



TEXAS DEPARTMENT OF PUBLIC SAFETY
CRIME LABORATORY

Sexual Assault Evidence – Late Submission Notification Form

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Purpose: HB 2462 was effective September 1, 2021 and requires law enforcement agencies that fail to submit evidence of a sexual assault to an accredited lab within the period required by law (30 days) to provide to DPS written documentation of the failure including a detailed explanation for the failure.

The documentation must be submitted on or before the 30th day after the date on which the agency discovered the evidence was not submitted.

Please complete the information below and submit the form via email to kittracking@dps.texas.gov.

Today's Date: _____

Law Enforcement Agency Name: _____

Law Enforcement Agency Case Number: _____

Date Law Enforcement Agency Received the Sexual Assault Kit: _____

Date Law Enforcement Agency Identified the Non-Compliance: _____

Detailed Explanation for Late Submission (Do not include subject name or other identifying information):