

TEXAS DEPARTMENT OF PUBLIC SAFETY

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CRIME RECORDS SERVICE CRIME INFORMATION BUREAU

TO: TLETS Member
FROM: Luz Dove, Manager
SUBJECT: TLETS Agency/Equipment Agreement

Please find attached the Texas Law Enforcement Telecommunications System (TLETS) Agency/Equipment Agreement. This agreement is to be executed between the Texas Department of Public Safety (DPS) and the administrator of your agency for TLETS service.

To comply with recommendations of the International Justice and Public Safety Network (Nlets) and the National Crime Information Center (NCIC), DPS policy requires a TLETS Agency/Equipment Agreement be executed between DPS and member agencies. This agreement includes and covers all aspects of the TLETS, Nlets, TCIC and NCIC systems. It also extends your agency's responsibility, should you offer TLETS service to a non-terminal agency that is eligible to receive the information.

This agreement outlines the responsibilities between DPS, as it provides telecommunication services and related support functions, as well as your agency's responsibilities, as a member of TLETS. All are to abide by the adopted rules and regulations that govern the use of the TLETS/NLETS and TCIC/NCIC systems.

We request that you, as the administrator for your agency, review this agreement, print your agency name and mailing address on page one, then print your name and affix your signature and title to the lower right-hand section of page three. **Please return completed and signed TLETS Equipment User Agreement to our department.** Upon receipt of the signed agreements, you will receive correspondence confirming that your application is under review. In the meantime, your agency will continue to receive TLETS service.

Should you need additional information, please contact The TCIC/TLETS Access Review Committee at the Department of Public Safety, Crime Records Service, Crime Information Bureau, P. O. Box 4143, Austin, TX 78765-4143, or you may reach us at TLETS@dps.texas.gov.

Sincerely,

Luz Dove, Manager
Crime Information Bureau
Crime Records Service
Attachment