CR NEWS

Volume 21, Number 4
Oct.— Dec. 2016

HIGHLIGHTS:

Changes & Accomplishments: the Texas Data Exchange (TDEx)

The Texas Data Exchange (TDEx) Bureau saw some changes and accomplishments in 2016.

At the end of 2015, the TDEx Bureau was without a contract. This meant that there was no data being collected and/or pushed to the National Data Exchange (N-DEx). That changed, however, in the first quarter of 2016. A new contract was put in place in March of 2016 and the Department began the task of bringing agencies back online as contributors of data. This required the installation of new adapters at the contributing agencies and as a result, progress was slow.

In an effort to get data flowing to N-DEx at a faster rate, the Bureau entered into a secondary contract. This secondary contract would allow for all previously contributing agencies to be brought back online with the existing adapters as the agencies awaited the deployment of new adapters. This allowed for more data to be pushed to N-DEx.

As of October 2016, the state of Texas has shared 112,157,635 records with N-DEx. The state of Texas is the biggest contributor of data in the country. Texas records make up about 35% of the total records in N-DEx.

The goal of the Bureau is to have as many contributing agencies as possible. With that in mind, the Bureau is pursuing a new strategy. Instead of utilizing adapters installed at the contributing agencies, the Department will be working with the RMS/JMS vendors of the local agencies to push RMS/JMS data directly to the Department. The Department is currently seeking information from vendors with regards to establishing a data broker, that would collect data and push it to N-DEx and any other database that the Department wishes to have populated, such as the NIBRS repository.

The importance of data sharing was realized by the Department when the FBI presented a DPS Analyst with an award for sharing the Success Story of the Year. The Department was in the process of adding an absconded pedophile to its Top 10 Most Wanted list. The Analyst searched various databases for information on the absconder. It was not until the Analyst searched N-DEx that information on the absconder was located. The Analyst found a Missing Person report out of New York that listed the absconder as the complainant. He had reported his sister missing. In that report, the Analyst found the absconder's California address. The absconder was arrested by local law enforcement, acting as federal marshals, without incident. In short, a Texas fugitive was apprehended in California based on a New York record submitted to N-DEx.

For more information, please contact the TDEx Bureau at 512-424-2629 or via email at tdex@dps.texas.gov .

Access & Dissemination

Moving to FACT Clearinghouse

The Department of Public Safety (DPS) created the Fingerprint-based Applicant Clearinghouse of Texas (FACT) to provide state and federal fingerprint-based criminal history results in one consolidated electronic format for authorized agencies. Persons fingerprinted with an agency's ORI number are automatically subscribed to the agency's FACT Clearinghouse account. This subscription service ensures that an agency will receive email notifications for new arrests or court dispositions (Rap Back) that may occur on the subscribed person's criminal history record.

With this in mind, The FACT Clearinghouse is the only method DPS will offer to deliver fingerprint results. Effective January 1, 2016, DPS discontinued all other avenues to receive applicant fingerprint-based criminal history checks results.

Most Criminal Justice Agencies have already moved over to the FACT Clearinghouse for their responses and DPS wants to ensure that the shift to the FACT Clearinghouse is a smooth transition for all criminal justice agencies. The Rap Back & Secure Site Training Unit at DPS is offering trainings to Criminal Justice Agencies to discuss the current FACT Clearinghouse, Secure Site, The Texas and upcoming FBI Rap Back programs, the Audit processes, and much more pertaining to the DPS Secure Site.

If your agency does not have a FACT Clearinghouse account and needs to create one, or if you have questions regarding the FACT Clearinghouse, contact the Fingerprint Services Unit at fingerprint.service@dps.texas.gov or 512-424-2365, option 6.

If your agency has questions regarding Texas and FBI Rap Back, or your agency would like to request training, please contact the Rap Back & Secure Site Training Unit at RapBack_CHTraining@dps.texas.gov or 512 424 2746.

CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS)

Reporting Requirements

The Department of Public Safety (DPS) Criminal History Reporting Information Processing (CHRIP) Bureau has begun a monthly report that tracks court disposition reporting time frames. As per the Code of Criminal Procedure (CCP) Chapter 60.08(d), Prosecutors and Courts shall report disposition information to DPS by the 30th day after they have received the information.

