



Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P008119

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

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Vendor Number: 00020305
TIBH INDUSTRIES, INC.

1011 East 53 1/2 Street
Austin, TX 78751

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Texas Department of Public Safety
Finance - MSC 0130
5805 North Lamar Boulevard
Austin, TX 78752-0130
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.:	Payment Terms:
	Shipping Terms:
	Delivery Calendar Day(s) A.R.O.: 0

Item # 1
Class-Item 962-69

Temporary Staff-Administrative Assistant II, Experienced class 0152. Two (2) positions.
Service Period Date of Award through 8-31-2016.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
912.00	\$ 23.25	HR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 21,204.00

<u>LN/FY/Account Code</u>	<u>Dollar Amount</u>
1/16/16-14005-6253-1001- - -1250- - -	\$ 21,204.00

Item # 2

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs to dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
 2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

This Purchase Order will be effective from September 1, 2015 through August 31, 2016.

Notice Under Government Code 2261.252

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

Notice Under Government Code 2252.908

Pursuant to Government Code 2252.908 the Department may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the Department at the time the business entity submits the signed contract to the Department. The Texas Ethics Commission has adopted rules and procedures under these provisions:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Any contract found to violate Government Code 2252.908 is void.

Item # 3

Contract Reference TPASS Managed Contract No. 962-M3. The managed contract term is 9/1/2002 through 8/31/2016. Purchase Order is subject to Managed Contract Terms and Conditions and Texas Department of Public Safety Terms and Conditions when not in conflict.

NIGP Class and Item 962,69

Job Class Code 0152, Job Class Title Administrative Assistant II, Rate Level Experienced.

Estimated number of hours, 1248 hours.

The contract term is for the fiscal year. Individuals shall not work if hours have been expended. Additional hours can be added through a Change Order issued by the TXDPS Procurement and Contract Services Bureau. Hours are only estimates. Vendor may not be paid if individual work beyond the hours allowed under this PO or applicable Change Order. Work Schedule 8 to 5, Monday through Friday.

Work Location: Highway District for the Placement Location, District 14 Austin. Location TXDPS Building A 5805 North Lamar Austin, TX 78752.

Background Check: The selected TIBH temporary staff personnel will have to clear the TXDPS Background Review, before starting work.

Item # 4

Contact Information:

Vendor Contact: Mai Rogers 512-453-8833 x106 mai@peakperformers.org

Contract Monitor: Wynonie Bell 512-424-2108 wynonie.bell@dps.texas.gov

Procurement Contact: Cathy Richter 512-424-5579 cathrin.richter@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 21,204.00

APPROVED

By: Cathy Richter, CTPM

Phone#: (512) 424-5579

BUYER