

## EDR Upload/Download

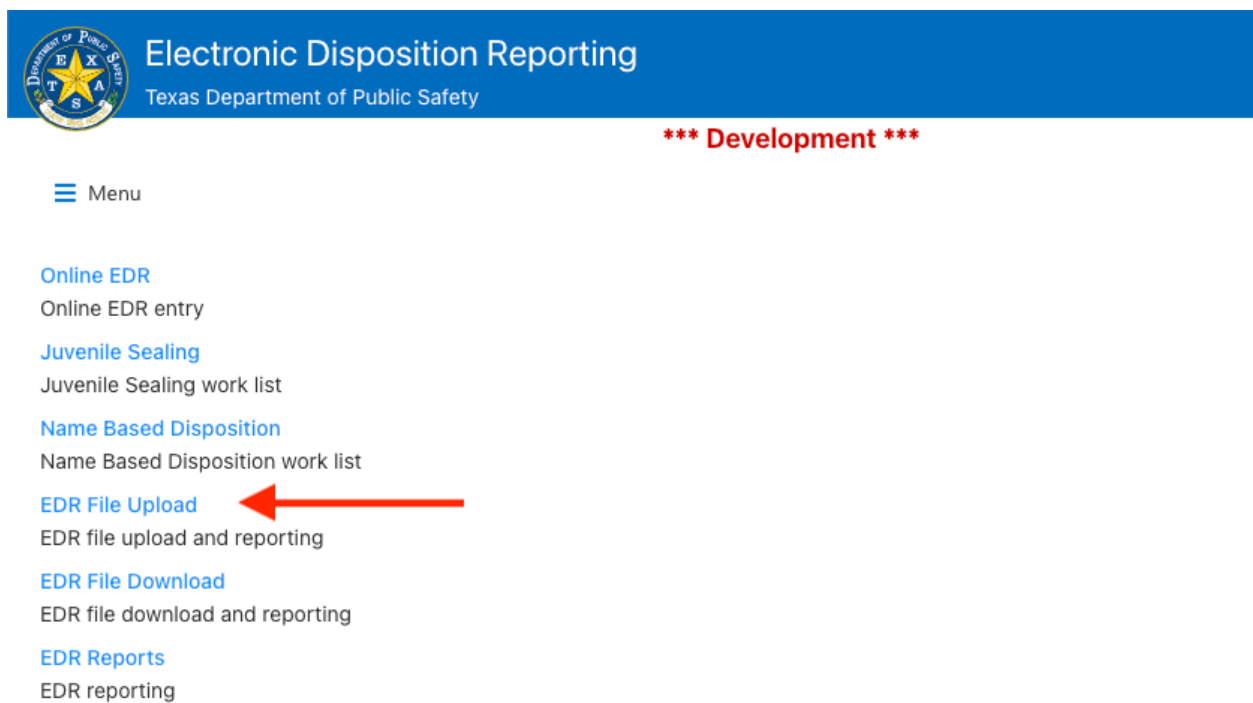
Version 2.0.0 - 2/24/2021

### Introduction

The LES Applications website will accept manual transmission of EDR files via the **EDR File Upload** application.

### Uploading EDR Transactions

Navigate to **Menu > EDR > EDR File Upload**.



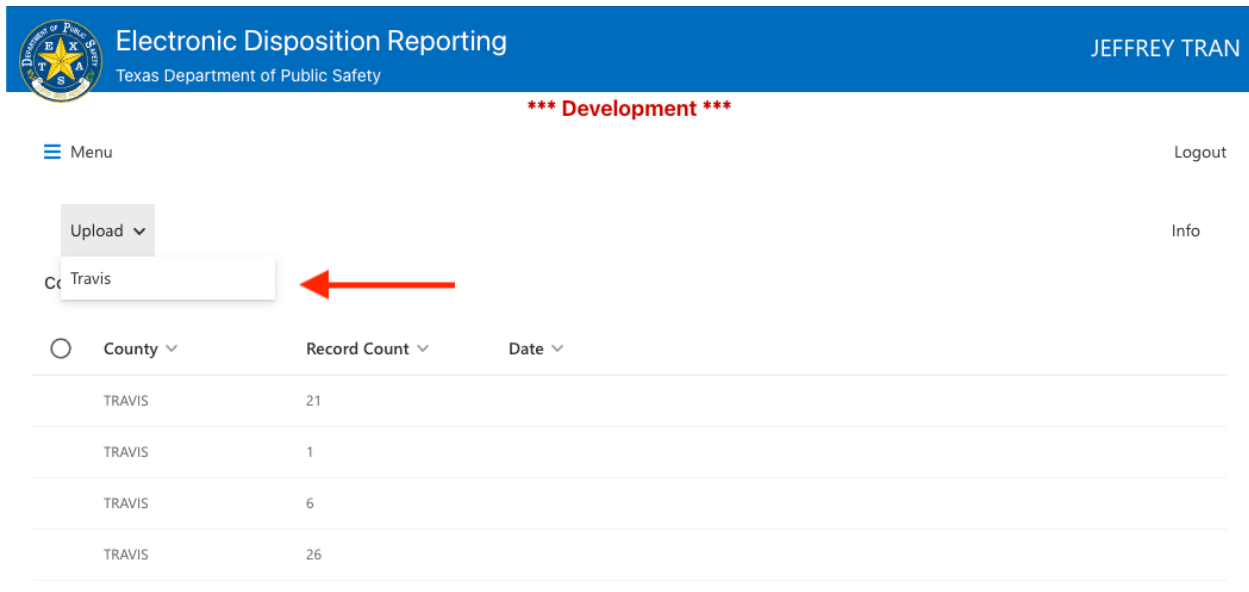
**Electronic Disposition Reporting**  
Texas Department of Public Safety