Art. 60.08. REPORTING. (a) The Department of Public Safety and the Texas Department of Criminal Justice shall, by rule, develop reporting procedures that:

(d) Except as otherwise required by applicable state laws or regulations, information or data required by this chapter to be reported to the Texas Department of Criminal Justice or the Department of Public Safety shall be reported promptly but not later than the 30th day after the date on which the information or data is received by the agency responsible for reporting it except in the case of an arrest. An offender's arrest shall be reported to the Department of Public Safety not later than the seventh day after the date of the arrest.

We will be sending a report via encrypted email or through USPS each month to the County Judge of each county. This report can be utilized by your disposition reporting agencies to help in identifying possible reasons or issues that are causing the dispositions to be reported after the 30 day time frame. If you have any questions or would like to schedule training for your agencies regarding reporting criminal disposition information to CCH please contact the CJIS Field Support office at: cjisjjis@dps.texas.gov or 512-424-2478.

Completeness Reports

Soon it will be a new year and we want to remind you that the 90% completeness requirements will be looking at the 2011 through 2015 reporting years beginning in January 2017.   It is recommended that someone in your county run a County Combined Completeness Report on a regular basis to track how your county is currently doing. If you are currently below 90% Completeness in either Adult or Juvenile for 5 year average then you should contact your CJIS Field Support Auditor for information and assistance.

Reporting Reminders

Juvenile Referral Reporting Agencies – There are three required dates in the Referral Section of the CR-43J and CR-44J reporting forms, the Date of Fingerprinting (DOA), the Date of Birth (DOB), and the Referral Date (ADA). Please be sure to complete all of the required fields to ensure that the referral is entered into CCH in a timely manner.

CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS) Security Office

Welcome to the TX CJIS Security Office

Under the FBI's Criminal Justice Information Service (CJIS) Security Policy provisions, the Department of Public Safety (DPS) serves as the CJIS Systems Agency for the State of Texas. The policy areas focus upon the data and services that the FBI CJIS Division exchanges and provides to the criminal justice community and its partners. Our experienced and professional staff is responsible for auditing local agencies to ensure compliance with the technical aspects of the FBI CJIS Division's policies and regulations.

The CJIS Technical Security Auditor Team is comprised of a diverse and experienced group of members here to assist and guide agencies in meeting the FBI CJIS Security Policy. Our focus as technical security auditors encompasses safeguarding of CJIS data across agencies within the State of Texas. The audit process includes interviewing personnel at user agencies and the inspection of computer and network equipment of each agency to ascertain compliance.

We are tasked with auditing each one of some 1300+ sites throughout the State of Texas, at least once during a three year cycle. Our team has traveled in excess of 78,889 miles performing on-site audits throughout the State of Texas during the 2016 Fiscal year.

We look forward to contributing In future articles, highlighting various policy related issues and changes which impact the agencies. In the interim, please visit our site at www.dps.gov/securityreview for additional information and helpful links.

Stephen "Doc" Petty, CJIS Information Security Officer - Texas

Fingerprint Processing

Electronic Arrest Reporting (EAR)/Livescan DOs and DON'Ts

When using a livescan to submit arrest data to Texas DPS it is important to remember the following dos and don'ts:

Dos-
- **Do** check all return messages.
- **Do** review reject messages, correct transaction, and resubmit.
- **Do** use current offense codes (version 15).
- **Do** transmit adult class C offenses.
- **Do** use corresponding ADN for class C **(233)** and federal **(234)** offenses.

DON'Ts-
- **Do not** transmit out of state probation and paroles via livescan.
- **Do not** resubmit any transactions; verify with DPS first (Call 512-424-5248). For corrections or added charges, use the CJIS site: https://cch.txdps.state.tx.us or fax to 512-424-2476.
- **Do not** use offense code 99999999.
- **Do not** submit Juvenile class C offenses.
- **Do not** populate an arrest record with identification database on a name search from a DL search.

