



Texas Department of Public Safety Purchase Order

Blanket Order Number

405-16-P003598

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING DOCUMENTS.

**V
E
N
D
O
R**
Vendor Number: 00020648
DHL GLOBAL MAIL INC.

5345 Decatur Blvd.
Indianapolis, IN 46241

**S
H
I
P
T
O**
Texas Department of Public Safety
Warehouse
108 W Denson
Austin, TX 78752
US
Email: eprocurementshipping@dps.texas.gov
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**B
I
L
L
T
O**
Texas Department of Public Safety
Finance - Accounts Payable - MSC 0130
PO Box 4087
Austin, TX 78773-0130
US
Email: apinvoices@dps.texas.gov
Phone: (512) 424-2060

Solicitation (Bid) No.:

Payment Terms:

Shipping Terms:

Delivery Calendar Day(s) A.R.O.: 0

Item # 2

MANAGED CONTRACT - 915-M2

MANAGED CONTRACT TERM: September 1, 2014 through August 31, 2016

The standard terms and conditions of the awarded TPASS Managed Contract 915-M2 contract will govern the issuance of a TXDPS Purchase Order (PO). The attached Texas Department of Public Safety Standard Terms and Conditions, rev. 4-2013, shall apply to this Purchase order when not in conflict to those as stated in Managed Master Contract and will govern the issuance of a TXDPS Purchase Order(s).

NOT-TO-EXCEED: This annual purchase order shall not exceed \$100,000.00 unless a Purchase Order Change Notice is processed by a TXDPS authorized Procurement and Contract Services staff. No changes or substitutions can be made without written approval from the TXDPS Procurement and Contract Services authorized staff.

QUANTITY (ies): Quantities are estimated, TXDPS does not guarantee to ship any minimum dollar amount or quantities. TXDPS reserves the right to increase or decrease the fund or quantity (ies) of the Purchase Order at the same original terms and conditions. **FUNDING:** The total dollars are estimated. TXDPS does not guarantee to purchase any minimum amount. TXDPS reserves the right to increase or decrease the dollar amount of this Purchase Order in accordance with the Procurement Policies and Procedures for Purchase Order Change Notice (POCN). The vendor shall be notified in writing by Purchase Order Change Notice (POCN) of any requirements changes made to this annual Purchase Order.

CHANGE ORDERS WILL BE ALLOWED ONLY IF UNFORESEEN CONDITIONS ARISE SUCH AS, BUT NOT LIMITED TO, INCREASING OR DECREASING QUANTITIES OR IF THE DEPARTMENT NEEDS DICTATE CHANGES. ALL CHANGES SHALL BE IN THE SCOPE OF ORIGINAL WORK. NO VERBAL CHANGE ORDERS WILL BE PERMITTED. ALL CHANGE ORDERS MUST BE IN WRITING WITH A PURCHASE ORDER CHANGE NOTICE (POCN) ISSUED BY TXDPS PROCUREMENT & CONTRACT SERVICES.

No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice - POCN - issued by Procurement & Contract Services.

Contract Monitor Responsibilities:

- 1) Prepare a release against this Purchase Order,
- 2) Release will be an estimated amount based on the initial evaluation of the unit, and

Contractor Responsibilities:

1. Processing orders only when an approved Release / Purchase Order is issued by an authorized TXDPS staff. (when applies).
2. Invoicing according to each Release / Purchase Order and provide the exact complete twelve (12) Digit Purchase Order number plus the Release two (2) or (3) digits numbers. (when applies)

Note: Invoices that do not contain the actual Purchase Order /Release numbers and cannot be matched will be returned to vendor for corrections before payment can be processed.

Contract Monitor:

Destin Smith
512-424-5270

Vendor Contact:

Brian Spencer
Phone 512-745-7957

Item # 3

Contract Administrator/Purchaser
 Vania Ramaekers, CTPM, CTCM
 512-424-2534

"U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.

The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract."

Item # 1

Class-Item 962-24
 962-24-19760-6

Parcel Mail Expedited Delivery Service for shipping packages overnight, 2nd day and ground delivery service for the State of Texas.

Estimated weekly expenditure amount: \$1,510.00 per week for 48 weeks throughout fiscal year.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

TAX: \$ 0.00
 FREIGHT: \$ 0.00
 TOTAL: \$ 0.00

APPROVED

By: Vania Ramaekers, CTPM, CTCM
 Phone#: (512) 424-2534
 BUYER