



TEXAS CDL THIRD PARTY EXAMINER APPLICATION

SELECT ONE OR BOTH:

- EXAMINER
- DESIGNATED RESPONSIBLE PERSON

FOR DEPARTMENT USE ONLY
ASSIGNED # _____
APPROVED BY: _____
DENIED: _____
EXPIRATION: _____

This application must be submitted by an approved Third Party CDL Skills Testing provider. Information provided assists the Texas Department of Public Safety in evaluating the applicant's qualifications to participate as an active, Third Party Testing Examiner and/or Designated Responsible Person in the CDL Third Party Skills Testing Program within Texas. All information provided will be verified. The Department reserves the right to require additional information and/or records checks, should the Department determine it has probable cause or deems it necessary at any time during participation in the program.

Complete the entire document (please type or print in ink) as indicated and sign. ***Incomplete information may delay your application.***

APPLICANT INFORMATION	CDL SKILLS TESTING PROVIDER CONTACT INFORMATION
LAST NAME: _____	COMPANY NAME: _____
FIRST NAME: _____	STREET ADDRESS: _____
MIDDLE NAME: _____	CITY, STATE, ZIP: _____
SUFFIX: _____	TELEPHONE #: _____
DATE OF BIRTH (mm/dd/yyyy): _____	FAX #: _____
SEX: (CHECK ONE) MALE FEMALE	CDL TPST PROVIDER NUMBER: _____
TEXAS DL/CDL NUMBER: _____	COMPANY CONTACT NAME: _____
CLASS: (CHECK ONE) A B C	_____
ENDORSEMENTS: (CHECK WHICH APPLY)	COMPANY CONTACT TELEPHONE #: _____
P S T H N X	_____
RESTRICTIONS: _____	
EMAIL ADDRESS: _____	
TELEPHONE #: _____	

REQUIRED INFORMATION FROM ALL APPLICANTS (Answer all questions)

YES	NO	
1. ____	2. ____	Are you 21 years of age?
3. ____	4. ____	Have you established domicile in Texas? (military exception applies)
5. ____	6. ____	Have you been previously employed by the Department within the last 365 days?
7. ____	8. ____	Have you had or have any driver license cancellations, suspensions, or revocation of driving privileges connected to a moving violation, for three years prior to the date of this application?
9. ____	10. ____	Have you been convicted of a felony in the last ten (10) years?
	11. ____	Have you been convicted of an offense involving fraudulent activity?
	12. ____	Have you received deferred adjudication for any felony offense? If so, provide the reason and date.

		13. ____ Have you been convicted for an offense of driving while intoxicated, or been suspended for refusing or failing an blood/breath test during the five-year period immediately prior to the date of this application?
		14. ____ Have you ever been an Examiner or Designated Responsible Person for another company within Texas? If yes, please provide the name of the company(s).

Examiner and Designated Responsible Person Qualification Information

To serve as a CDL Third Party Skills Testing Examiner and/or Designated Responsible Person in Texas' CDL Third Party Skills Testing Program, you must meet the following conditions:

1. Must be at least twenty-one (21) years of age.
2. Cannot have any cancellations, suspensions, or revocations of your driving privileges connected to a moving violation for three (3) years prior to applying to be an Examiner and/or Designated Responsible Person and must not have any thereafter.
3. Cannot have been convicted of a felony offense(s) or crimes involving moral turpitude and/or any convictions for tampering, falsification, or altering any government record.
4. Must successfully complete the CDL examiner's training course required by the Department.
5. Must meet and maintain compliance with applicable State and Federal laws governing CDL skills testing and the conditions set forth in the Third Party Tester Agreement. Information on applicable laws may be found in Texas Transportation Code §522.023 and 49 Code of Federal Regulations, Part 383, Subpart E.

To serve as a *CDL Third Party Skills Testing Examiner*, you must also have and maintain a valid Texas commercial driver license with the applicable classification (or higher) and have three (3) or more years of driving experience with that classification of license.

*If you have been previously employed with the Texas Department of Public Safety, you may not apply as a CDL Third Party Examiner for at least 365 from the official date of separation from the Department. Exclusions apply.

Disclosure

You must initiate your federal background check by visiting any Fingerprint Applicant Services of Texas (FAST) location. To find a location close to you visit <https://uenroll.identogo.com> and enter the following service code **11HJ4S**. This Service Code is unique to the application process. Do not use this code for another purpose. You are responsible for all fees associated with the federal background check. Applicants cannot administer CDL Third Party Skills Testing exams until you have successfully completed the Texas CDL Examiner's training course and have been issued a CDL Third Party Skills Testing Examiner's certificate by the Texas Department of Public Safety.

Certification

*My signature below affirms and attests that the information provided herein is true, correct, and/or not misleading. I fully understand that false information may cause my application to be delayed, denied, cancelled or revoked. While conducting my duties as a representative of the CDL Third Party Skills Testing Program for my CDL Third Party Skills Testing Provider, I agree to adhere to the policies and procedures as provided, and that all CDL skills exams that I conduct will be administered in accordance to the **CDL Examiner's Manual and applicable State and Federal regulations.***

Applicant's signature:

Date:

Sworn to and subscribed before me on this the _____ day of _____, _____

Notary Public

Checklist

To be considered for CDL Third Party Skills Testing Examiner and/or Designated Responsible Person certification, you must complete the following:

1. ____ Have an approved CDL Third Party Skills Testing Provider submit a completed application on your behalf to the Department.
2. ____ Initiate a federal background check (see disclosure section above).
3. ____ Provide to the Department, a certified abstract driver record from your current, or previous state of licensure if you have not held your Texas driver license for the immediate preceding five (5) years.
4. ____ Upon approval of your application by the Department, successfully complete the CDL Examiner's instructional training and schedule a CDL check-ride exam at one of the Department's consolidated CDL skills testing locations.
5. ____ Upon receipt of your training and check-ride exam completion, the Department will mail your Examiner's Certificate to you at the address you provided on your application.