

Guide for First Time DL/ID Applicants





The Driver **License Division Guide for First** Time DL/ID Applicants is designed as a visual aid to guide you through the **Driver License** (DL) and Identification (ID) card application process.



Disclaimer: The images in the Guide for First Time DL/ID Applicants are examples of documents that may be required to obtain a DL or ID card.



As a first time
Texas applicant,
you will need
to complete
form DL-14A,
the Application
for Texas DL or
ID card, before
going to the
office.

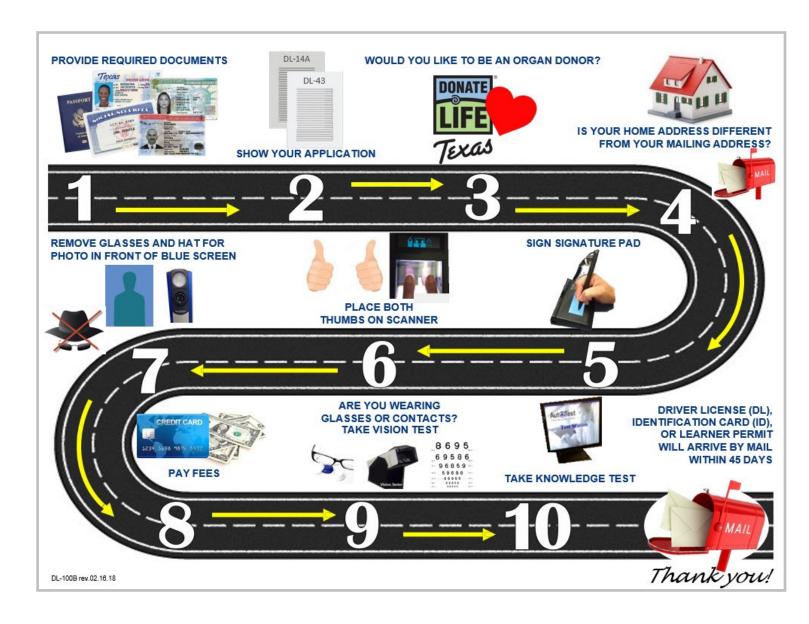
For more information, visit <u>DL-14A</u>
<u>Application for Texas</u>
DL or ID card.

DES CAMINOT REPURD FA	7 YEARS 10 MONTHS OF A this application must be in INK. App AYMENT ONCE APPLICATION IS S	olications held for 90	days only.	RESTRICTIONS/ENDORSEMENTS ASSIGNED #
Application for: Driver Licens	se Identification Card	Class (selec	ct one): A	B C Motorcycle: Y
Select one: Original	Renewal Replacem	entAddre	ess or Name Ch	ange
APPLICANT INFORMATION				
Last Name:	First Name:		Middle	Name:
Suffix:	Birth Surname (Malden):		SS	N:
Date of Birth (mm/dd/yyyy):	Sex (select one): Ma	ale Female H	eight:Ft	In. Weight:Lbs.
Eye Color (select one): Blue	Brown Gray Hazel	Green Black	Maroon	Pink
Hair Color (select one): Black	Red Gray Brown	Blonde Bald	White	
Race (select one): (AI) Alaskan or	American Indian (AP) Asian	or Pacific Islander	(BK) Black	(W) White
Ethnicity (select one): (H) Hispanic	c Origin (O) Not of Hispanic (Origin (U) Unkno	wn	
Place of birth: City:	State: County		Country:	
Father's Last Name:		Mother's Maiden	Name:	
CONTACT INFORMATION				
Residence Address:				
City:	State:	Zip Code:	County:	
Mailing Address:				
City:	State:	Zip Code:	County:	
Home Phone:	Other Phone:	Email:	100 Tel Marie Straff	
In the event of injury or death would		emergency contacts	? If yes, please li	st:
a) Name	Phone Number	Address		
b) Name	Phone Number	Address		
Alternate Address: (Authorized Personn	el Only)			
Address:				
City:	State:	Zip Code:	County:	
REQUIRED INFORMATION FROM A	LL APPLICANTS			
YES NO 1. Are you a citizen of the United	States? If no, go to question 3.			
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-- Steps --

These are the basic steps in the DL and ID card first time application process.





