



CR NEWS

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SEX OFFENDER REGISTRY

The Department is taking additional steps in our paper reduction initiative regarding submission of information to the Sex Offender Registry. In the coming months a revised Sex Offender Registration Form (CR-35) will be released and a new function within the Sex Offender Secure Web Site will forward certain electronic interstate move notifications to local law enforcement agencies that have Secure Web Site accounts.

The latest revision of the Registration Form will have the following impact:

- Information required for registration – The registration form will capture all data fields that are currently available on the secure web site. The previous form lacked certain data fields for agencies to report during periods of initial registration and this revision will correct this.
- Retirement of the Verification form (Yellow copy) - The Verification form of the CR-35 will be retired. This retirement will make it imperative for local law enforcement agencies to have Secure Web Site accounts to report verification information to the registry. Most agencies already submit verification and update (change of status) information online, so the retirement of the verification form will not affect those offices. *Agencies who submit verification information on paper will be affected by this change.*
- Creation of a Notification of Registration form - The new Notification of Registration form will replace the Verification form. Its purpose is to fulfill the statutory requirement of notice to the projected local law enforcement agency that a registrant intends to reside in their jurisdiction. Data written on the Registration form will be carbon copied on the Notification form which in turn, is forward to the affected agency.
- Additionally, we are in development to automate the handling of certain interstate relocation notices on registered sex offenders. The Secure Web Site will be able to forward notices from other states to Texas law enforcement that one of their registrants has intent on relocating to Texas. In addition, this project will generate and send on behalf of the Texas local law enforcement authority, an electronic notice to another state that a Texas registrant has intent to move to their jurisdiction.
- This endeavor will be accomplished by having the Texas Sex Offender Registration Database communicate electronically with the Department of Justice's SORNA Exchange Portal. The Exchange Portal provides a common environment that all registries in the United States can share information. We will be utilizing the Relocation Task component of the Portal that enables states/territories to push and pull information pertaining to the relocation of sex offenders. Texas local law enforcement agencies will receive, respond, or send Relocation Tasks thru the Sex Offender Registration Secure Site.

If your agency currently does not have secure site access, please contact sex offender registration web site administrators at (512) 424-2477 or txsor@dps.texas.gov. Please contact your designated sex offender registration field representative with any other questions regarding these two initiatives.

In conclusion we would like to take this opportunity to thank your office for your efforts to ensure that the citizens of Texas receive timely and accurate registration information.

CR NEWS is published by the Texas Department of Public Safety. Comments, suggestions and mailing list updates are welcome.

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TEXAS SENATE BILL 742 ARTICLE 63.0091 *cont.*

TCIC Impact:

This bill requires the Texas Department of Public Safety to adopt a policy and procedure for agencies to enter missing persons who have been reported missing either by a parent or guardian or while in foster care or the conservatorship of the Department of Family and Protective Services. TCIC has integrated a new field in the missing person entry form to facilitate the new entry criteria. The HRF (High Risk Factor) field will be located below the (CMC) field. The conditions for utilizing the HRF field requires one of the following factors be met before the time of entry.

1. Any missing person under the age of twenty-one (21) in the state of Texas who has been previously reported missing four (4) or more times in the twenty-four (24) month period preceding the current event OR;
2. Any missing person under the age of twenty-one (21) in the state of Texas in foster care or in the conservatorship of the Department of Family and Protective Services that has been reported missing two (2) or more times in the previous twenty-four (24) month preceding the current event.

In addition to the entry criteria, acceptable supporting documentation must accompany the agency's case file and be made available for the TCIC auditors to review for compliance. Examples of supporting documentation are as follows: copies of previous missing person's reports, written statements from parents and/or guardians-family members, written statements from foster caregivers or the Department of Family and Protective Services or any other authoritative source with proof of prior events. The specific supporting information will need to be listed in the miscellaneous (MIS) field.

In accordance with the Adam Walsh Child Safety Act and Suzanne's Law, the Department will still assess and audit the timeliness of the agency's entry. If the HRF information is unknown at the time of entry, the field will remain blank. As soon as the supporting documentation is made available to the entering agency, the entry should be modified immediately to include this new information.

