Texas Department of Public Safety

Purchase Order

P.O. Date: 6/21/2016

Purchase Order Number

405-17-P008366

SHOW THIS NUMBER ON ALL PACKAGES, INVOICES AND SHIPPING DOCUMENTS.

VENDOR

Vendor Number: 00020396
UNIFIRST HOLDINGS

6000 BOLM RD
AUSTIN, TX 78721-3631

SHIP TO

Texas Department of Public Safety
Administration Division
5805 North Lamar Blvd
Austin, TX 78752-4431
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

BILL TO

Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Solicitation (Bid) No.: 405-17-B001759

Payment Terms: State of Texas Prompt Pay

Shipping Terms: F.O.B., Destination

Delivery Calendar Day(s) A.R.O.: 0

Item # 1
Class-Item 983-79

Establish a contract with Renewal options to provide floor mat and dry mop services for HQ-Complex. 9/1/2016 through 8/31/2017 with three optional one year renewals under the same Terms and Conditions.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	$ 12,272.00	YR	0.00 %	$ 0.00		$ 0.00	$ 0.00	$ 12,272.00

LN/FY/Account Code	Dollar Amount
1/16/17-26111-6258-1001- - -1300- - -	$ 12,272.00

Item # 2

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase order Change Notice (POCN) issued by Procurement and Contract Services.

Order of Precedence:
1. TXDPS Purchase Order with TXDPS Terms and Conditions (rev 10/02/14) incorporated
2. TXDPS Informal Invitation for Bid 405-17-B001759 issued April 29, 2016
3. Unifirst Holdings Bid response as submitted to TXDPS

Vendor Instructions:
1. Unifirst Holdings to reference Purchase Order (PO) Number 405-17-P008366 on all documentation
2. Unifirst Holdings Invoices must include: Business name, remittance address, month of goods delivered or services provided and PO number 405-17-P008366

Only TXDPS Terms and Conditions are applicable to this purchase order.

Dry Mop Services for the TXDPS Headquarters Complex in Austin

Initial period to be twelve (12) months with the option to renew for three (3) additional twelve (12) month periods with the same terms and conditions.

Initial Term: 9/1/2016 through 8/31/2017
1st Renewal Term: 9/1/2017 through 8/31/2018
2nd Renewal Term: 9/1/2018 through 8/31/2019
3rd Renewal Term: 9/1/2019 through 8/31/2020

Description	Average Weekly Use	Rental Cost
24" x 5" Dry Mop Head	20	$0.47 each
36" x 5" Dry Mop Head	10	$0.66 each
24" Dry Mop Frame	20	N/C
36" Dry mop Frame	10	N/C
Dry Mop Handle	30	N/C
4' x 6' Entrance Floor Mat	55	$3.75
3' x 5' Entrance Floor Mat	5	$2.75

Following charges will be made by the contractor for items lost while in the possession of the Depart of Public Safety.

24" x 5" Dry Mop Head	$13.50 each
36" x 5" Dry Mop Head	$17.40 each
24" Dry Mop Frame	$ 2.50 each
36" Dry Mop Frame	$ 3.50 each
Dry Mop Handle	$ 3.00 each
4' x 6' Entrance Floor Mat	$94.50 each
3' x 5' Entrance Floor Mat	$61.77 each

Vendor Contact: Greg Pou
Phone: 512-385-3320
Email: greg_pou@unifirst.com

TXDPS Contract
Monitor: Sherrie Zgabay
Phone: 512-424-7708
Email: sherrie.zgabay@dps.texas.gov

TXDPS Purchaser:
Tim Laws CTPM
Phone: 512-424-5269
Email: timothy.laws@dps.texas.gov

Item # 3

U.S. Department of Homeland Security E Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract and
2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.

The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

Texas law does not require workers compensation insurance and there are other options for businesses to demonstrate responsibility in protecting the bidders covered workers from work related injuries or illnesses. Bidders should include a statement of the specific methods it uses to so protect its covered workers. http://www.tdi.texas.gov/consumer/wc.html.

Notice Under Government Code 572.069
Respondent certifies that it has not employed and will not employ a former Texas Department of Public Safety (TXDPS) or state officer who participated in a procurement or contract negotiation for TXDPS involving Respondent within two years after the state officer or employee left state agency employment or service. This certification only applies to former state officers or employees who state service or employment ceased on or after September 1, 2015. Any contract found to violate Government Code 572.069 is void.

Notice Under Government Code 2261.252
Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

The Contractor represents and warrants that the Department is not prohibited from entering into this contract with the Contractor under Section 2261.252, Tex Government Code, adopted by SB20, 84th Legislature, Regular Session. If the Contractor(s) representation and warranty is incorrect and the Department was prohibited from entering into this contract with the Contractor under those provisions, this contract is void.

TAX:	$ 0.00
FREIGHT:	$ 0.00
TOTAL:	$ 12,272.00

APPROVED

By: Tim Laws, CTPM

Phone#: (512) 424-5269

BUYER