If you have any questions or concerns about electronic arrest reporting or livescan, please contact the Livescan Coordinator, Loann Garcia, at livescan@dps.texas.gov.

SEX OFFENDER REGISTRATION (SOR)

Sex Offender Registration Validations

The migration of the sex offender registration records subject to validation and various supplemental reports to the TCIC web site is complete. Agencies have been receiving these records via the web site for a couple of months, however, there are still some agencies for which a TCIC web site account will need to be created in order to receive and validate records. Agencies that have records subject to validation but do not have access to the TCIC web site will be identified and contacted to set up an account. Paper validations and supplemental reports will be temporarily printed and mailed to the agency to allow for time for an account to be set up. Follow up will be conducted to ensure that an account is created.

Some agencies may have questions, and the type of question will determine which area within Crime Records can assist.

-If your agency has questions regarding how to gain access to the TCIC web site or maneuvering or accessing the information contained within, please contact TCIC Control Room representatives at TCIC.ControlRoom@dps.texas.gov.

-If your agency has questions regarding what are Sex Offender Registration Validations or how to complete Sex Offender Registration Validations then please contact the Sex Offender Registration Bureau at txsor@dps.texas.gov or (512) 424-2800.

Validation is a requirement of the FBI. Since agencies have until the 25th of the following month that the validation report is generated to validate the records, immediate access to those records via the TCIC web site will help local agencies fulfill that obligation.

Support Operations Unit

The Support Operations Unit within the Sex Offender Registration Bureau provides consultative and technical program assistance, research, and analysis work in support of the Texas Sex Offender Registration Program. The unit oversees the Community Postcard Notification Program for sexual predators and high-risk offenders and also performs quality control of the Sex Offender Registration (SOR) database utilized by statewide law enforcement personnel to enter and update sex offender information.

Other programs Support Operations maintains or monitors are: Institutes of Higher Education, Occupational Licenses, Certified Sex Offender (CSO) flag export, TCIC/NCIC errors, technical upgrades and updates to the registration websites, social networking, agency and user account approval and removal, web services, Livescan, and many other peripheral functions.

If you have any need or have questions regarding any of the functions that our Support Operations personnel oversee, please contact them at TxSOR-Support@dps.texas.gov.

2017 State of Texas Sex Offender Registration Conference: Update

Solicitations for a venue to host the 2017 State of Texas Sex Offender Registration Conference have been published, however, a date and location have yet still to be determined. Agencies are advised that it is still the intent to hold a conference sometime after the legislative session concludes. Once a contract is in place, the date, location and information pertaining to registration for the conference will be made available.

Field Representative Vacancies Update

Our Field Representative Unit currently has two vacancies for which we are filling. Due to retirements and departures, we have filled some vacancies; however, our new field representatives are currently in training. These new representatives will be reaching out to their agencies within the coming months and our veteran field representatives are helping to support agencies that do not have a field representative assigned.

If your region currently does not have a field representative, please contact txsor@dps.texas.gov or (512) 424-2800 with any question or request for training and we will get you in contact with an available field representative.

Changes to the Uniform Crime Reporting (UCR) System

The Department posted and awarded a contract for a new Uniform Crime Reporting (UCR) in June 2016. Since that time, the Department has been working with the selected vendor, Optimum Technology, on the requirements of this new system and implementation of a new user interface and data repository. This new system will be a significant change to what users are accustomed to seeing and will result in increased functionality.

The Department will target implementation of the new system by the second quarter of 2017 (no later than June 2017). The Department will be providing information as it becomes available and will be exploring multiple methods to get our agencies information on how to use the system.

