

## **LEE COUNTY DATA REPORTING IMPROVEMENT PLAN**

Lee County Local Data Advisory Board adopts this as the Data Reporting Improvement Plan. The Lee County Commissioner's Court established this board to meet and compile a data reporting and improvement plan which would:

1. describe how the county plans to improve the county's disposition completeness percentage;
2. to see that the county does what is necessary for the percentage to be equal or more than mandated by the statute;
3. include the plan by which the county will permanently maintain the county's disposition completeness percentage at or above the mandatory level.

**Local Reporting Responsibilities:** Chapter 60, CCP establishes a flow of information at the local level that is required for successful CCH reporting from each county. The statute places responsibility for reporting to CCH on specific local criminal justice agencies, as follows:

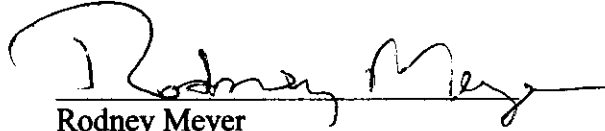
**Arresting Agencies:** The police and sheriff's departments that arrest a person for a Class B misdemeanor or higher violation of a Texas statute are required to report the arrest to the DPS. If it is on paper, it must be on the Criminal History Reporting form (CR-43) created by DPS. The report must include the person's fingerprints, the TRN and other data required by statute. If available, electronic transmission of the data is the preferred method. It is important that each reporting agency pass the TRN and TRS to the next level. The arresting agency needs to send the TRN and TRS to the prosecutor, as indicated below.

**Prosecutor:** It is required that any County Attorney, District Attorney or other Prosecutor receiving a class B misdemeanor or greater offense must report to the DPS the decision to accept, reject, change or add to the charge for trial. Prosecutors may also report on paper or electronically but must include the TRN as received from the arresting agency.

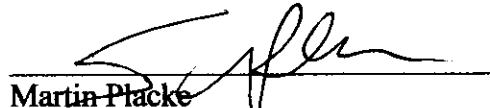
**District and County Clerks:** The District and County Clerks whose courts try class B misdemeanor or greater violations of Texas statutes must report the disposition of the case to DPS. The clerks depend on receiving the TRN and TRS from the prosecutor. The reports may be reported on paper or electronically.

The following members of the advisory board pledge to cooperate in compiling the data required by law and forwarding the appropriate information to agencies in the county and to DPS. We also agree to communicate with one another any problems or discrepancies that occur in compiling the reports.

**LOCAL DATA ADVISORY BOARD**



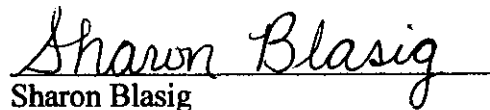
Rodney Meyer  
Sheriff



Martin Placke  
County/District Attorney



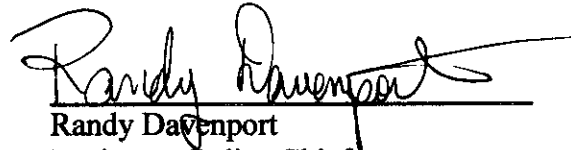
Lisa Ternert  
District Clerk



Sharon Blasig  
County Clerk



Dennis Rhoten  
Giddings Police Chief



Randy Davenport  
Lexington Police Chief