NOTE: The HRF field is Texas only and not disseminated to NCIC.

TLETS Impact:

In addition to the aforementioned changes to the missing person entry form, the new bill also requires the Texas Missing Person Clearinghouse (MPCH) to collect information on all attempted child abductions (article 63.003 (7) CCP).

Reporting requirements from the law enforcement agencies are defined in article 63.0041 (CCP), as: "A law enforcement officer or local law enforcement agency reporting an attempted child abduction to the clearinghouse shall make the report by use of the Texas Law Enforcement Telecommunications System or a successor system of telecommunication used by law enforcement agencies and operated by the Department of Public Safety."

After receiving a report of attempted child abduction, agencies will immediately but not later than eight hours after receiving the report, submit the information to the Clearinghouse.

TEXAS SENATE BILL 742 ARTICLE 63.0091 *cont.*

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TLETS created an administrative message format specifically designed for reporting attempted child abductions. The required information is below. An agency may submit a generic administrative message as well provided all of the mandatory information is included in the message.

Reporting Agency Information: ORI/Name/Contact Person/Phone Number/Originating Case Number Attempted Child Abduction Information: Date of Event (mmddyyyy)/Time of Event (HHMM)/street number/street name/city/state/zip code/method of operation used to lure the child

Victim and Witness Information: Victim Name (last name, first name)/Victim Age/Victim Sex/Victim Race/Victim date of birth (mmddyyyy)

Additional Information: Remarks field (free text field)

The following fields are optional and should be completed if known:

Witness Information: Witness name (last name, first name)/Witness Contact Information (free text to include address, phone, email, etc.)

Suspect Information: Sex/Race/Estimated Age/Estimated Height/Estimated Weight/Scars/Marks/Tattoos/Identifying Information/Additional descriptive information (free text to include clothing description, facial hair, glasses, etc.)

Vehicle Information: License Plate (*)/License State/VIN/Vehicle Year/Vehicle Make/Vehicle Model/Vehicle Style/Vehicle Color/Identifying Marks on Vehicle (free text)

(*)Partial consecutive digits can be input in the LIC field; however, the operator should place an ‘X’ in the ‘Is this a partial plate?’ box and indicate which part of the plate is known in the REMARKS field.

This new administrative message shall be sent to the TLETS group MPCA, which will be distributed to devices within the TXDPS Missing Persons Clearinghouse and TXDPS Fusion Center.

ALL 4-WHEELERS ARE NOT CREATED EQUALLY!

One 4-wheeler is just like another, right? NO! Guess what? They aren't entered into TCIC/NCIC the same way either! Some 4-wheelers are coded as ATVs, while others are coded as Farm Equipment. How can you tell the difference? ATVs are straddled and steer with handlebars, like a motorcycle. Farm Equipment has a bench seat, a steering wheel, and pedals on the floor for gas and brakes. So, how should they be entered?

There are two ways to enter an ATV into TCIC/NCIC:

1) If the ATV has a valid motorcycle make:

- a) The VMA will be the NCIC code for the motorcycle make
- b) The VMO will be CYL
- c) The VST will be MV

2) For ATVs without a valid motorcycle make:

- a) The VMA will be "ATV (manufacturer name)"
NOTE: there is a space between ATV and the manufacturer's name
- b) The VMO will be WHE
- c) The VST will be OP

Farm Equipment has its own category in the VMA drop-down box, and like its ATV counterpart above, can be entered two ways:

1) If the manufacturer is listed:

- a) The VMA will be the NCIC code for the manufacturer

2) If the manufacturer is not listed:

- a) The VMA will be "FARM(manufacturer name)"
NOTE: there is **NO** space between FARM and the manufacturer's name

The VMO will always be FE and the VST will always be UV on the 4-wheelers that are Farm Equipment.

While the VMO field is optional on most vehicles, it is required on others. The VMO field is required on Farm and Garden Equipment, Construction Equipment, Motorcycles, ATVs, and some homemade trailers. Including the VMO on these vehicles will make a difference in the system accepting the VIN, especially when the VIN does not conform to VIN standards.

