



Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P004848

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

V
E
N
D
O
R

Vendor Number: 00021038
TSABAA

PO Box 13164
Austin, TX 78711

S
H
I
P
T
O

Texas Department of Public Safety
Finance - MSC 0130
5805 North Lamar Boulevard
Austin, TX 78752-0130
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

B
I
L
L
T
O

Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.:	Payment Terms: State of Texas Prompt Pay Shipping Terms: F.O.B., Destination Delivery Calendar Day(s) A.R.O.: 0																		
Item # 1 Class-Item 962-58 Agency Membership to Texas State Agency Business Administrators Association for FY16 (Sept. 1, 2015 through August 31, 2016), as per attached TSABAA Invoice.																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 12.5%;">Quantity</th> <th style="width: 12.5%;">Unit Price</th> <th style="width: 12.5%;">UOM</th> <th style="width: 12.5%;">Discount %</th> <th style="width: 12.5%;">Total Discount Amt.</th> <th style="width: 12.5%;">Tax Rate</th> <th style="width: 12.5%;">Tax Amount</th> <th style="width: 12.5%;">Freight</th> <th style="width: 12.5%;">Total Cost</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.00</td> <td style="text-align: center;">\$ 75.00</td> <td style="text-align: center;">YR</td> <td style="text-align: center;">0.00 %</td> <td style="text-align: center;">\$ 0.00</td> <td></td> <td style="text-align: center;">\$ 0.00</td> <td style="text-align: center;">\$ 0.00</td> <td style="text-align: center;">\$ 75.00</td> </tr> </tbody> </table>		Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost	1.00	\$ 75.00	YR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 75.00
Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost											
1.00	\$ 75.00	YR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 75.00											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 2px;"> LN/FY/Account Code 1/16/16-14011-6201-1001- - -1250- - - </td> <td style="width: 30%; text-align: right; padding: 2px;"> Dollar Amount \$ 75.00 </td> </tr> </table>		LN/FY/Account Code 1/16/16-14011-6201-1001- - -1250- - -	Dollar Amount \$ 75.00																
LN/FY/Account Code 1/16/16-14011-6201-1001- - -1250- - -	Dollar Amount \$ 75.00																		

Item # 2

****Advance Payment is required for this Procurement.****

Notice Under Government Code 2261.252

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

Change Order:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs to dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

E-Verify:

U.S. Department of Homeland Security E-Verify System

By entering into his Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant the Contract, within the United States of America.

The Contractor shall provide, upon request of TXDPS an electronic or hard copy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

Texas DPS Terms & Conditions Rev. 4/13 apply to this order

Membership acquired under authority of Texas Government Code, Sect. 2113.104.

Name of individual(s) to whom membership is assigned: Agency Membership to Texas State Agency Business Administrators Association (See Attached Invoice)

Period Covered: September 1, 2015 through August 31, 2016.

Benefit Statement: The Texas State Agency Business Administrators Association (TSABAA). Promotes the highest standards of ethics and efficiency in the conduct of state business affairs. Provides forums for the exchange of ideas, concerns and information. TSABAA fosters learning and continuing education by providing professional training, bimonthly meetings, and midwinter and summer conferences. These events also provide networking opportunities.

Item # 3

Lobbying Prohibition

In accordance with Texas Government Code, 556.005(b), as a state agency, the Texas Department of Public Safety (Department) may not use appropriated money to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In accordance with Texas Government Code, 556.008, as a state agency, the Department may not use appropriated money to compensate a state officer or employee who violates Texas Government Code, 556.005.

In accordance with Texas Government Code, 556.0055, a private entity or political subdivision that receives a payment of state funds may not use the funds to pay: (1) lobbying expenses incurred by the private entity or political subdivision; (2) a person or entity that is required to register with the Texas Ethics Commission under Texas Government Code, Chapter 305; (3) any partner, employee, employer, relative, contractor, consultant, or related entity of a person or entity described by section (2) or (4) a person or entity that has been hired to represent associations or other entities for the purpose of affecting the outcome of legislation, agency rules, ordinances, or other government policies. A private entity or political subdivision that violates Texas Government Code, 556.0055 is not eligible to receive additional state funds.

Therefore, by accepting this purchase order (P.O.), awarded professional organization certifies that awarded professional organization does not currently pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist.

Further, awarded professional organization agrees that if on any date in the future, during the term of the membership(s) paid for under this P.O., awarded professional organization does pay part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist, then the membership(s) paid for by the Department under this P.O. will be automatically cancelled as of the date of the first payment by awarded professional organization of part or all of the salary of a person who is required by Texas Government Code, Chapter 305 to register as a lobbyist. In addition, awarded professional organization shall notify the Department of the cancellation, and awarded professional organization shall pro-rate and automatically refund to the Department any Department payments already made for the remainder of the membership(s) term.

Vendor Contact Information:

Texas State Agency Business Administrators' Association (TSABAA)
Attn: Liz Day
Phone: (512)239-0299
Email: liz.day@tceq.texas.gov
<http://www.tsabaa.com/>

Contract Monitor/Delivery Contact Information:

Name: Karen Campbell
Phone: (512)424-7295
Email: Karen.Campbell@dps.texas.gov

Contract Administrator/Procurement Contact information:

Rosie Martinez, CTP
Texas Department of Public Safety
Procurement and Contract Services
Purchaser
512-424-5507 - Phone
512-424-5419 - Fax
Rosie.martinez2@dps.texas.gov

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 75.00

APPROVED

By: Rosie Martinez, CTP

Phone#: (512) 424-5507

BUYER