--Step 1--

Do you have one of these documents to prove identity? If not, then go to the next page.

For a complete list of acceptable documents, visit

How to apply for a

Texas Driver License.

Do you have a Texas Driver License or ID card?

DRIVER LICENSE

12345678 + CHI AM

my 5-04 - See F - Spen BLU

Do you have a current Driver License or ID card from another state?



Do you have a current Driver License from another country?



Yes or No



Current License or ID card



--Step 1-

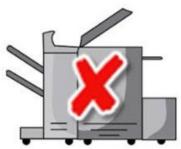
Skip this page if you already have an identity document on the prior page.

Do you have an original or certified copy of <u>one</u> of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit

Identification
Requirements.











Originals or certified copies only



--Step 1--

Skip this page if you already have an identity document on the prior page.

Do you have an original of <u>one</u> of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit

How to apply for a

Texas Driver License.







Certificate of Citizenship with picture

Must be originals, not copies



Identity Documents



--Step 1--

Skip this page if you already have an identity document on the prior page.

Do you have an original of one of these documents? If not, then visit the link below.

For a complete list of acceptable documents, visit

How to apply for a

Texas Driver License.





Identity Documents



-Step 1 - - -

Do you have two documents for proof of residency in Texas with your name on it.
The next three pages provide examples.

For a complete list of acceptable documents, visit

Texas Residency

Requirement for

Driver Licenses and ID Cards.



Electric bill with name and address



Medical card with name and address



Residential Lease with applicants name & address listed

Utility bills and other documents must contain applicant's name and residential address.



Texas Residency



--Step 1--

Texas Residency document examples continued.

For a complete list of acceptable documents, visit

Texas Residency

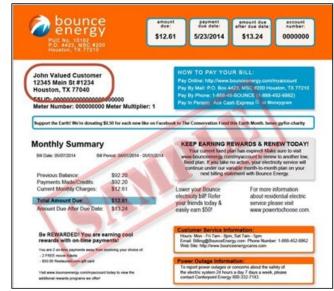
Requirement for

Driver Licenses and ID

Cards.







Utility bills and other documents must contain applicant's name and residential address



Texas Residency



-- Step 1 -

Texas Residency document examples continued. If you don't have one of these documents, visit the link below.

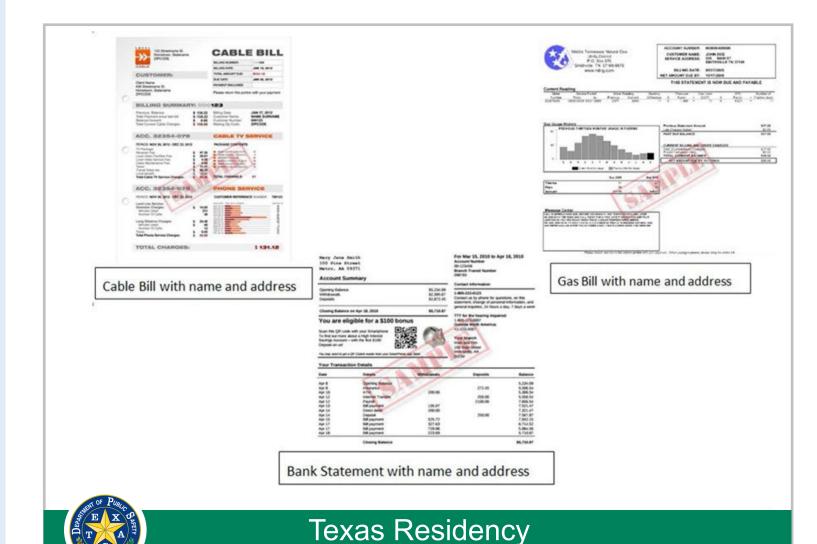
For a complete list of acceptable documents, visit

Texas Residency

Requirement for

Driver Licenses and ID

Cards.