Texas-Only Wanted Person File

In an effort to increase officer and public safety and to increase visibility to the warrants currently held in the Texas-only Wanted Person file, the Department has elected to eliminate the Texas-only Wanted Person file. Also, with the FBI's modification to the Extradition Limitation Field (EXL) all wanted person records now meet the criteria for entry into NCIC.

Effective January 1, 2014 entry capability into the Texas-Only Wanted Person file was disabled. Existing Texas-only wanted person records will remain in the file; however, the entry of any new records will not be allowed. During the validation process and as records purge due to their retention schedule, agencies will be encouraged to review their Texas-only entries to examine whether or not they will re-enter the record into NCIC utilizing the MKE/EW, or to clear or cancel the record. This will allow the agency to address a smaller number of records over a period of time rather than having to handle all of their Texas-only records in a single instance. Agencies will have a two year period to address their Texas-only wanted person records.

On January 1, 2016 any remaining Texas-only wanted person records will be purged from the database.

Effectuated message keys: ECW, ECWC, EE, EE-C, EW-T

TO SVIN OR NOT TO SVIN – THAT IS THE QUESTION!

WHAT IS “SVIN”?

SVIN is the code used to release the restrictions that have been placed on the VIN field.

WHEN IS SVIN USED?

SVIN is used when the VIN of a vehicle does not conform to VIN standards. For example, the VIN will not conform if it is not 17 characters long or if some of the characters do not pass the VIN edit. If a field error is shown, or an error message regarding the VIN is received, the entering operator should:

- 1) Recheck the VIN for typographical errors.
- 2) Check the vehicle registration for correctness.
- 3) If available, use any program designed to determine possible errors in the VIN. Examples of such programs are VINAssist or ISO Claim Search VIN Decoding.

WHO CAN USE SVIN?

- 1) If the vehicle is a trailer, the entering operator may use SVIN without an authorization code.
- 2) If the vehicle is **NOT** a trailer, the entering operator should contact the TCIC Control Room for proper authorization.

HOW DOES THE TCIC CONTROL ROOM DETERMINE IF SVIN IS NECESSARY?

The TCIC Control Room Operator will ask questions regarding the vehicle information, VMA, VMO, and VST. While the VMO is not a required field on most vehicles, it is required on some. The TCIC Control Room Operator may also try to duplicate the error or attempt to enter the vehicle for the agency.

WHERE IS SVIN ENTERED?

SVIN must be the first four characters in the MIS field.

WHY CAN'T I JUST USE SVIN WITHOUT CONTACTING THE TCIC CONTROL ROOM?

The improper use of SVIN could result in the record being entered incorrectly or incompletely. Contacting the TCIC Control Room is a secondary check that helps ensure the vehicle is entered properly. TCIC Auditors look for proper authorization codes when SVIN is used on vehicles other than trailers.

HOW CAN I CONTACT THE TCIC CONTROL ROOM?

The TCIC Control Room may be contacted by:

TTY: CRDP PHONE: (512) 424-2088 or Toll Free: (866) 266-8242 FAX: (512) 424-2748

TCIC/NCIC Monthly Validations

On a monthly basis, the NCIC 2000 System extracts active records on file for validation purposes.

Validation obliges the ORI to confirm that the record is complete, accurate, and still outstanding or active. Validation is accomplished by reviewing the entry and current supporting documents, and by recent consultation with any appropriate complainant, victim, prosecutor, court, non-terminal agency, or other appropriate source or individual. In the event the ORI is unsuccessful in its attempts to contact the victim, complainant, etc., the entering authority must make a determination based on the best information and knowledge available whether or not to retain the entry in the file.

A signed certificate is required from every agency that receives one, as this certifies the agency has reviewed all records and taken the appropriate actions, whether that entails updating the information or removing an entry altogether.

Also, keep in mind the due date is the deadline for turning in the certificate. If we have not received a certificate by 5pm, the delinquent agency's records are eligible to be purged.

Mailing in the original is no longer required. It is recommended that the validating agency retain the certificate in their files after faxing or emailing.

