

**TEXAS DEPARTMENT OF PUBLIC SAFETY
TEXAS HOMELAND SECURITY STATE ADMINISTRATIVE AGENCY (THSSAA)**

GENERAL ELIGIBILITY INFORMATION

Below are general conditions that must be met in order for an entity to be considered eligible to receive or benefit directly from Homeland Security Grant funds from the THSSAA. Note: specific programs may have additional eligibility criteria that must be met prior to consideration for funding.

I. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

Homeland Security Presidential Directive (HSPD)-5 requires Federal Departments and agencies to make adoption of NIMS by State, tribal, local governments and nongovernmental organizations (NGOs) a condition for Federal preparedness assistance through grants, contracts and other activities.

Prior to allocation of any Federal preparedness awards, the Texas Homeland Security State Administrative Agency (THSSAA) must ensure compliance with NIMS. Accordingly, all sub-recipients must maintain adoption and implementation of NIMS to be eligible to receive Homeland Security grant funding.

In [insert year] FEMA discontinued the use of the NIMS Compliance Assistance Support Tool (NIMSCAST) to evaluate, report, and document a jurisdiction's progress and achievement of NIMS implementation activities. To gather basic information on NIMS adoption and implementation, the Texas Department of Public Safety created the NIMS Implementation Reporting Tool (Survey). The NIMS data collected from jurisdictions/agencies in the survey is used to help document eligibility. Questions about NIMS compliance should first be directed to the jurisdiction's regional Council of Governments (COG). Questions for the State of Texas NIMS POC may be sent to NIMS.reporting@dps.texas.gov. Additional information and resource links may be found on the THSSAA website at: http://www.txdps.state.tx.us/director_staff/saa/index.htm

II. EMERGENCY MANAGEMENT PLANS (INTERMEDIATE LEVEL)

Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at dem.plans@dps.texas.gov.

III. SINGLE AUDIT REQUIREMENTS

For Fiscal Years Beginning Before December 26, 2014 Any sub-recipient expending \$500,000 or more in Federal funds (all federal sources combined) or State funds (all state sources combined) during the prior fiscal year is subject to the Single Audit requirements set forth in OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.window.state.tx.us/procurement/catrad/ugms.pdf>.

For Fiscal Years Beginning on or After December 26, 2014 Any sub-recipient expending \$750,000 or more in Federal funds (all federal sources combined) or State funds (all state sources combined) during the prior fiscal year is subject to 2 CFR, Part 200, Subpart F – Audit Requirements http://www.ecfr.gov/cgi-bin/textidx?tpl=/ecfrbrowse/Title02/2cfr200_main.02.tpl and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.window.state.tx.us/procurement/catrad/ugms.pdf>.

Copies of the required reporting package must be provided to TXDPS and the Federal Clearinghouse (<http://harvester.census.gov/sac/>). Audits and reporting packages should be submitted to TXDPS via email at A133review@dps.texas.gov, or via U.S. Mail at Texas Department of Public Safety, P O Box 4087, Austin, Texas 78773-0001, and Attn: TDEM/A-133. Questions about single audit submission requirements may be directed to Robert Newsom at 512/437-4742 or to the above email address.

IV. TEXAS REGIONAL RESPONSE NETWORK (TRRN)

The Texas Regional Response Network (TRRN) is a web-based application through the Texas Department of Public Safety (TXDPS), Texas Division of Emergency Management (TDEM). The function of the TRRN web application is to provide a central, web-based system to organize and coordinate resources in response to natural or man-made disasters.

- Any sub-recipient who has received Homeland Security Grant funding must be registered with TRRN.
- Any deployable equipment with a cost of \$5,000 or more, purchased with Homeland Security Grant funds, must be entered into the TRRN.

Technical questions or comments concerning the TRRN website and its operations can be directed to Dan Walker 512/424-2549 dan.walker@dps.texas.gov or Jonathan King 512/424-7053 jonathan.king@dps.texas.gov.

V. DUN AND BRADSTREET DATA UNIVERSAL NUMBERING SYSTEM (DUNS), SYSTEM FOR AWARD MANAGEMENT (SAM), FEDERAL FUNDING ACCOUNTABILITY & TRANSPARENCY ACT (FFATA)

Every Sub-recipient must have a DUNS number and active registration in SAM prior to submitting an application for Federal funding. Sub-recipients may verify if they have a DUNS number and/or may obtain a DUNS number via <http://fedgov.dnb.com/webform/index.jsp> or by calling (866) 705-5711. To ensure your SAM registration will be active at the time of award, please review and update your registration if needed (www.sam.gov). Sub-recipients are required to keep their SAM registration current, accurate, and complete through-out the grant performance period (2 CFR 25).

For those few Sub-recipients who received (1) 80% or more of their annual gross revenues from Federal awards, and (2) at least \$25 million in annual gross revenues from Federal awards, and their executive compensation is not already available in the Securities and Exchange Commission or Internal Revenue Service public reporting systems, then the Sub-recipient must include names of their top five highest compensated executives and list their total compensation. See 2 CFR 170. Sub-recipients are required to provide all required SAM & FFATA Sub-award Reporting System (FSRS) information. For questions about the DUNS, SAM and/or FFATA reporting requirements, please contact your Chief Financial Officer.

VI. CRIMINAL HISTORY DISPOSITION REPORTING

Pursuant to Texas Code of Criminal Procedure article 60.14, the THSSAA, before allocating money to a County from any federal grant program for the enhancement of criminal justice programs, shall certify that the County has taken, or will take, necessary action to provide its criminal history records to the Texas Department of Criminal Justice and the Department of Public Safety.

Criminal history reporting eligibility requirement will be applied to all SHSP sub-recipients. Only entities within a county that has met the 90% completeness rates will be eligible for certain THSSAA awards issued on or after the current grant cycle.

Prior to allocating any money to a jurisdiction/entity within a County, the THSSAA will review the County's criminal history reporting performance for a 90% average disposition completeness rate for **adult** arrests and a 90% average disposition completeness rate for **juvenile** arrests for the last five calendar years. If the County does not have a 90% average for each, jurisdictions/entities within the County will not be Eligible for Homeland Security Grant funds (some exceptions apply; e.g. NSGP, OPSG, and UASI). Information about reporting requirements and 5-year completeness percentages by County can be obtained by contacting Angie Kendall at angie.kendall@dps.texas.gov or 512/424-2471.