--Step 1 -

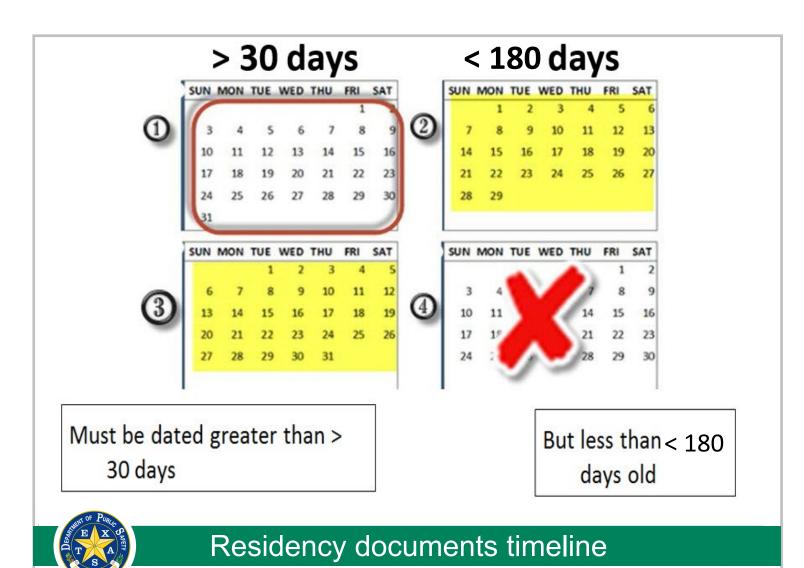
continued

Your two Texas residency documents with your name on each, must be dated over 30 days old but less than 180 days old.

For a complete list of acceptable documents, visit

Texas Residency

Requirement for DLs and ID cards.





--Step 1--

Do you have proof of your Social Security Number (SSN)? If not, you will complete an affidavit at the driver license office.

For a complete list of acceptable documents, visit

<u>Social Security</u>

<u>Number</u>.

Do you have a Social Security number?

123-45-6789

IMA SAMPLE

Ima Sample

SECURITY

123-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

143-45-6789

Social Security Affidavit

			ECURITY AFF tment of Publ			DL-13 (1015)
NAME:	(LA67)	(FRIST)		MODULANOONS	008:	
ADDRESS:						
cm:			STATE:_	4	ZP:	
	for the issuance of a Texas id or by the Social Security Admir					
ized agent of th	reby authorize a review of an le Texas Department of Public sligibility to receive a Texas ide	Safety, whether the said	records are of a py	cac, private or con	fidential nature. This infor	mation will be used to
driver ficense	derstand that failure to provide and/or driving privilege pursu Code, Section 521.451 and S	uant to Texas Transports				
I hereby certify,	under penalty of perjury that	the above information is t	rue and correct.			
Signature:	and the second		10.0	5295	Date:	
Subscribed and State of Texas.	d affirmed, or swom to before	me on this day	of	20	in the county of	
		ment of Public Safety, ID				

Do you have a Social Security card?

Yes or No



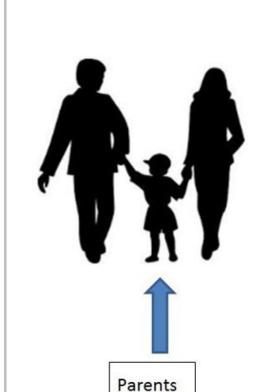
Social Security Number / Card



--Step 1-

Are you a teen applying for a Texas DL or ID for the first time? If yes, your parent or legal guardian must come with you.

For more information on parent or legal guardian requirements, visit How to apply for a Texas Driver License as a Teen.



Are your parents or a legal guardian here with you?







Parent or legal guardian



--Step 1-

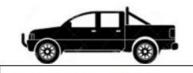
Do you own a vehicle? If so, you are required to show proof of Texas registration and insurance, in your name.

For more information, visit Texas Department of Motor Vehicles.





Is the vehicle registered in your name?



Do you own a vehicle? Is it in your name?



YOUR POLICY INFORMATION

INSURANCE COMPANY

Esurance Insurance Company

650 Davis Street

AGENCY/COMPANY

Esurance Insurance Services, Inc.