If you have questions regarding the new procedure, contact Anne Kondratick at (512) 424-2898 or by email at Anne.Kondratick@dps.texas.gov or Adina DeCuire at (512) 424-5949 or by email at Adina.Decuire@dps.texas.gov with TCIC Operations.

N-DEx Use for Criminal Justice Background Checks

Many times, users of N-DEx have asked if using the system to conduct background checks on prospective employees was allowed. Many times, my staff and I had to answer "no". This was never a popular answer with our users. They voiced their opinions to us about how useful it would be in helping determine suitability of those wanting to join their respective agencies. They had used N-DEx to help them locate suspects and persons of interest. They had used functions within this database to locate associates of those suspects and persons of interest. It only held to reason that using N-DEx would be just as valuable when looking into the background of their applicants.

With changes in policy that came about at the end of last year, those users will now be able to put N-DEx to use in screening their applicants. However, there are a few things that need to happen in order to start utilizing N-DEx for this purpose. Most important among them is notification. An agency MUST provide notification to the applicant. Examples of general and N-DEx specific statements are available in the N-DEx Policy and Operating Manual, version 3.0. The applicant must provide written consent to use of N-DEx in conducting their background check. Also, the user must use Criminal Justice Use Code "J" when using N-DEx for this purpose.

It is our hope that ability to search N-DEx when conducting background checks will assist agencies in selecting only the best candidates to fill the roles that they need.

As always, we are available to assist with any questions that may arise. Please direct any questions and/or comments to the Texas Data Exchange Bureau at the Texas Department of Public Safety. We can be reached by phone at (512) 424-2629 or by e-mail at tdex@dps.texas.gov

STATE OF TEXAS SEX OFFENDER REGISTRATION

2013 State of Texas Sex Offender Registration Conference

On behalf of conference organizers, the Sex Offender Registration Bureau would like to take this opportunity to thank everyone who attended the 2013 State of Texas Sex Offender Registration Conference. We hope that attendees were able to obtain information that assist with their activities related to the Registration Program. Presentations and materials related to the conference can be found within the Sex Offender Registration Secure Web Site's Online Resource section. We look forward to our next conference in 2015 and hope to see you there!

Prohibited Employment and Pre-Release Notification

The Registration Program was amended to prohibit certain types of employment for specific registrants. In short, certain offenders may not operate or offer to operate amusement park rides, buses, taxi cabs, or limousines; or provide or offer to provide any type of service that would put them in another person's home without supervision. The CR-32 (Pre-Release Notification Form) was recently revised to assist with the determination if a person is subject to prohibited employment. The newly created CR-32PE (Prohibited Employment Notification) will provide this notice. DPS Sex Offender Compliance personnel recommend as best practice that CR-32's are signed yearly to ensure the most up-to-date form is on file and provides notice of any new legislative changes that occur every two years. Copies of the revised CR-32 and CR-32PE can be downloaded from the Sex Offender Registration Secure Web Site (Download Forms section). Please contact your designated Sex Offender Registration Field Representative or Sex Offender Compliance Analysts at (512) 424-2800.

Interstate Notification of Registrants

Development has started to automate the handling of Interstate Notifications on registered sex offenders. Through a grant from the Governor's office, the Sex Offender Registration Secure Web Site will be able to forward notices from other states to Texas law enforcement that one of their registrants has intent on relocating to Texas. In addition, this project will generate and send on behalf of the Texas local law enforcement authority, an electronic notice to another state that a Texas registrant has intent to move to their jurisdiction.

This endeavor will be accomplished by having the Texas Sex Offender Registration Database communicate electronically with the Department of Justice's SORNA Exchange Portal. The Exchange Portal provides a common environment that all registries in the United States can share information. We will be utilizing the Relocation Task component of the Portal that enables states/territories to push and pull information pertaining to the relocation of registered sex offenders.

Texas local law enforcement agencies will receive, respond, or send Relocation Tasks through the Sex Offender Registration Secure Site.

We hope this enhancement will provide notice to affected law enforcement agencies in an efficient and timely manner. This feature is expected to be released near the end of the first quarter of 2014. Please contact Secure Site Administrators at (512) 424-2477 or e-mail txsor@dps.texas.gov with questions.

