

## MIDLAND COUNTY DATA REPORTING IMPROVEMENT PLAN

Pursuant to Article 60.10, Texas Code of Criminal Procedure, the Midland County Local Data Advisory Board adopts this as the Data Reporting Improvement Plan. By Order dated October 12, 2009, the Midland County Commissioners Court established this board to meet and establish a data reporting and improvement plan which affect the overall percentage for the County.

### **Remedies:**

(1) All departments will diligently work to ensure that the correct SID's and TRN's are inputted and attached to the correct person.

(2) A clerk will be hired in both the District and County Clerk's offices to manage the CJIS reporting.

**History:** Chapter 60, Texas Code of Criminal Procedure (CCP) defines the Computerized Criminal History System (CCH) as the statewide repository of criminal history data reported to the Texas Department of Public Safety (DPS) by local criminal justice agencies in Texas. CCH is one component of the Texas Criminal Justice Information System (CJIS). The other component of CJIS is the Corrections Tracking System (CTS) managed by the Texas Department of Criminal Justice (TDCJ).

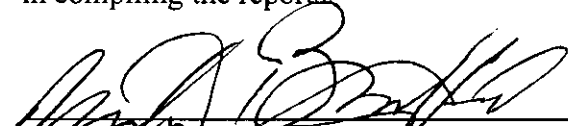
**Data to Include in CCH:** Chapter 60, CCP requires that information on arrests, prosecutions and the disposition of the case for persons arrested for Class B misdemeanor or greater violation of Texas criminal statutes be included in CCH. The statute identifies many of the actual data elements. In addition, although not required by statute, CCH has traditionally included limited supervision data reported to DPS by TDCJ. Of special note is the Chapter 60, CCP creates an Incident Tracking Number (TRN) and Incident Tracking Number Suffix (TRS) as the keys for linking charges from arrest through adjudication. Use of the TRN and TRS ensures that the outcome of each arrest charge can be tracked through the system, but establishing this capability requires each reporting entity to be extremely careful in its management of cases to include and pass along the TRN and TRS.

**Local Reporting Responsibilities:** Chapter 60, CCP establishes a flow of information at the local level that is required for successful CCH reporting from each county. The statute places responsibility for report to CCH on specific local criminal justice agencies as follows:


1. **Arresting Agencies:** The Police Department and Sheriff's Department that arrests a person for a class B misdemeanor or higher violation of a Texas statute is required by Chapter 60, CCP to report that event to DPS within seven (7) days. The report, if on paper, must be on the Criminal History Report Form (CR-43) created by DPS. The report must include the arrested person's fingerprints, the TRN and other data required by statute. If available, electronic transmission of the data is the preferred method. A critical component of successful reporting is cooperation within the county. A large part of that cooperation is each reporting agency passing the TRN and TRS to the next level. The arresting agency needs to send the TRN and TRS to the prosecutor, as indicated below.
2. **Prosecutor:** Chapter 60, CCP requires that any County Attorney, District Attorney or other prosecutor receiving a class B misdemeanor or greater offense must report to DPS the decision to accept, reject, change or add to the charge for trial. As with arresting agencies, prosecutors may report on paper or electronically, including the TRN as received from the arresting agency.

3. **District and County Clerks:** Chapter 60, CCP requires the District and County Clerks whose courts try a class B misdemeanor or greater violations of Texas statutes must report the disposition of the case to DPS. The clerks are dependent upon receiving the TRN and TRS from the prosecutor. The reports may be reported on paper or electronically.

The undersigned members of the advisory board pledge to cooperate in compiling the data required by law and forwarding the appropriate information to agencies in the county and to DPS. We also agree to communicate with one another any problems or discrepancies that occur in compiling the reports.

  
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Judge Mike Bradford, Midland County Judge and  
Chairman

5/24/10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Sheriff Gary Painter, Midland County Sheriff

5-25-10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chief Price Robinson, Midland Chief of Police

5/25/10  
\_\_\_\_\_  
Date

  
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Teresa Clingman, Midland County District Attorney

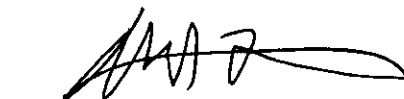
5-25-10  
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Date

  
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Vivian Wood, Midland County District Clerk

5-26-10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cheryl Becker, Midland County Clerk

5/25/10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mike Atkins, Information Systems


5-25-10  
\_\_\_\_\_  
Date


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Debbie Reynolds, Net Data Representative


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Date


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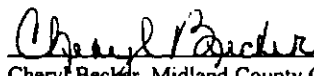
  
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Judge Mike Bradford, Midland County Judge and  
Chairman  
Date 5/24/10

  
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Date 5-25-10


  
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Date 5-25-10

  
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Date 5-26-10

  
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Cheryl Becker, Midland County Clerk  
Date 5/25/10

  
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Mike Atkins, Information Systems  
Date 5-25-10

  
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Debbie Reynolds, Net Data Representative  
Date 6/1/10