Information regarding this implementation and training opportunities will be sent out via the UCR Listserv. If you are not a member of the UCR Listserv, please follow the instructions at this link:

http://listserv.dps.texas.gov/cgi-bin/wa.exe?SUBED1=UCR&A=1

DPS IDENTIFICATION SUPPLIES ORDER FORM

CR-12 (Rev.11/16)

TO: CRIME RECORDS SERVICE
TEXAS DEPARTMENT OF PUBLIC SAFETY
PO BOX 4143
AUSTIN TX 78765-4143

Date: _____

Website address for FBI supply order: https://forms.fbi.gov/cjis-fingerprinting-supply-requisition-form

Please furnish the following supplies:

FORM NUMBER	DESCRIPTION	COUNT PER PKG	QUANTITY ORDERED
CR-6	DPS Applicant Fingerprint Card*	250 p/pkg	
CR-12	DPS Identification Supplies Order Form	100 p/pad	
CR-23	Out of State Probation/Parole Supervision Fingerprint Card	Single cards	
CR-26	Death Notice Form	100 p/pad	
CR-42	Request for Criminal History Check	100 p/pad	
CR-43	Adult Criminal History Reporting Form **with** Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43	Adult Criminal History Reporting Form **with** Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form **with** Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form **with** Fingerprint Card Attached*	100 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form **with** Preprinted TRN and Finger-print Card Attached*	200 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form **with** Fingerprint Card Attached*	200 p/pkg	
CR-44	Adult Supplemental Reporting Form	100 p/pkg	
CR-44J	Juvenile Supplemental Reporting Form	100 p/pkg	
CR-44S	Adult Supplemental Court Reporting Form	100 p/pad	
CR-45	Adult DPS Fingerprint Card*	250 p/pkg	
CR-45J	Juvenile DPS Fingerprint Card*	250 p/pkg	
	Fingerprint Card Return Envelopes (For arresting agencies Only)	100 p/box	

*DPS does not pre-stamp the agency ORI on any fingerprint card.
+Overnight services are available at ordering agency's expense.

NOTE: Please order minimum of three months supply.
Please submit order at least 4 weeks prior to depletion of your supplies.

NOTICE: Provide a complete shipping address.
PO Boxes are acceptable.

AGENCY _____

STREEET ADDRESS _____

CITY _____STATE _____ZIP _____

ATTENTION _____

PHONE # (   )_____

Direct questions concerning supply orders to (512) 424-2367
Fax# (512) 424-5599 ● crssupplyorder@dps.texas.gov

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CRS MANAGEMENT

Mike Lesko	Deputy Assistant Director	mike.lesko@dps.texas.gov	512-424-2524
Angie Kendall	Deputy Administrator	angie.kendall@dps.texas.gov	512-424-2471
Michelle Farris	Deputy Administrator	michelle.farris@dps.texas.gov	512-424-7659

CJIS Security Office

| Stephen "Doc" Petty | Manager | stephen.petty@dps.texas.gov | 512-424-7186 |
| Deborah Wright | Lead Technical Auditor | debbie.wright@dps.texas.gov | 512-424-7876 |

ACCESS & DISSEMINATION BUREAU

Don Farris	Manager	donald.farris@dps.texas.gov	512-424-2078
Zack Sharaf	Supervisor, Criminal History Support	zakariya.sharaf@dps.texas.gov	512-438-6591
Sharon Hill	Supervisor, NCJU Training & Audit	sharon.hill@dps.texas.gov	512-424-7920
Susie Dial-Herrera	Supervisor, NCJU Training & Audit	susanne.dial@dps.texas.gov	512-424-7927
Ronnie Lane	Fingerprint Services Coordinator	ronnie.lane@dps.texas.gov	512-424-2568
Tina Saenz	RapBack Coordinator	tina.saenz@dps.texas.gov	512-424-5105
Charlene Cain	CCH Internet Coordinator	charlene.cain@dps.texas.gov	512-424-2090
Rochelle Torres	Program Supervisor-Billing Unit	rochelle.torres@dps.texas.gov	512-462-6171
Lisa Garcia	CRS Billing Clerk	lisa.garcia@dps.texas.gov	512-424-2912
Amanda Horelica	CRS Billing Clerk	amanda.horelica@dps.texas.gov	512-424-2936
Assistance Line	Record Checks		512-424-5079
Assistance Line	Secure Site		512-424-2474
Tierra Heine	CJIS/JJIS Forms and Fingerprint Card Supplies	tierra.heine@dps.texas.gov	512-424-2367
Brandon McCradic	CJIS/JJIS Forms and Fingerprint Card Supplies	brandon.mccradic@dps.texas.gov	512-424-2312
	crssupplyorder@dps.texas.gov	**Fax order form to:**	**512-424-5599**

CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

Ursula Cook	Manager	ursula.cook@dps.texas.gov	512-424-2407
Cassandra Richey	Supervisor, CJIS Field Support	cassandra.richey@dps.texas.gov	512-424-2479
Brittany Chromcak	Supervisor, CCH Data Entry/Control Unit	brittany.chromcak@dps.texas.gov	512-424-7290
Nicole Berry-Moss	Day Shift Supervisor, CCH Data Entry/Control	nicole.berry-moss@dps.texas.gov	512-424-2216
Lenore Hemstreet	Evening Shift Supervisor, CCH Data Entry/Control	lenore.hemstreet@dps.texas.gov	512-424-2473
Holly Morris	EDR Coordinator	holly.morris@dps.texas.gov	512-424-2686
James McElroy	CJIS Systems Support Specialist	james.mcelroy@dps.texas.gov	512-424-2500
Error Resolution Assistance Line			512-424-7256
CJIS Field Representative Assistance Line			512-424-2478

FINGERPRINT PROCESSING BUREAU

James Ferguson	Manager	james.ferguson@dps.texas.gov	512-424-7173
Randy Coppedge	Day Fingerprint Shift Supervisor	randy.coppedge@dps.texas.gov	512-424-5709
Debbie Parsley	Day Fingerprint Shift Supervisor	debbie.parsley@dps.texas.gov	512-424-5304
Sandra Montemayor	Evening Fingerprint Shift Supervisor	sandra.montemayor@dps.texas.gov	512-424-5749
Sandra Amaro	Evening Fingerprint Shift Supervisor	sandra.amaro@dps.texas.gov	512-424-5748
Mary Ann Gold	Midnight Fingerprint Shift Supervisor	mary.gold@dps.texas.gov	512-424-2408
Cathleen McClain	Midnight Fingerprint Shift Supervisor	cathleen.mcClain@dps.texas.gov	512-424-5248
Loann Garcia	LiveScan Coordinator	loann.garcia@dps.texas.gov	512-424-2409
Cheryl Sanchez	AFIS Coordinator	cheryl.sanchez@dps.texas.gov	512-424-2089
Chrystal Davila	Work Flow Coordinator	chrystal.davila@dps.texas.gov	512-424-7026
24 hour Fingerprint Assistance Line			512-424-5248

CRIME INFORMATION BUREAU

Luz Dove	Manager	luz.dove@dps.texas.gov	512-424-7964
Margarete Perryman	TCIC Training Supervisor	margarete.perryman@dps.texas.gov	512-424-7888
Dennis Chaffin	TCIC Control Room Supervisor	dennis.chaffin@dps.texas.gov	512-424-2152
Sheila Vasquez	TCIC Audit Supervisor	sheila.vasquez@dps.texas.gov	512-424-2253
TCIC/TLETS Audit Assistance		TCIC.audit@dps.texas.gov	512-424-2809
TCIC/TLETS Training Assistance		TCIC.TLETS.training@dps.texas.gov	512-424-2832
24 hour TCIC Control Room		TCIC.controlroom@dps.texas.gov	512-424-2088

UNIFORM CRIME REPORTING BUREAU

Earl Adams	Manager	thomas.adams@dps.texas.gov	512-424-2418
Rafael Martinez	Supervisor, UCR Field Reps	rafael.martinez@dps.texas.gov	512-424-7135
Tamika Ware	IBR Supervisor, UCR	tamika.ware@dps.texas.gov	512-424-2979
UCR Assistance Line			512-424-2091

SEX OFFENDER REGISTRATION BUREAU

| Vincent Castilleja | Manager | vincent.castilleja@dps.texas.gov | 512-424-2279 |
| Sex Offender Registration Assistance Line | | txsor@dps.texas.gov | 512-424-2800 |

TEXAS DATA EXCHANGE (TDEx) BUREAU

| JC Villanueva | Manager | jc.villanueva@dps.texas.gov | 512-424-7167 |
| TDEx Assistance Line | | tdex@dps.texas.gov | 512-424-2629 |