|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *DPS Laboratory Case Number:* | |  | | |
| Agency |  | | Phone # |  |
| Agency Contact |  | | Fax # |  |
| Agency Contact Signature |  | | Agency Case # |  |

|  |  |
| --- | --- |
| **Required Information for Digital/Multimedia Evidence Submissions** | |
| 1. Are there known victims in this case? | Yes  No  Unknown |
| If yes, is the suspect(s) an immediate threat to the victim or other potential victims? **(Do not leave this area blank)** | Yes  No |
| 1. Is the suspect currently incarcerated? | Yes  No |
| **Required Valid Digital/Multimedia Evidence Search Warrant or Consent to Search** | |
| 1. Does the search warrant or consent form include specific verbiage allowing Laboratory personnel to forensically recover/extract data stored on the submitted media? | Yes  No |
| 1. Is the evidence submitted under written consent to search? | Yes  No |
| 1. Is the evidence submitted under verbal consent to search? | Yes  No |
| ***PLEASE NOTE: If a valid search warrant or consent to search is not received, analysis cannot begin on the case and a 5-business day waiting period will begin from the date of submission.*** | |
| 1. **Data Dump**: Select “Yes” to request *only* a dump of the extracted and parsed data from the evidence. No analysis will be performed by the laboratory.   ***Please note that it is required that the Digital/Multimedia Waiver be filled out for data dump requests.*** | Yes  No |
| 1. For **Vehicle Infotainment/Telematics modules**: Please indicate if the evidence should be mailed back to you or returned in person.   ***Please note that vehicles are typically disabled while the module is removed. There may be risk of loss or damage associated with sending modules in the mail. When mailing vehicle evidence, please ensure the module is secured in protective packaging.*** | Mail Return  In Person Return |

|  |
| --- |
| Provide range of relevant dates and times for examination, if known:  Provide the evidence collection date, if known (this may help us prioritize devices of which certain artifacts may be systematically purged by the device operating system):  Provide any known passcodes to the submitted mobile devices:  Provide involved parties’ names and usernames, keywords and as much detail regarding the offense as possible; and/or provide a copy of the offense report. |