



TEXAS DEPARTMENT OF PUBLIC SAFETY  
CRIME LABORATORY

**Laboratory Submission Form**

LAB-201 Rev.07 (10/2024) p.2 Issued by: SQM

**\*\*PLEASE TYPE INFORMATION\*\***

- New Service Request  
 Additional Evidence     Resubmission     Corrected Copy

DPS Lab Case # (if known) \_\_\_\_\_

Submission Information

Agency \_\_\_\_\_  
 Agency Case # \_\_\_\_\_  
 Offense \_\_\_\_\_  
 Offense Date \_\_\_\_\_  
 Offense County \_\_\_\_\_

Agency Contact Information

Title / Badge # \_\_\_\_\_  
 Full Name \_\_\_\_\_  
 Agency Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 Mark if new address  
 Business Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Contact Info for Additional Report Distribution: \_\_\_\_\_

Submission Method     In Person     Drop Box     Mail/Certified  
 FedEx     UPS    Other: \_\_\_\_\_

DPS Laboratory Use Only

DPS Laboratory Case #

**Complete the following for in person submissions only:**

Printed Name (of submitting individual) \_\_\_\_\_ Agency \_\_\_\_\_  
 Signature \_\_\_\_\_ Submission Date \_\_\_\_\_

**Individual (S = Suspect, V = Victim, E = Elimination) If a pseudonym is in use, only list the pseudonym.**

Name (Last, First, Middle, Suffix)	S / V / E	Race	Sex	DOB

**No lithium batteries are present in submitted smoking/vaping devices**

**Description of Evidence Submitted**

(Attach Incident Synopsis or Offense Report)

Agency Item #	Brief Description of Evidence <i>[Indicate any information relevant to evidence testing]</i>	Includes	Number of Items	Source/Recovery Location	Request Code(s)
		<input type="checkbox"/> Biohazards <input type="checkbox"/> Sharps <input type="checkbox"/> Perishables			
		<input type="checkbox"/> Biohazards <input type="checkbox"/> Sharps <input type="checkbox"/> Perishables			
		<input type="checkbox"/> Biohazards <input type="checkbox"/> Sharps <input type="checkbox"/> Perishables			

\*\*\* Links to additional forms required with submission are listed on the [second page](#) of this form \*\*\*

**Laboratory Service Request Codes**

(Enter selected codes in the "Request Code(s)" column)

AF	AFIS	FA	Firearms and Toolmarks	TOXA	Alcohol/Volatiles [Sexual Assault only]
AVI	Digital/Multimedia (Audio / Video / Image)	FAD	Firearms (Distance)	TOXD	Toxicology (Drugs) [Sexual Assault only]
CMV	Digital/Multimedia (Computer / Mobile / Vehicle)	FAS	Firearms (Serial Number)	TE	Trace Evidence
DNA	Biology/DNA	SD	Seized Drugs Identification	IMP	Impressions
DNY	Biology/DNA (YSTR)	SDQ	Seized Drugs Quantitation (Federal/CID Only)	pGSR	Primer Gunshot Residue
FDE	Forensic Document Examination	H	Seized Drugs Hold/Storage (DPS only)	Ignitable Liquid Residue	
FR	Friction Ridge (Latents)	ILR	Ignitable Liquid Residue	Can QC Check – Lot #:	

**No 2nd page**

**PLEASE REVIEW ALL INFORMATION FOR ACCURACY PRIOR TO SUBMISSION**

This form is a proposed contract for services in accordance with Texas Department of Public Safety Crime Laboratory Division policies. Applicable policies are communicated in the Crime Laboratory Division Manual and the excerpted Laboratory Customer Handbook available on the DPS website (<https://www.dps.texas.gov/section/crime-laboratory/publications>). By completing and submitting this form, the submitting customer releases the listed items to the Laboratory and acknowledges that the items are subject to Laboratory protocols, deviations, and procedures.



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**\*\*PLEASE TYPE INFORMATION\*\***

**Description of Evidence Submitted**

*(Attach Incident Synopsis or Offense Report)*

Agency Item #	Brief Description of Evidence <i>[Indicate any information relevant to evidence testing]</i>	Includes	Number of Items	Source/Recovery Location	Request Code(s)
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		<input type="checkbox"/> Biohazards <input type="checkbox"/> Sharps <input type="checkbox"/> Perishables			

**The following form(s) is required with this submission, depending on the Laboratory Service requested:**

<b>Service Requested</b>	<b>Required Form</b>
Digital/Multimedia: AVI or CMV	<a href="#">Word</a> <a href="#">PDF</a> Digital/Multimedia Information Form (LAB-210)
Digital/Multimedia: Data Dump	<a href="#">Word</a> <a href="#">PDF</a> Digital/Multimedia Waiver Form (LAB-218)
Biology/DNA: Rapid DNA search within the CODIS database	<a href="#">Word</a> <a href="#">PDF</a> Rapid DNA/Crimes of Special Concern Certification Form (LAB-214)
Biology/DNA: Sexual Assault Evidence	<a href="#">Word</a> <a href="#">PDF</a> Sexual Assault Information Form (LAB-208)
Primer Gunshot Residue: pGSR	<a href="#">Word</a> <a href="#">PDF</a> Gunshot Residue Kit Information Form (LAB-211)
Firearms (Distance): FAD	<a href="#">Word</a> <a href="#">PDF</a> Distance Determination Information Form (LAB-219)

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