIGATION BRIEFING REPORT

<input type="radio"/> Initial <small>(within 5 business days of determination)</small>	<input type="radio"/> Update <small>(every 3 months until concluded)</small>	<input type="radio"/> Final <small>(with 5 business days of conclusion)</small>	
Vehicle Inspection Program			
Date of Notification	Date Opened	Date Closed	
AGENCY <small>(Example: Dallas PD, DEA, Travis County SO, etc.)</small>			
Agency Name		Secure Agency Identifier	
Task Force Name <small>(if applicable)</small>			
Agency Contact		Phone	Email
BASIS FOR INVESTIGATION	<input type="radio"/> External-Based Information Investigation primarily resulting from formal complaint or credible information – received from sources outside your agency, including other law enforcement agencies.		<input type="radio"/> Random-Based Investigation not meeting the definition of external-based or internal-based and is not based on a specific pattern, plan system or methodology.
	<input type="radio"/> Internal-Based Information Investigation primarily resulting from proactive strategies or information developed by your agency utilizing internal or external resources, including operations, initiatives and other proactive enforcement efforts.		<input type="radio"/> Other Investigation not meeting the definition of external, internal or random.
Were documents recovered?	<input type="radio"/> Yes <input type="radio"/> No	How many?	
Vehicle Inspection Report (VIR)	Recovered? <input type="radio"/> Yes <input type="radio"/> No	How many?	Actual? <input type="radio"/> Yes <input type="radio"/> No Counterfeit? <input type="radio"/> Yes <input type="radio"/> No
Insurance	Recovered? <input type="radio"/> Yes <input type="radio"/> No	How many?	Actual? <input type="radio"/> Yes <input type="radio"/> No Counterfeit? <input type="radio"/> Yes <input type="radio"/> No
Registration Insignia	Recovered? <input type="radio"/> Yes <input type="radio"/> No	How many?	Actual? <input type="radio"/> Yes <input type="radio"/> No Counterfeit? <input type="radio"/> Yes <input type="radio"/> No
Other	Type of Document		
	Recovered? <input type="radio"/> Yes <input type="radio"/> No	Number	Actual? <input type="radio"/> Yes <input type="radio"/> No Counterfeit? <input type="radio"/> Yes <input type="radio"/> No
Does the investigation involve one or more of the following types of fraudulent activity?		<input type="radio"/> Yes <input type="radio"/> No	
Clean Scanning?	<input type="radio"/> Yes <input type="radio"/> No	Surrogate Vehicle?	<input type="radio"/> Yes <input type="radio"/> No
Clean Piping?	<input type="radio"/> Yes <input type="radio"/> No	Surrogate Device?	<input type="radio"/> Yes <input type="radio"/> No
Other, explain:			
Did you access emissions records for this investigation?		<input type="radio"/> Yes <input type="radio"/> No	
Does the investigation involve a licensed vehicle inspector?		<input type="radio"/> Yes <input type="radio"/> No	
Does the investigation involve an unlicensed vehicle inspector?		<input type="radio"/> Yes <input type="radio"/> No	
Does this investigation involve more than one inspector?		<input type="radio"/> Yes <input type="radio"/> No	
Does this investigation involve the owner of the vehicle inspection station?		<input type="radio"/> Yes <input type="radio"/> No	
CASE SYNOPSIS <small>(include updates and final disposition information)</small>			
Do not include the names and addresses of businesses, business owners, names of persons or addresses, or other personal identifiers or any suspects, defendants, witnesses, etc.			

HOW TO SUBMIT YOUR REPORT through Secured Email:

1. Go to <https://www.txdps.state.tx.us/rsd/contact/default.aspx>;
2. Select **Vehicle Inspection**, then **VI Task Force Member**;
3. Complete the form;
4. Upload your form; click **Upload**;
5. Click **Submit**.