



# CR NEWS

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## DPS OMNIX5 interface CONVERSION

TLETS is the statewide law enforcement telecommunications network that we all utilize in the performance of our critical public safety duties. It provides network services to the state's numerous city, county, state, and federal law enforcement and criminal justice agencies. In order to build a telecommunications infrastructure capable of responding to the future needs of Texas law enforcement agencies, and to conform to the requirements placed on the Texas Department of Public Safety (DPS) as the control terminal authority for national criminal justice information systems, DPS is preparing to re-engineer and upgrade TLETS.

An open market solicitation was posted for a new solution to the current TLETS system. Computer Projects of Illinois (CPI) was awarded the Department's TLETS contract and will offer the message switch, as well as, the OpenFox™ Messenger Workstation software to serve as the new DPS TLETS user interface. Messenger provides rich forms that are used to format and submit transactions to TLETS/Nlets. Messenger also provides an email like structure which allows users to view the transactions that have been sent and responses received. The Department's goal is to make TLETS a telecommunications system for the future and will begin the conversion of all terminals utilizing Omnix 5 to OpenFox Messenger within the coming year.

More information regarding this conversion will be sent in the coming months. Terminal Agency Coordinators (TACs) are urged to make necessary preparations, including informing and scheduling appropriate staff members and technical personnel, to ensure an easy transition. The entire project is an enormous task that will take significant effort. DPS recognizes the impact that it will have on our customers and is steadfast in its commitment to do anything possible to minimize the impact on your organization. We appreciate your support and understanding as we transition the state to this new software that will significantly increase services to all of those involved in public safety.

DPS encourages TLETS customers to check for TLETS Upgrade resources periodically on the TCIC 2000 Project Website to obtain the most recent information on the status of the project. Questions, comments, and concerns may be relayed to us by email at [TLETS@dps.texas.gov](mailto:TLETS@dps.texas.gov).

CR NEWS is published by the Texas Department of Public Safety. Comments, suggestions and mailing list updates are welcome.

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# ACCESS & DISSEMINATION

## Criminal Justice FBI Rap Back

Beginning this fall, The Texas Department of Public Safety will be implementing the Criminal Justice FBI Rap Back program. The core function of this program is to notify criminal Justice agencies when a person who has fingerprints on file with the FBI is arrested or has criminal activity against those fingerprints.

This program will provide a significant benefit to law enforcement agencies, probation and parole offices, and other criminal justice agencies, by receiving notifications regarding relevant triggering events reported to the FBI pertaining to individuals under authorized law enforcement investigation or under the supervision of criminal justice agencies.

At the discretion of the agency, the Criminal Justice FBI Rap Back functions can be applied to the fingerprints of probationers, parolees, sex offenders, persons under direct court supervision, and other officially supervised persons. In addition, law enforcement agencies can place Rap Back subscriptions on suspects and other persons involved in their investigations.

If your agency has any questions, please contact : Tina Saenz, Rap Back Coordinator at 512-424-5105 or [tina.saenz@dps.texas.gov](mailto:tina.saenz@dps.texas.gov)

# CRIMINAL JUSTICE INFORMATION SYSTEM

## 2016 CJIS Reporting Conference

The 2016 Criminal Justice Information System Reporting Conference will be held September 27<sup>th</sup> through September 29<sup>th</sup> in San Antonio. Room rates will be \$120.00 per night for both single and double occupancy. Attendees will also be responsible for their meals.

Get your registrations in soon, there are only a few open spots left! <http://dps.texas.gov/cjis>

# CRIMINAL JUSTICE INFORMATION SYSTEM SITE

## National Instant Criminal Background Check System

The National Instant Criminal Background Check System (NICS) is a centralized computer system providing information to federal firearms licensees (FFLs) on whether a prospective purchaser is eligible to receive or possess firearms. Before transferring a firearm to a non-licensed individual, an FFL must contact NICS for a background check on the prospective transferee.

Department of Public Safety (DPS) is in the process of making the Texas National Instant Criminal Background Check System (NICS) EDP Case Type mandatory for batch uploads. If your agency submits Texas NICS transactions through the batch upload process, please contact Holly Morris at [holly.morris@dps.texas.gov](mailto:holly.morris@dps.texas.gov) or 512-424-2686. Here are the five case types for NICS reporting:

- **Commitments** for temporary or extended **inpatient** mental health services—this includes individuals committed to state hospitals, private hospitals, Veterans' Affairs hospitals, etc.;
- Commitments of a person determined to have **mental retardation** for long-term placement in a residential care facility under Chapter 593, Health and Safety Code;

## CRIMINAL JUSTICE INFORMATION SYSTEM SITE Continued

- Cases in which the court appoints a guardian of the incapacitated adult individual under Title 3, Estates Code, based on the determination that the person lacks the mental capacity to manage his/her affairs (**adult guardianships of the person, estate or person and estate, including temporary guardianships**);
- **Acquittals in criminal cases for reasons of insanity or lack of mental responsibility**, whether or not the person was ordered to receive inpatient treatment or residential care under Chapter 46C, Code of Criminal Procedure; and
- Cases in which a person is found to be **incompetent to stand trial** under Chapter 46B, Code of Criminal Procedure.