P. O. Box 5250

San Francisco, CA 94111 Sioux Falls, SD 57117-5250

NAIC# 25712

POLICY NUMBER EFFECTIVE DATE PACA-003637001 April 22, 2010

October 22, 2010

YEAR MAKE/MODEL VEHICLE IDENTIFICATION NUMBER
2005 Honds/ACCORD EX 1HGCM66545A054573

1985 Mercedes Benz/380SL WDBBA45C0FA024523

INSURED NAME AND ADDRESS ADDITIONAL LISTED DRIVER(S)

Do you have vehicle insurance in your name?

Yes or No



Vehicle registration and insurance



--Step 1--

If you are under 25 years of age, you must provide proof of Driver Education and school enrollment.

For more
information, visit
Texas Department of
Licensing &
Regulation (TDLR)
Driver Education &
Driving Safety.



Driver Education



You will be required to provide your Impact Texas Drivers (ITD) certificate of completion before you take the drive test.

For more information, visit Impact Texas Drivers (ITD).

Impact Texas Teen Drivers



Impact Texas Adult Drivers





Impact Texas Driver Program

DI -100



If you have a communication barrier, you may be required to bring a physician's statement to the Driver License office.

For more information, visit <u>Communication</u> <u>Impediment with a Peace Officer.</u>



PHYSICIAN'S STATEMENT

(Please type or print)

Texas Transportation Code §521.125 allows the Texas Department of Public Safety to include on an individual's driver license or identification card any health condition that may impede the individual's communication with a peace officer.* The health condition must be evidenced by this signed statement from a licensed physician. By providing this information, the phrase "communication impediment" will be printed on the reverse side of the driver license or identification card.

PHYSICIAN'S STATEMENT (Please type or print) Texas Transportation Code §521.125 allows the Texas Department of Public Safety to include on an individual's driver license or identification card any health condition that may impede the individual's communication with a peace office; The health condition must be evidenced by this signed statement from a licensed physician. By providing this information, the physics communication impediment" will be printed on the reverse side of the driver license or identification card. Patient's Pull Name: Patient's Pull Name: Patient's Date of Birth: Physician: Physician's Address: Physician's Address: Physician's Office Telephone No.: Medical License No.: State: Health Condition: Patient's Signature: Date: J Physician's Signature: Date: J Note: All other health conditions may be noted by the customer on the reverse side of the Ct. or ID by marking the descrive to physician and enting the phone number for the physician.

DL form 101



Communication issues with a Peace Officer



--Step 2<u>--</u>

You will submit your DL-14A application, and swear or affirm the information you provide is true and correct.

For more information, visit <u>DL-14A</u>
<u>Application for Texas</u>
<u>DL or ID card.</u>



I do solemnly swear, affirm, or certify that I am the person named herein and that the statements on this application are true and correct.



Swear or affirm to correctness of information



--Step 2 --

continued

You will be asked to provide <u>two</u> emergency contacts on your DL-14A application.

For more information, visit <u>DL-14A Application</u> for Texas DL or ID card.

9.	In the event o	f injury or death would you like to provide two (2) emergency contacts?	f yes, please list:	
	a) Name	Telephone Number	Address	
	h) Name	Telephone Months	Authoriza	

Do you have a person who should be contacted in case of an emergency?







Emergency Contact Information

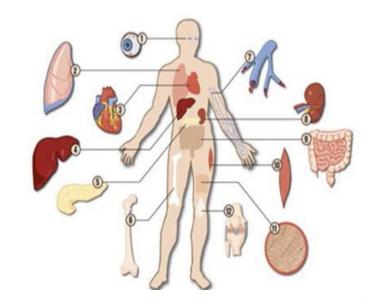


--Step 3 --

You will be asked if you want to join the Organ Donor Registry. If yes, your card will be printed with a Hero's Heart symbol as a reminder of your choice to save lives.

For more information, visit Donate Life Texas.

Would you like to be an organ donor?







Organ Donation



Step 4--

You will be asked to provide your home address to be listed on your DL or ID card, and an address your card will be mailed to, if different.

Home



123 Main Street Austin, TX 78749

Is it a house or an apartment?



Mailing



123 Main Street Austin, TX 78749



What is the apartment number? APT#



Home and mailing address



Step 5--

You will be asked to provide your signature for your DL or ID card.

Sign your name electronically.







🗶 John Smith



Select the "OK" button after signing your name.

