

TEXAS DEPARTMENT OF PUBLIC SAFETY

BLUE ALERT REQUEST FORM

Fax (512) 424-7418; and Call (512) 424-7981 or (866) 786-5972

MAXIMUM ACTIVATION - 24 HOURS

Requesting Agency Information

***Required Fields in red with an asterisk**

INITIAL UPDATE

* Request

* Date of Request

* Name of Reporting Agency

* Contact number for Reporting Agency

* Fax number for Reporting Agency

* Name/Title of Investigating Officer

* Cell phone number for Investigating Officer

* Phone number for media inquiries

Activation Criteria:

1. A law enforcement officer must have been killed or seriously injured by an offender?

YES NO

2. The investigating law enforcement agency must determine that the offender poses a serious risk or threat to the public and other law enforcement personnel?

YES NO

3. A detailed description of the offender's vehicle, vehicle tag, or partial tag must be available for broadcast to the public?

YES NO

4. The investigating law enforcement agency of jurisdiction must recommend activation of the Blue Alert to the State Operations Center (Texas Division of Emergency Management)?

YES NO

❖ **IMPORTANT:** Do **NOT** send the BLUE ALERT request if the answer is **NO** to **ANY** of these questions. **If activated, the request is only valid for a period of 24 hours.** You will be contacted after 12 hours, 18 hours, and 23 hours in which you may decide to request an extension. All requests for extension must be accomplished on or before the last 23 hour reminder from the Department of Public Safety. Contact (512) 424-7981 or (866) 786-5972 for all requests for extensions.

Incident Date:

Time:

Incident Location:

INJURED/DECEASED OFFICER DATA:

Name:

Rank/Title:

*Check Which One Applies:

Injured

Deceased

Agency:

Nature of Injury (If Injured):

Check Which One Applies:

Local LEO

State LEO

Federal LEO

SUSPECT DATA

Name (If Known):

Last Known Location of Suspect/Offender:

Age:

DOB:

Weight:

Height:

Eyes:

Hair:

Sex:

Race:

Clothing Description:

Unique Physical Characteristics:

VEHICLE DATA

Make:

Model:

Year:

Color:

LP-State:

LP-Number:

Any other descriptors:

Request Form Instructions

Option 1:

Submit Request via Email

1. All request forms can be completed online using **Internet Explorer and Safari**. All other internet browsers will require the user to save the request form to the desktop and complete using **Adobe Reader**.
If you do not have Adobe Reader, you can get a free version [here](#).
2. Once the request form has been completed online or in Adobe Reader, save the final version to the desktop.
3. Select the "Send Request to DPS" button within the request form, launching an email addressed to TXFC@dps.texas.gov. The email will contain the completed request form (as an attachment), and is now ready to be sent to the Department of Public Safety.
Note: If the email fails to launch, you will need to manually create a new email message and attach the request form.
4. Contact the Department of Public Safety at (512) 424-7981 or (866) 786-5972 to verify receipt of the email request.

Option 2:

Submit Request via Fax

1. Save the request form to the desktop.
2. Complete the request form in Adobe Reader.

If you do not have Adobe Reader, you can get a free version [here](#).
3. Save the final version of the request form to your desktop.
4. Print and fax the request form to the Department of Public Safety at (512) 424-7418.
5. Contact the Department of Public Safety at (512) 424-7981 or (866) 786-5972 to verify receipt of the faxed request.