The Texas NICS Manual and User Guide can be located on the DPS website, [http://www.txdps.state.tx.us/administration/crime\\_records/pages/nics.htm](http://www.txdps.state.tx.us/administration/crime_records/pages/nics.htm)

## SEX OFFENDER REGISTRATION (SOR)

### Sex Offender Registration Record Validation Migration to the TCIC Website

For many years now the Texas Department of Public Safety has mailed your agency a monthly packet consisting of: Validation Report of sex offender registration records, two Ending Registration Date notices (ERD already passed and ERD within 90 days), and a list of registrants whose verification is delinquent. The monthly Sex Offender Validation packet that your office currently receives by mail will be added to the monthly validation report that your agency receives via the TCIC (Texas Crime Information Center) website which is currently accessible by your agency's TAC (Terminal Agency Coordinator). Sex offender validation records will be placed in the same report that agencies receive to certify their validation report (TCIC Validations Report) for all other TCIC/NCIC (National Crime Information Center) files in the TCIC website.

The TCIC website is an internet based application that allows agencies to electronically access the listing of records subject to validation and certifies that all files subject to validation for the agency have been completed. The TCIC web site is separate than the secure site used to update sex offender registration information and is governed by TCIC personnel and not the DPS Sex Offender Registration Bureau. Additionally, Sex Offender Expired Record (ERD) Reports and Delinquent Reports will be uploaded to the website in a separate file. At this point in time, there is no projected date on when these records will be added to the website. This is a notice to advise your office that a change in the process is forthcoming, and to make preparations for implementation.

One responsibility of a TAC is to ensure the completeness and accuracy (validations) of entered records by the agency into TCIC/NCIC. While the TAC may or may not actually perform the validations they are usually expected to insure that they are completed and certified as required by NCIC policy. The TAC is the agency representative who receives and certifies records subject to TCIC/NCIC validation for an agency via the TCIC website. All TACs have access to the TCIC website and have received similar notice of the upcoming change.

This change will unify how all TCIC/NCIC files are validated and has the potential to affect local sex offender record validation in three ways. First, the local agency will no longer receive paper reports for validations but instead, receive them electronically via the TCIC website. Next, the designated TAC will be responsible for certifying all TCIC/NCIC files (to now include sex offender registration records) for the agency via the TCIC website so a determination will need to be made whether sex offender registrars will need access to the TCIC website to obtain reports found in the monthly validation packet. Lastly, the registrar will no longer certify the validation of sex offender records but rather notify their agency TAC that the validations have been completed and the TAC will in turn certify the records via the TCIC website.

## SEX OFFENDER REGISTRATION (SOR) Continued

*Registrars will need to prepare for this transition process by contacting and working with their designated agency TAC. Local agency TACs and sex offender registrars will need to make a determination if individuals other than the TAC will need direct access to the TCIC website to access reports. If it is determined that registrars need access, the request should be coordinated through the agency TAC who in turn will place a request with TCIC website administrators.*

There will be future updates on when this implementation will occur. If you have any questions regarding this transition, please contact your designated sex offender registration field representative, [txsor@dps.texas.gov](mailto:txsor@dps.texas.gov), or (512) 424-2800.

## UNIFORM CRIME REPORTING (UCR)

### UCR: Transition to NIBRS/Sunsetting of SRS Reporting

The campaign to transition all UCR reporting agencies in Texas to NIBRS is in full swing!

Since passage of HB11 last year by the legislature, the Department is moving forward with the following initiatives:

- Working with the Office of the Governor in the distribution of \$16 million in funding allocated for agency migration to NIBRS reporting.
- Developing a series of seminars to be held around the state in an effort to communicate what NIBRS Reporting is, HB11 and what its associated funding means to the state and agencies, as well as, the sunsetting of SRS Reporting.
- Outreach via Council of Governments (COGs) to law enforcement agencies regarding funding and outreach.
- One-on-one agency communications via field staff between the Department and LEAs.

The monies allocated by HB11 will be distributed in the form of grants. This grant process will be a collective effort by both the Department of Public Safety and the Office of the Governor. The state will use the Governor's office grant funding resources (eGrants) to facilitate application and distribution. The window for grant application was July 1 through August 1.