\*\*\* Development \*\*\*

Menu

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Online EDR entry
- [Juvenile Sealing](#)  
Juvenile Sealing work list
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EDR reporting

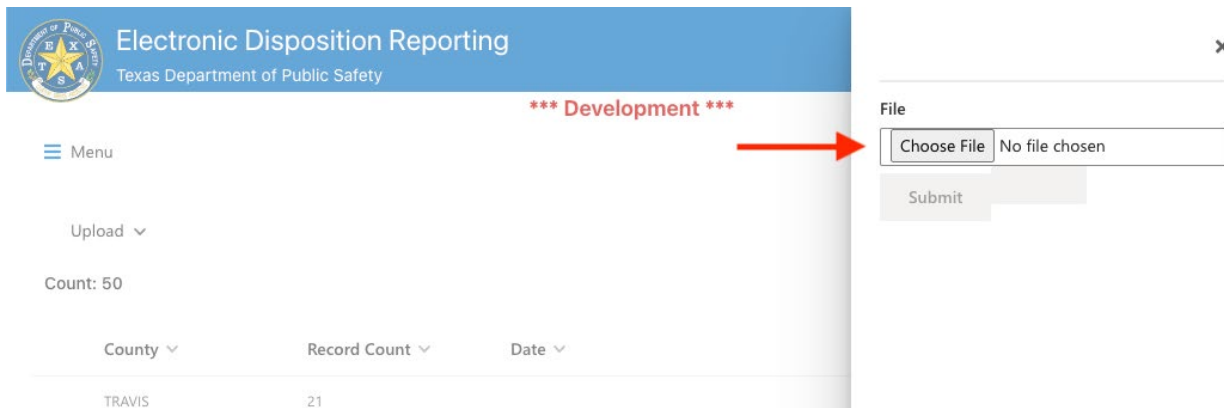
Select the county you would like to upload transactions for from the **Upload** menu.



The screenshot shows the EDR interface with the following elements:

- Header:** "Electronic Disposition Reporting" and "Texas Department of Public Safety".
- User:** "JEFFREY TRAN" in the top right corner.
- Menu:** A dropdown menu is open under "Upload", showing "County" and "Travis". A red arrow points to the "Travis" option.
- Table:** A table with columns "County", "Record Count", and "Date". It contains four rows, all for "TRAVIS" with record counts of 21, 1, 6, and 26.
- Buttons:** "Logout" and "Info" are in the top right.
- Development Notice:** "\*\*\* Development \*\*\*" is displayed in red text.

Browse for a text file of EDR formatted transactions from your workstation or network and click **Submit**. The transaction file will be transmitted to DPS and scheduled for processing. Files will generally process within 15 minutes of upload.




The screenshot shows the EDR interface with a file upload dialog box open. The dialog box has the following elements:

- File:** A section with a "Choose File" button and the text "No file chosen".
- Submit:** A button below the "Choose File" button.
- Background:** The EDR interface is visible in the background, showing the "Upload" menu and the table of records for Travis County. A red arrow points from the "Choose File" button to the "Submit" button.
- Development Notice:** "\*\*\* Development \*\*\*" is displayed in red text.

## Download Processing Results (Return File)

Navigate to **Menu > EDR > EDR File Download**.




## Electronic Disposition Reporting


Texas Department of Public Safety

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Select the county you want to download a return file for from the **Download** menu.




## Electronic Disposition Reporting

Texas Department of Public Safety

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Menu

Download ▾

Co Travis 

County ▾	Date ▾
TRAVIS	2021-02-23 10:03:15.638044
TRAVIS	2021-02-18 15:48:12.641848
TRAVIS	2021-02-17 16:45:37.191167

Click **Create Return File** to download a CSV file of any results available since the last download.

