



Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P005172

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

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Vendor Number: 00001542
1752278939900 | ZITRO INTERNATIONAL, INC.

PO BOX 400
USA
KEENE, TX 76059-0400

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Texas Department of Public Safety
Mineral Wells Sub-District Office
600 FM 1821 North
Mineral Wells, TX 76067-9118
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

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Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.: 405-16-B001198

Payment Terms: State of Texas Prompt Pay

Shipping Terms:

Delivery Calendar Day(s) A.R.O.: 0

Item # 1
Class-Item 910-39

Janitorial Service Mineral Wells 11/01/2015 - 8/31/2016 with options for three one (1) year renewals

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
10.00	\$ 499.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 4,990.00

<u>LN/FY/Account Code</u>	<u>Dollar Amount</u>
1/16/16-29011-6258-1001- - -1300- - -	\$ 4,990.00

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Texas Department of Public Safety
Garland Regional Headquarters
350 West IH 30
Garland, TX 75043-5953
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

Item # 2

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase order Change Notice (POCN) issued by Procurement and Contract Services.

Order of Precedence:

1. TXDPS Purchase Order with TXDPS Terms and Conditions (rev 10/02/14) incorporated
2. TXDPS IFB 405-16-B001198 issued 9/22/2015
3. Zitro International dba Mop and Broom Bid response as submitted to TXDPS

Vendor Instructions:

1. Zitro International dba Mop and Broom to reference Purchase Order (PO) Number 405-16-P005172 on all documentation
2. Zitro International dba Mop and Broom Invoices must include: Business name, remittance address, month of goods delivered or services provided and PO number 405-16-P005172

Only TXDPS Terms and Conditions are applicable to this purchase order.

Janitorial Service for the TXDPS Office, 600 FM 1821 North, Mineral Wells, TX 76067

Initial Term: 11/1/2015 through 8/31/2016
1st Renewal Term: 9/1/2016 through 8/31/2017
2nd Renewal Term: 9/1/2017 through 8/31/2018
3rd Renewal Term: 9/1/2018 through 8/31/2019

Vendor Contact: Yddo Ortiz
Phone: 817-517-4650
Email: mopandbroom@zitroinc.com

TXDPS Contract
Monitor: Patrick Scribner
Phone: 214-861-2470
Email: patrick.scribner@dps.texas.gov

TXDPS Purchaser/Contract Administrator:
Tim Laws CTPM
Phone: 512-424-5269
Email: timothy.laws@dps.texas.gov

U.S. Department of Homeland Security E Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract and
 2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.
- The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 4,990.00

APPROVED

By: Tim Laws, CTPM

Phone#: (512) 424-5269

BUYER