

DEPARTMENT OF PUBLIC SAFETY
Mandatory Drug Testing Program

Critical Incident Alcohol & Drug Testing Order

For collections afterhours: 832-943-1695 | 832-943-3940 | 936-661-6712

[Drug Testing Policy | Department of Public Safety](#)

Employee Tested: _____	Employee ID: _____
Supervisor/Investigator: _____	

You have been involved in a critical incident as defined in the Department's Mandatory Drug Testing Policy and you are hereby ordered to give a specimen of your breath/urine/blood. This specimen will be analyzed to determine the presence of drugs or alcohol in your body.

You are advised that if you test positive for drugs or alcohol, submit a contaminated or false specimen or otherwise tamper with the process, refuse to take a drug/alcohol test or fail to appear at the collection site or refuse to cooperate with collection site personnel or any department personnel with responsibilities under this program as described by policy, you may be subject to suspension and appropriate disciplinary action, including termination.

You should also be advised that since you are required to fully cooperate, information obtained from the drug test is information which the courts have held is not generally admissible against you in a criminal prosecution arising out of the same set of facts.

Supervisor's/Investigator's Signature

Date and Time

A.M./P.M.

Employee's Signature

Date and Time

A.M./P.M.

Employee Accepts

Employee Refuses

COLLECTION SITE VERIFICATION

Collection Site: _____	
_____ Site Representative's Printed Name	_____ Site Representative's Signature
DPS Employee's Valid Texas Driver License No.: _____	OR DPS Issued Photo ID Card: Yes <input type="checkbox"/> No <input type="checkbox"/>
Type of Specimen Collected: <input type="checkbox"/> Urine <input type="checkbox"/> Blood	
Arrival Time: _____ A.M./P.M.	Departure Time: _____ A.M./P.M.
<input type="checkbox"/> Employee Submitted	<input type="checkbox"/> Employee Refused

BREATH TEST

<input type="checkbox"/> Employee Submitted	Time Collected: _____ A.M./P.M.	<input type="checkbox"/> Employee Refused
Operated By: _____	Results: _____	
Witnessed By: _____	Results: _____	
Attach a copy of printed results if available.		

Return all related documents to drugtest@dps.texas.gov within 48 hours.
Mandatory Drug Testing Program, Human Resources, Texas Department of Public Safety
PO Box 4087, Austin, TX 78773-0251
Phone: 512-424-5756 | 424-2928 | 512-424-2696. Fax: 512-424-2338



CORPORATE OFFICE
411 LANTERN BEND DR., SUITE 210
HOUSTON, TEXAS 77090
OFFICE: (281) 444-6600
FAX: (281) 444-1025
WWW.TADTS.NET
AFTER HOURS: 877-403-6600

TADTS DURING BUSINESS HOURS:

1. Call: (281) 444-6600
2. Inform the receptionist you are with the Texas Department of Public Safety and a collector is needed **onsite** immediately. You will be transferred to a representative who will assist you.

TADTS AFTER HOURS:

1. **On Call Collector cell: (832) 943-1695**
2. Inform the collector you are with the Texas Department of Public Safety and you are in need of collector for a post incident.
3. In the event the collector does not answer; leave your name, phone #, and location of the post incident. You should receive a call back with a 10 minute time period.
4. In the event you do not receive a call back, please contact **TADTS Vice President Joe Gomez at (832) 943-3940**



Texas Department of Public Safety
PO Box 4087
Austin, TX 78752

DPS HUMAN RESOURCES CONTACTS

Heather Hinojosa
Phone: (512) 424-0676
Heather.Hinojosa@dps.texas.gov

Lisa Marroquin
Phone: 512-424-2696
Lisa.Marroquin@dps.texas.gov

Cindy Torres
Phone: 512-424-5756
Cindy.Torres@dps.texas.gov

HR Fax: (512) 424-2338
Drugtest@dps.texas.gov



411 Lantern Bend Dr., Suite 210
Houston, TX 77090
Phone: (281) 444-6600
Fax: (281) 444-1025

PRIMARY CONTACT

Joe Gomez
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Cell: (832) 943-3940
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Texas Department of Public Safety
Critical Incident Testing

a. The Department will require alcohol and drug testing after the following incidents:

1. A firearms discharge on duty, during enforcement action or involving a Department weapon, which results in human injury or death;
2. A fleet accident in which the employee injures another to the point of causing a life threatening injury or death;
3. An event in which a commissioned employee while performing a law enforcement function injures another to the point causing a life threatening injury or death;
4. An on duty event in which a non-commissioned employee injures another to the point causing a life threatening injury or death.

b. The collection procedure for Critical Incident testing will be the same as that used in For Cause testing except that form HR-177, Critical Incident Alcohol/Drug Testing Order, will be used.

c. Nothing in this section should be construed as a limit on the Department's ability to order the testing of other employees or on other occasions where testing is warranted under the circumstances and such testing is in compliance with applicable law.

Return all related documents to drugtest@dps.texas.gov within 48 hours.