UNIFORM CRIME REPORTING (UCR)

In January 2014, Uniform Crime Reporting (UCR) made significant changes to the program by adding the following:

- The newly expanded Rape definition is now being utilized
- Cargo Theft is being added to the data set
- An expansion of the Hate Crime locations and bias motivations
- Revised Race and new Ethnicity categories in Hate Crime and Arrest Reports
- The FBI's new Human Trafficking format (Texas began reporting state Human Trafficking in 2012.)

UCR was initially conceived and created in the late 1920's, and for a large part has remained unchanged. The new rape classification is a monumental shift in the reporting of sexual assaults. For nearly 80 years, rape has been defined federally as: "The carnal knowledge of a female forcibly and against her will." The basic reality of that definition is that rape was relegated to a very narrow percentage of all sexual assaults.

The new definition is: "Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim." Now, male on male, female offender and penetration by any body part (or object) are now considered rape. Texas has opted to not separate the historical rape data from the data derived from the new definition, thus there may be an increase in the number of rapes reported in the state in 2014 due to the expanded definition.

Cargo Theft is a new category whose definition is: "Cargo Theft is the criminal taking of any cargo ... that constitutes, in whole or in part, a commercial shipment of freight moving in commerce ... at all points between the point of origin and the final destination..." Cargo theft can run the gamut from oil in a pipeline to pizza from a delivery person.

Hate Crime has greatly expanded its bias motivation and location segments. Significant changes include new religious, sexual orientation and gender identity bias types and an almost doubling of location options.

These changes begin with your agency's January 2014 reports. If you have any questions regarding any of these changes, please feel free to contact your UCR Field Representative or contact the UCR program at 512-424-2091 or by email at ucr@dps.texas.gov.

CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS) & JUVENILE JUSTICE INFORMATION SYSTEM (JJIIS) REPORTING CODE CHANGES

Effective September 1, 2014, Criminal Justice Information System (CJIS) and Juvenile Justice Information System (JJIS), reporting codes will have an impact on a county's Open Offense Report and the County Combined Completeness Percentage Report. The Open Offense Report provides the open offenses for a specified date range and the County Combined Completeness Percentage Report provides a five Year County combined completeness percentages. These changes will have an effect on the next five (5) year window for 2015, for years 2009-2013. This will impact the status of some reporting codes changing from closed to open. If a reporting code changes an offense to open status, DPS will display the offense on the Open Offense Report. Open offenses will cause a decrease in the County Combined Completeness Percentage Report. Please keep in mind, the five year County Combined Completeness Percentage Report is used by various state agencies to assist with determining Grant Funding eligibility for Criminal Justice and Non-Criminal Justice grantees within each county.

Example:

Juvenile Code: 612, the case has been referred to the prosecutor, will no longer be closed and will require additional reporting.

To assist counties with this change, the CJIS Support Unit Field Representatives will be working with agencies throughout 2014. The field representatives will be able to explain the changes, explain how and when to report the final dispositions and assist with Open Offense Reports. These reports are available to authorized CJIS Site users. To become an authorized user, you may request access at <https://cch.txdps.state.tx.us> Click on request access.

FINGERPRINT PROCESSING REPORT

January - December, 2013

Criminal Transactions Submitted to AFIS

The following information reflects the total number of criminal tenprint fingerprint transactions submitted to AFIS.

Number of Transactions Submitted Electronically	789,246
Number of Transactions Submitted via Hard-Card	77,367
Total number of Criminal Transactions Submitted to AFIS	866,613

Applicant Transactions Submitted to AFIS

The following information reflects the number of applicant tenprint fingerprint transactions submitted to AFIS.

Number of Transactions Submitted Electronically	707,349
Number of Transactions Submitted via Hard-Card	94,837
Total number of Applicant Transactions Submitted to AFIS	802,186

Fingerprint Supported Dispositions

The following information reflects the number of fingerprint supported dispositions submitted electronically to AFIS.

Total number of Custody Transactions Submitted to AFIS	938
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Manually Processed Fingerprints

The following information reflects totals for fingerprint transactions that were manually verified or classed and searched.

