

# Sutton County Data Reporting Improvement Plan

Pursuant to Article 60.10, Texas Code of Criminal Procedure, the Sutton County Commissioners Court established a local advisory board on October 26, 2009, to meet and establish a data reporting and improvement plan.

## **CURRENT PROCESS SUPPORTING CHAPTER 60 REPORTING REQUIREMENTS.**

**Arresting Agencies:** Arrests are processed and reported electronically for all agencies directly to DPS through Identix, by the Sheriff Department. A printed copy of the CR43 is provided and transferred to the County Attorney via personal delivery to the County Clerk's office and to the District Attorney via US mail.

Juvenile arrests are processed and reported to DPS via US mail in compliance with the Texas Family Code and current procedure with the local Sutton County Juvenile Authority. CR43J Data containing misdemeanor data is forwarded to the County Attorney and felony data is forwarded to the District Attorney via US Mail.

**Prosecutor:** 112<sup>th</sup> District Attorney upon indictment reports acceptance, rejection, change or additions to the charge on the paper copy of CR43, provided to that office by the Sheriff Department, via US mail to DPS.

The County Attorney upon filing of the complaint and information in the County Clerks office, reports acceptance, rejection, change or additions to the charge on the paper copy of CR43, provided to that office by the Sheriff Department, via US mail to DPS.

**Court:** The District and County Clerk reports upon disposition of class B misdemeanor or greater to DPS electronically. TRN and TRS information is obtained either through CR43 from the Sheriff Department or searched through the DPS data system.

## **PROBLEM AREAS**

The most common problem area is missing CR43 paperwork and the lack of procedure to locate paperwork after the initial arrest is reported electronically to DPS. Also, at the misdemeanor level, prosecutor data was not entered and submitted until after the case was disposed and therefore DPS data in CCH reflected only open arrest. As of January 2010, all misdemeanor cases have been updated appropriately and are in compliance.

## **REMEDATION OF PROBLEM AREAS**

Reporting data electronically at all levels is being encouraged. This will greatly improve reporting and alleviate missing paper copies and/ or delays in reporting due to dependancy of data being transferred by mail. Currently, only the arresting agency and the court are submitting data to DPS electronically. For quality control, the Clerks office regularly checks the DPS data base for missing prosecutor data on arrest that have been reported, but charges have not been filed with the court and notifies the prospective office of the missing information. This procedure will continue until those offices implement electronic procedures for reporting. Also, at the court level, the same DPS data base is regularly checked for missing past and present court disposition data.


The procedures put in place will bring Sutton County into compliance with Chapter 60, CCP and will improve on the accuracy of the data submitted to DPS.

The undersigned members of the advisory board pledge to cooperate in compiling the data required by law and forwarding the appropriate information to the agencies and DPS.

**LOCAL DATA ADVISORY BOARD MEMBERS**


  
Sutton County Sheriff

  
County and District Clerk, Sutton County

  
County & District Chief Deputy Clerk, Sutton County

  
112<sup>th</sup> District Attorney or Assistant District Attorney

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Sutton County Attorney

  
Sonora Chief of Police

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Sonora Chief of Police