These grant funds are to be used exclusively for making an agency compliant to meet the goals of the HB11 legislation, to be reporting NIBRS data on or before September 1, 2019.

Right now, the Department is working with the COGs to establish locations and dates for the seminars. It is our hope that the value added by attending one of the information sessions will be most helpful for agencies who have had little to no exposure to NIBRS.

If you have not already, the Department encourages you and staff from your agency to join the UCR Listserv to receive timely information about all the changes in the state's UCR program. To register, use this link:

<http://listserv.dps.texas.gov/cgi-bin/wa.exe?A0=UCR>

Or email us at: [ucr@dps.texas.gov](mailto:ucr@dps.texas.gov) and request the link to be emailed to you for registration.

# DPS IDENTIFICATION SUPPLIES ORDER FORM



TO; CRIME RECORDS SERVICE  
 TEXAS DEPARTMENT OF PUBLIC SAFETY  
 PO BOX 4143  
 AUSTIN TX 78765-4143  
 FAX: 512-424-5599  
 Please furnish the following supplies

Date: \_\_\_\_\_

FORM NUMBER	DESCRIPTION	COUNT PER PKG	QUANTITY ORDERED
CR-6	DPS Applicant Card*	250 p/pkg	
CR-12	DPS Identification Supplies Order Form	100 p/pad	
CR-23	Out of State Probation/Parole Supervision Card	Single cards	
CR-26	Death Notice Form	100 p/pad	
CR-42	Request for Criminal History Check	100 p/pad	
CR-43	Adult Criminal History Reporting Form <b>with</b> Preprinted TRN and Fingerprint	100 p/pkg	
CR-43	Adult Criminal History Reporting Form <b>with</b> Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form <b>with</b> Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form <b>with</b> Fingerprint Card Attached*	100 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form <b>with</b> TRN Numbers	200 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form <b>without</b> TRN Numbers	200 p/pkg	
CR-44	Adult Supplemental Court Reporting Form	100 p/pkg	
CR-44J	Juvenile Supplemental Reporting Form	100 p/pkg	
CR-44S	Adult Supplemental Court Reporting Form	100 p/pad	
CR-45	Adult DPS Fingerprint Card*	250 p/pkg	
CR-45J	Juvenile DPS Fingerprint Card*	250 p/pkg	
	Fingerprint Card Return Envelopes (For Arresting Agency Only)	100 p/box	

**\*DPS does not pre-stamp the agency ORI on any fingerprint card. Overnight services are available at ordering agency's expense.**

NOTE: Please order minimum of three weeks supply. Please submit order at least 4 weeks prior to depletion of your supplies.

NOTICE: Provide a complete shipping address (PO Box(es) are acceptable).

AGENCY NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

COUNTY \_\_\_\_\_ CITY \_\_\_\_\_ STATE TX ZIP \_\_\_\_\_

ATTENTION \_\_\_\_\_ PHONE NO. (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

# CRS DIRECTORY

## CRS MANAGEMENT

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## ACCESS & DISSEMINATION BUREAU

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Assistance Line	Record Checks		512-424-5079
Assistance Line	Secure Site		512-424-2474
Tierra Heine	CJIS/JJIS Forms and Fingerprint Card Supplies	tierra.heine@dps.texas.gov	512-424-2367

**Order Forms located at <ftp://crspub.dps.texas.gov/> Fax order form to: 512-424-5599**

## CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

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Error Resolution Assistance Line			512-424-7256
CJIS Field Representative Assistance Line			512-424-2478

## FINGERPRINT PROCESSING BUREAU

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Cheryl Sanchez	AFIS Coordinator	cheryl.sanchez@dps.texas.gov	512-424-2089
Chrystal Davila	Work Flow Coordinator	chrystal.davila@dps.texas.gov	512-424-7026
24 hour Fingerprint Assistance Line			512-424-5248

## CRIME INFORMATION BUREAU

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Dennis Chaffin	TCIC Control Room Supervisor	dennis.chaffin@dps.texas.gov	512-424-2152
Sheila Vasquez	TCIC Audit Supervisor	sheila.vasquez@dps.texas.gov	512-424-2253
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TCIC/TLETS Training Assistance		TCIC.TLETS.training@dps.texas.gov	512-424-2809
24 hour TCIC Control Room		TCIC.controlroom@dps.texas.gov	512-424-2088

## UNIFORM CRIME REPORTING BUREAU

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Tamika Ware	IBR Supervisor, UCR	tamika.ware@dps.texas.gov	512-424-2979
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## SEX OFFENDER REGISTRATION BUREAU

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## TEXAS DATA EXCHANGE (TDEx) BUREAU

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