Criminal Cards (including TDC faxes)	2,524
Applicant Cards	6,510
Deceased (known and unknown)	3,295
Total number of Manually Processed Fingerprints	12,329

Mobil ID Transactions Processed

The following number reflects the number inquiries processed on the MID System (Mobil ID System)

Total Number of Mobil ID Transactions Processed	8,336
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AFIS Database Counts

The information below reflects the database counts at the beginning of each month.

	Rolled Print DB	Palm Print DB	Slap Print DB	Latent DB	Latent DB - Palms	Mobil ID DB
January	10,647,069	1,012,633	4,695,875	135,818	17,826	7,172,017
February	10,647,069	1,031,300	4,787,364	136,196	18,181	7,202,173
March	10,785,078	1,052,349	4,884,584	135,840	18,519	7,233,416
April	10,851,380	1,071,726	4,974,796	135,823	18,940	7,262,709
May	10,924,206	1,093,940	5,072,282	136,493	19,428	7,297,017
June	10,986,897	1,111,709	5,154,500	136,736	19,828	7,328,400
July	11,053,083	1,131,104	5,243,646	135,343	20,285	7,632,899
August	11,124,303	1,151,783	5,340,502	134,604	20,860	7,393,927
September	11,184,474	1,168,489	5,422,140	132,675	20,478	7,417,625
October	11,264,402	1,189,477	5,525,546	132,912	20,934	7,456,896
November	11,321,074	1,205,099	5,598,195	132,975	21,191	7,485,449
December	11,394,506	1,223,394	5,689,115	132,419	21,438	7,527,200

DPS IDENTIFICATION SUPPLIES ORDER FORM



TO; CRIME RECORDS SERVICE
 TEXAS DEPARTMENT OF PUBLIC SAFETY
 PO BOX 4143
 AUSTIN TX 78765-4143
 FAX: 512-424-5599
 Please furnish the following supplies

Date: _____

FORM NUMBER	DESCRIPTION	COUNT PER PKG	QUANTITY ORDERED
CR-6	DPS Applicant Card*	250 p/pkg	
CR-12	DPS Identification Supplies Order Form	100 p/pad	
CR-23	Out of State Probation/Parole Supervision Card	Single cards	
CR-26	Death Notice Form	100 p/pad	
CR-42	Request for Criminal History Check	100 p/pad	
CR-43	Adult Criminal History Reporting Form with Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43	Adult Criminal History Reporting Form with Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form with Preprinted TRN and Fingerprint Card Attached*	100 p/pkg	
CR-43J	Juvenile Criminal History Reporting Form with Fingerprint Card Attached*	100 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form with TRN Numbers	200 p/pkg	
CR-43P	Adult Probation Supervision Reporting Form without TRN Numbers	200 p/pkg	
CR-44	Adult Supplemental Court Reporting Form	100 p/pkg	
CR-44J	Juvenile Supplemental Reporting Form	100 p/pkg	
CR-44S	Adult Supplemental Court Reporting Form	100 p/pad	
CR-45	Adult DPS Fingerprint Card*	250 p/pkg	
CR-45J	Juvenile DPS Fingerprint Card*	250 p/pkg	
FD-249	FBI Arrest & Institution Fingerprint Card (Felony Card)*	500 p/pkg	
FD-258	FBI Applicant Fingerprint Card*	500 p/pkg	
FD-353	FBI Personal Identification Fingerprint Card*	500 p/pkg	
R-84	FBI Final Disposition Notice	500 p/pkg	
	Fingerprint Card Return Envelopes (For Arresting Agency Only)	100 p/box	

***DPS does not pre-stamp the agency ORI on any fingerprint card. Overnight services are available at ordering agency's expense.**

NOTE: Please order minimum of three weeks supply. Please submit order at least 4 weeks prior to depletion of your supplies.

NOTICE: Provide a complete shipping address (PO Box(es) are acceptable).

