



# Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P008572

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING DOCUMENTS.

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Vendor Number: 00024578  
SHANAFELT AUTO COMPANY INC

955 W Kingsbury Street  
Seguin, TX 78155-2419

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Texas Department of Public Safety  
1440 East Kingsbury  
Seguin, TX 78155  
US  
Email: eprocurementshipping@dps.texas.gov  
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety  
Finance - Accounts Payable - MSC 0130  
PO Box 4087  
Austin, TX 78773-0130  
US  
Email: apinvoices@dps.texas.gov  
Phone: (512) 424-2060

Solicitation (Bid) No.:	Payment Terms:  Shipping Terms:  Delivery Calendar Day(s) A.R.O.: 0																		
Item # 1 Class-Item 928-19  Internal -Repair Not to Exceed \$8,226.02 Collision Repairs for fleet vehicle C16-7671 (parts and labor)																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Quantity</th> <th style="width: 10%;">Unit Price</th> <th style="width: 10%;">UOM</th> <th style="width: 10%;">Discount %</th> <th style="width: 10%;">Total Discount Amt.</th> <th style="width: 10%;">Tax Rate</th> <th style="width: 10%;">Tax Amount</th> <th style="width: 10%;">Freight</th> <th style="width: 10%;">Total Cost</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.00</td> <td style="text-align: right;">\$ 8,226.02</td> <td style="text-align: center;">EA</td> <td style="text-align: center;">0.00 %</td> <td style="text-align: right;">\$ 0.00</td> <td></td> <td style="text-align: right;">\$ 0.00</td> <td style="text-align: right;">\$ 0.00</td> <td style="text-align: right;">\$ 8,226.02</td> </tr> </tbody> </table>		Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost	1.00	\$ 8,226.02	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 8,226.02
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## Item # 2

## Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

## U.S. Department of Homeland Security E-Verify System:

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of 1. All persons employed to perform duties within Texas, during the term of the Contract; and 2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America. The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed. If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated contract.

## Disclosure of Restricted Employment:

Pursuant to Government Code 572.069 the Respondent certifies that it has not employed and will not employ a former TXDPS or state officer who participated in a procurement or contract negotiation for TXDPS involving the Respondent within two (2) years after the state officer or employee left state agency employment or service. This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.

## Notice Under Government Code 2261.252:

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

## Item # 3

## INTERNAL REPAIR

Purchase order not to exceed \$8,226.02 without written authorization via Purchase Order Change Notice (POCN) from the TXDPS Procurement and Contract Services Division.

## Order of Precedence:

1. TXDPS Purchase Order with TXDPS Terms and Conditions (rev 4/16)
2. Shanafelt Auto Company Inc. internal quote for service as submitted to TXDPS

## Vendor Instructions:

1. Shanafelt Auto Company Inc. to reference Purchase Order (PO) Number 405-16-P007791 on all documentation
2. Shanafelt Auto Company Inc. Invoices must include: Business name, remittance address, month of goods delivered or services provided and PO number 405-16-P008572

Only TXDPS Standard Terms & Conditions Ver. 4/16 apply to this order.

Service Period: Date of Award through 8/31/2016

Item # 4

Contact Information:

Vendor Contact:  
830-379-5878  
fshanafelt@shanafeltauto.net

TXDPS Contact:  
Cheryl Herrmann 830-379-4210  
cheryl.herrmann@dps.texas.gov

Procurement Contact:  
Cathy Richter 512-424-5579  
cathrin.richter@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 8,226.02

APPROVED

By: Cathy Richter, CTPM

Phone#: (512) 424-5579

BUYER