



Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P005249

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

V
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Vendor Number: 00020305
TIBH INDUSTRIES, INC.

1011 East 53 1/2 Street
Austin, TX 78751

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Texas Department of Public Safety
Corpus Christi District Office
1922 South Padre Island Drive
Corpus Christi, TX 78416-1325
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.:	Payment Terms: State of Texas Prompt Pay Shipping Terms: F.O.B., Destination Delivery Calendar Day(s) A.R.O.: 0
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Item # 1
Class-Item 962-27

Shredding services for THP/CVE Region 3, Corpus Christi - 3 bins to be delivered and picked up quarterly for destruction.

Location: Corpus Christi TXDPS District Office
1922 South Padre Island Drive
Corpus Christi, TX 78416-1325

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
4.00	\$ 98.70	QTR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 394.80

LN/FY/Account Code	Dollar Amount
1/16/16-52331-6523-1001- - -0300- - -	\$ 263.20
1/16/16-54331-6523-1001- - -0300- - -	\$ 131.60

Item # 2

Texas Government Code 2162.105, "Council on Competitive Government contracts". Per Council on Competitive Government (CCG) Contract No # 050815-A-CCG-DD.

Notice Under Government Code 2261.252

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
 2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed. If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

The Contractor represents and warrants that the Department is not prohibited from entering into this contract with the Contractor under Section 2261.252, Tex Government Code, adopted by SB20, 84th Legislature, Regular Session. If the Contractor(s) representation and warranty is incorrect and the Department was prohibited from entering into this contract with the Contractor under those provisions, this contract is void.

Installation location requires controlled access. Contractors and sub-contractors will be required to submit to a Criminal History Background Check. Vendors will be required to meet the terms and conditions in Section 26. Criminal History Background Checks' in the attached Texas Department of Public Safety Standard Terms and Conditions, dated 10/2/2014.

Item # 3

Security

All contractors personnel involved in the shredding process shall be bonded Contractors personnel shall submit to a TXDPS security clearance and obtain a security badge to access container locations Contractor and personnel shall maintain a confidential destruction process. Contractor shall provide the TXDPS THP designee with certificates of destruction that all documents have been destroyed and not sold to outside parties prior to the destruction process.

Contractor shall guarantee protection from misuse of documents designed for destruction and shall be held liable for disclosure of confidential information contained in the documents to other parties TXDPS THP authorized staff shall be permitted to witness the document destruction process upon request.

Convenience

Contractor shall send authorized personnel to install the containers and familiarize TXDPS THP employees with their customized destruction schedule.

Contractor shall check the containers the week prior to pick up and shall provide regular pick up of material at all designated locations pursuant to TXDPS THP instructions.

All containers will be processed, unless otherwise requested by TXDPS THP.

Contractor shall provide on-call pick-up service if requested by TXDPS THP. Contractor shall retrieve bins on a bi-weekly schedule Monday through Friday between the hours of 9am to 3pm.

Deliverables Reports

Contractor shall provide a Certificate of Destruction for all pick ups. Contractor shall submit monthly reports to TXDPS THP no later than the tenth day of each month.

Contractors reports shall detail all containers assigned at each TXDPS THP location, and how many containers contents were shredded. Contract shall develop other custom reports upon request.

Contract Monitor:

Roxanne Uribe (361) 698-5687 Roxanne.uribe@dps.texas.gov

Vendor Contact:

Rosa Valdez (361) 985-8899 rvaldez@tibh.org

Contract Administrator:

Maria R. Gutierrez (512) 424-2964 maria.gutierrez@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 394.80

APPROVED

By: Maria Gutierrez, CTPM

Phone#: (512) 424-2964

BUYER