AGENCY NAME _____

STREET ADDRESS _____

COUNTY _____ CITY _____ STATE TX ZIP _____

ATTENTION _____ PHONE NO. (_____) _____

CRS DIRECTORY

CRS MANAGEMENT

Mike Lesko	Deputy Assistant Director	mike.lesko@dps.texas.gov	512-424-2524
Angie Kendall	Deputy Administrator	angie.kendall@dps.texas.gov	512-424-2471
Randy Batten	Deputy Administrator	randy.batten@dps.texas.gov	512-424-2734

ACCESS & DISSEMINATION BUREAU

Don Farris	Manager	donald.farris@dps.texas.gov	512-424-2078
Elaine Smith	Supervisor, Support	elaine.smith@dps.texas.gov	512-424-2023
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Jennifer Norton	Budget Analyst	jennifer.norton@dps.texas.gov	512-424-7793
Lisa Garcia	Billing Technician	lisa.garcia@dps.texas.gov	512-424-2912
Assistance Line	Record Checks		512-424-5079
Assistance Line	Secure Site		512-424-2474
Tierra Heine	CJIS/JJIS Forms and Fingerprint Card Supplies		512-424-5599

Order Forms located at <ftp://crspub.dps.texas.gov/> **Fax order form to**

CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

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Nicole Berry-Moss	Dayshift Supervisor	nicole.berry-moss@dps.texas.gov	512-424-2216
Brandy Turner	Dayshift Supervisor	brandy.turner@dps.texas.gov	512-424-7281
Lenore Hemstreet	Evening Supervisor	lenore.hemstreet@dps.texas.gov	512-424-2473
Holly Morris	EDR Coordinator	holly.morris@dps.texas.gov	512-424-2686
CJIS Site Assistance Line			512-424-2500
Error Resolution Assistance Line			512-424-7256
CJIS Field Representative Assistance Line			512-424-2478

FINGERPRINT PROCESSING BUREAU

Walter Henson	Manager	walter.henson@dps.texas.gov	512-424-2260
Pat Molloy	Section Supervisor, Fingerprints	patricia.molloy@dps.texas.gov	512-424-7026
Randy Coppedge	Day Shift Supervisor, Fingerprints	randy.coppedge@dps.texas.gov	512-424-5709
Debbie Parsley	Day Shift Supervisor, Fingerprints	debbie.parsley@dps.texas.gov	512-424-5304
Kathy Parks	Evening Shift Supervisor, Fingerprints	kathy.parks@dps.texas.gov	512-424-5749
Toby Cross	Evening Shift Supervisor, Fingerprints	toby.cross@dps.texas.gov	512-424-5748
Hai Le	Midnight Shift Supervisor, Fingerprints	hai.le@dps.texas.gov	512-424-2408
Loann Garcia	LiveScan Coordinator	loann.garcia@dps.texas.gov	512-424-2409
Cheryl Sanchez	AFIS Project Assistant	cheryl.sanchez@dps.texas.gov	512-424-2089
24 hour Fingerprint Assistance Line			512-424-5248

CRIME INFORMATION BUREAU

Michelle Farris	Manager	michelle.farris@dps.texas.gov	512-424-7659
Diane Wells	TCIC Training Supervisor	diane.wells@dps.texas.gov	512-424-2982
Taffy Sweet	TCIC Audit Supervisor	taffy.sweet@dps.texas.gov	512-424-2897
Jill Gajkowski	TCIC Control Room Supervisor	jill.gajkowski@dps.texas.gov	512-424-2152

UNIFORM CRIME REPORTING BUREAU

Earl Adams	Manager	thomas.adams@dps.texas.gov	512-424-2418
UCR Assistance Line			512-424-2091
Rafael Martinez	Supervisor, UCR Field Reps	rafael.martinez@dps.texas.gov	512-424-7135
Tamika Ware	IBR Supervisor, UCR	tamika.ware@dps.texas.gov	512-424-2979

SEX OFFENDER REGISTRATION BUREAU

Vincent Castilleja	Manager	vincent.castilleja@dps.texas.gov	512-424-2279
Sex Offender Registration Assistance Line		txsor@dps.texas.gov	512-424-2800

TEXAS DATA EXCHANGE (TDEx) BUREAU

JC Villanueva	Manager	jc.villanueva@txdps.state.tx.us	512-424-7167
TDEx Assistance Line			512-424-2629