



# Texas Department of Public Safety Purchase Order

Purchase Order Number  
  
405-16-P008226  
  
SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING DOCUMENTS.

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Vendor Number: 00019973  
1411560082800 | LEEDS PRECISION  
INSTRUMENTS, INC.  
17300 MEDINA RD  
SUITE 600  
USA  
MINNEAPOLIS, MN 55447-5639

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Texas Department of Public Safety  
Law Enforcement Support  
5805 North Lamar Blvd  
Austin, TX 78752-4431  
US  
Email: [eprocurementshipping@dps.texas.gov](mailto:eprocurementshipping@dps.texas.gov)  
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety  
Finance - Accounts Payable - MSC 0130  
PO Box 4087  
Austin, TX 78773-0130  
US  
Email: [apinvoices@dps.texas.gov](mailto:apinvoices@dps.texas.gov)  
Phone: (512) 424-2060

Solicitation (Bid) No.:

Payment Terms: State of Texas Prompt Pay  
Shipping Terms: F.O.B., Destination  
Delivery Calendar Day(s) A.R.O.: 150

## Item # 4

Under Section 2155.067, Texas Government Code; the Texas Department of Public Safety (TXDPS) has on file an approved justification for the specifications and the reasons why competing products are not satisfactory.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.

The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

Installation location requires controlled access. Contractors and sub-contractors will be required to submit to a Criminal History Background Check. Vendors will be required to meet the terms and conditions in Section 26. Criminal History Background Checks in the attached Texas Department of Public Safety Standard Terms and Conditions, dated 4/2016.

Only Texas DPS Terms & Conditions Rev. 4/2016 apply to this order.

Service Term: 06/22/16 - 12/30/16 (service may be completed sooner, depending on service calls per location)

Contract Monitor:

Dennis Loockerman, 512-424-7672, Dennis.Loockerman@dps.texas.gov

Vendor Contact:

Bill Thimsen, 763-546-8575, BThimsen@leedsmicro.com

Contract Administrator:

Maria R. Gutierrez, 512-424-2964, Maria.Gutierrez@dps.texas.gov

Item # 1  
 Class-Item 938-41

Microscope Preventative Maintenance service - Garland (4x) and Tyler (3x).

Preventative maintenance (PM), service, calibration and recertification. This PM level service includes the following checks and adjustments:

- \*Mechanical functions and adjustments.
- \*All lubrication points.
- \*Collimation of optical system.
- \*Parfocality and parcentricity of magnification positions.
- \*Cleaning of all external optics and cleaning of internal as required.
- \*Illumination systems.
- \*CALIBRATION and RECERTIFICATION of magnification match between right and left images, LCD single axis measuring scale, measuring reticule and imaging software if applicable.

Includes forensic travel and lodging - Contractor travel expenses will be in accordance with the Texas State Travel Reimbursement Rates and requirements which can be found at: <https://fmx.cpa.state.tx.us/fm/travel/travelrates.php>

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
7.00	\$ 1,181.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 8,267.00

<u>LN/FY/Account Code</u> 1/16/16-79011-6439-1001- - -1100- - -	<u>Dollar Amount</u> \$ 8,267.00
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Item # 2  
 Class-Item 938-41

Microscope preventative maintenance service - Houston (4x) and Weslaco (3x).

Preventative maintenance (PM), service, calibration and recertification. This PM level service includes the following checks and adjustments:

- \*Mechanical functions and adjustments.
- \*All lubrication points.
- \*Collimation of optical system.
- \*Parfocality and parcentricity of magnification positions.
- \*Cleaning of all external optics and cleaning of internal as required.
- \*Illumination systems.
- \*CALIBRATION and RECERTIFICATION of magnification match between right and left images, LCD single axis measuring scale, measuring reticule and imaging software if applicable.

Includes forensic travel and lodging - Contractor travel expenses will be in accordance with the Texas State Travel Reimbursement Rates and requirements which can be found at: <https://fmx.cpa.state.tx.us/fm/travel/travelrates.php>

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
7.00	\$ 1,213.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 8,491.00

<u>LN/FY/Account Code</u> 2/16/16-79011-6439-1001- - -1100- - -	<u>Dollar Amount</u> \$ 8,491.00
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Item # 3  
 Class-Item 938-41

Microscope preventative maintenance service - El Paso (3x).

Preventative maintenance(PM), service, calibration and recertification. This PM level service includes the following checks and adjustments:

- \*Mechanical functions and adjustments.
- \*All lubrication points.
- \*Collimation of optical system.
- \*Parfocality and parcentricity of magnification positions.
- \*Cleaning of all external optics and cleaning of internal as required.
- \*Illumination systems.
- \*CALIBRATION and RECERTIFICATION of magnification match between right and left images, LCD single axis measuring scale, measuring reticule and imaging software if applicable.

Includes forensic travel and lodging - Contractor travel expenses will be in accordance with the Texas State Travel Reimbursement Rates and requirements which can be found at: <https://fm.x.cpa.state.tx.us/fm/travel/travelrates.php>

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
3.00	\$ 1,345.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 4,035.00

<u>LN/FY/Account Code</u>	<u>Dollar Amount</u>
3/16/16-79011-6439-1001- - -1100- - -	\$ 4,035.00

TAX: \$ 0.00  
 FREIGHT: \$ 0.00  
 TOTAL: \$ 20,793.00

APPROVED

By: Maria Gutierrez, CTPM  
 Phone#: (512) 424-2964  
 BUYER