Submit an Emissions Repair Report

This user guide demonstrates the steps to:

1. Submit an Emissions Repair Report to DPS
VIC Station: Emissions Repair Report Function

URL: https://dpsdirect.portal.texas.gov/VICStation/login/auth

Activate Login

Login to the application at http://dpsdirect.portal.texas.gov/VICStation/login/auth

- What is my LOGIN?
  DL state (2 character abbreviation) + DL number (ex: TX12345678)

- What is my password for my initial login?
  First letter of last name + last 4 characters of your Texas driver's license or ID: (Ex., John, Smith, DL#08624587 -- > S4587)
Use the URL highlighted above to login to VIC using the DPS ACID user name and password that you were provided.
DPS Direct Inspection Station Dashboard

Please select an item from below.

**Reports**
Print a vehicle inspection report

**Emission Repairs**
Report Emissions Repairs

**User Profile Functions**
Change your password
Update your security questions/answers
Log out

Click Report Emissions Repairs link
SEARCH FOR A VEHICLE

If employed at multiple facilities then select the facility where the repair was performed. You can only enter a repair summary for one Facility at a time.

Performing Emissions Repairs at
Choose the repair facility where you performed the repair(s).

<table>
<thead>
<tr>
<th>Select</th>
<th>Facility ID</th>
<th>Facility Name</th>
<th>Address</th>
<th>Zip Code</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1RD07125</td>
<td>BELMONT GARAGE</td>
<td>6350 BELMONT ST</td>
<td>75214</td>
</tr>
<tr>
<td></td>
<td>6RD003627</td>
<td>RERT FACILITY 99</td>
<td>100 CONGRESS AVE</td>
<td>76701</td>
</tr>
</tbody>
</table>

Search for Vehicle

Enter VIN or Plate Number

**VIN:**

3GTP1VE0XCG227147

**OR**

License Plate Number:

Search

Enter either the complete VIN or the License Plate Number and select the Search button.
**Confirm Vehicle**

<table>
<thead>
<tr>
<th>VIN</th>
<th>1FTXZ56425</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plate</td>
<td>PMG390</td>
</tr>
<tr>
<td>Vehicle</td>
<td>2000 HONDA ACCORD</td>
</tr>
</tbody>
</table>

NOTE: VIN or plate must be an exact match for information to be displayed
• If the vehicle information is accurate Click Select Vehicle.
• If No Vehicle is found, or the vehicle information is not Accurate, Click Search Again.
• Click Enter Manually to enter the vehicle information manually.

No Vehicle Match Found.

Emissions Repair Report

Repair Facility
68043627  •  RERT FACILITY 99

Repair Technician
TX65983245  •  RICK RERT

Vehicle Information

Year
- Required.

Make
- Required.

Model
- Required.

VIN
- Required.

License Plate
- Required.

NOTE: The vehicle information will be populated if the search is successful.
Click on the repairs performed on the vehicle. If you performed a repair that is not listed, then provide a brief description in the repair description field.

Enter Repair costs for: Parts, Diagnostic, Labor or Total Repair Cost.

You can specify whether the motorist declined to perform recommended repairs, or if the vehicle is included in the LIRAP program.
Review Emissions Repair Report

Review the following information for accuracy before submitting.

Repair Facility
1R0471235 - BELMONT GARAGE

Repair Technician
TX65983243 - RICK REXT

Vehicle Information (Edit)
Year: 2011
Make: LOTUS
Model: EVORA
VIN: SOCLN0FU08HA10339
License Plate: 132CVP

Click Edit to correct any information before submitting.

Repair Information (Edit)
Repair Date: 09/30/2014
☐ At the discretion of the motorist, NOT all of the repairs were performed
☐ AirCheck Texas Repair and replacement Program Vehicle

Parts Repaired

<table>
<thead>
<tr>
<th>Fuel System</th>
<th>Ignition or Electrical System</th>
<th>Emissions System</th>
<th>Engine Mechanical</th>
<th>Miscellaneous</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ FUEL PUMP</td>
<td>□ BATTERY/CHARGING SYSTEM</td>
<td>□ CAT</td>
<td>□ ENGINE BLOCK</td>
<td>□ TRANSMISSION DRIVE</td>
</tr>
<tr>
<td>□ FUEL FILTER</td>
<td>□ SPARK PLUGS</td>
<td>□ VVT</td>
<td>□ CAMSHAFT</td>
<td>□ VEHICLE FLUIDS</td>
</tr>
<tr>
<td>□ INJECTORS</td>
<td>□ SPARK PLUG WIRES</td>
<td>□ A/C</td>
<td>□ CYLINDER HEAD</td>
<td>□ COOLING SYSTEM</td>
</tr>
<tr>
<td>□ THROTTLE BODY</td>
<td>□ SPARK TIMING</td>
<td>□ MDI</td>
<td>□ EXHAUST SYSTEM</td>
<td>□ EXHAUST SYSTEM</td>
</tr>
<tr>
<td>□ O2 SENSOR</td>
<td>□ ECM</td>
<td>□ FUEL</td>
<td>□ VALVES (MECHANICAL)</td>
<td>□ REPAIR NOT LISTED</td>
</tr>
<tr>
<td>□ REPAIR NOT LISTED</td>
<td>□ PCM</td>
<td>□ RPM</td>
<td>□ VALVES (OIL SEAL)</td>
<td>□ REPAIR NOT LISTED</td>
</tr>
</tbody>
</table>

Briefly describe repairs not listed.

Repair Cost Summary (Edit)
Parts Cost: $100.00
Diagnostic Costs: $25.00
Labor Costs: $36.00
Total Repair Cost: $200.00

Submit  Cancel
Emissions Repair Report Confirmation

Emissions repair report submitted successfully.

Submit Another Repair Summary  Back to dashboard

Click **Submit Another Repair Summary** to enter additional Emissions Repair Reports.