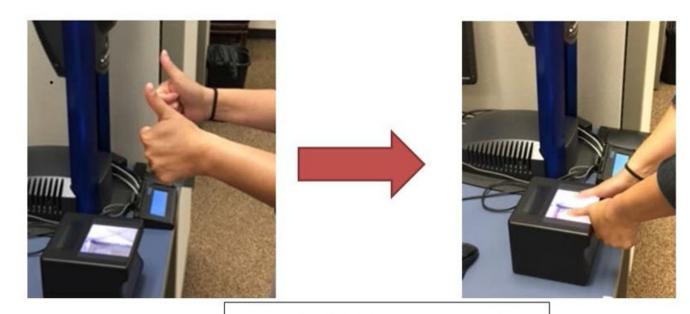


Signature



--Step 6 --

You will be asked to provide your thumbprints for your DL or ID card.



Place both thumbs on the lighted scanner. Hold them there until the employee says finished.

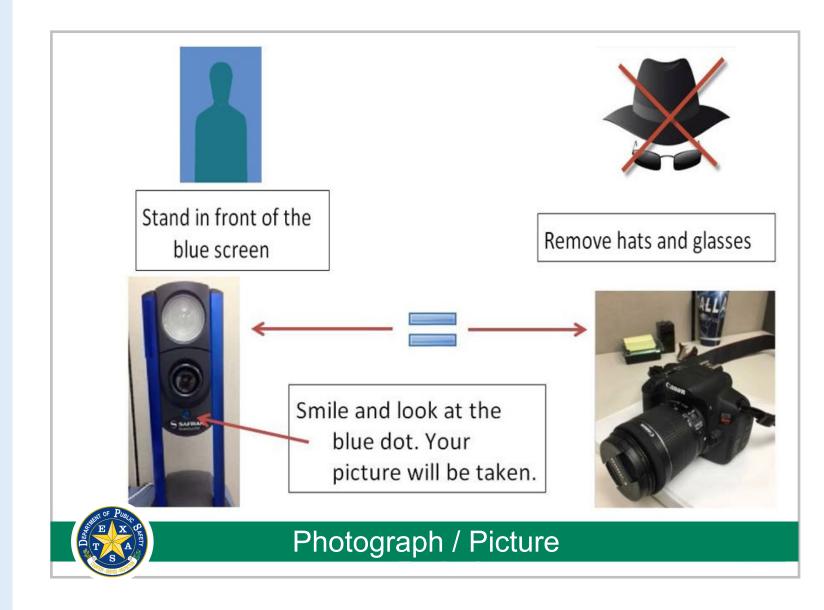


Fingerprints



-Step 7--

Your photo will be taken for your DL or ID card.





--Step 8 ---

Driver License offices accept the following forms of payment: credit card; check; money order, and *cash.

*Cash is not accepted in the Big Lake Driver License office.

Credit Card Check CREDIT CARD 1234 5678 9876 5432 01234567890 (12345678900) 7890 **Money Order** Cash POSTAL MONEY ORDER 05117787551 Inger Fredholm #000000880 5# 05117787551 **Payment**



--Step 8---

continued

These are the basic fees for a Texas DL and ID card.

For a complete list of DL, ID and CDL fees, visit <u>Driver License</u> <u>Division Fees</u>.

New Driver License (Class A, B, or C or Learner)

Age	Fee	
Under 18	\$16	
18 to 84	\$33	
85 and older	\$9	

Renew License (Class A, B, or C)

Age	Fee	
Under 18	N/A	
18 to 84	\$33	
85 and older	\$9	

Replace* License (Class A, B, or C)

Age	Fee	
All Ages	\$11	

*Replace a lost, stolen, or damaged license,
Change address or name, or Test to add or remove
restrictions

New Identification (ID) Card

Age	Fee
Under 59	\$16
60 and older	\$6

Renew Identification (ID) Card

Age	Fee
Under 59	\$16
59 and older	\$6

Replace* Identification (ID) Card

Age	Fee	
All Ages	\$11	

^{*}Replace a lost, stolen, or damaged ID card or Change address or name

Other Cases

Disabled veterans (60%): new or renewal Free (with approved documentation)

Limited term driver license for temporary visitors to the US: \$25



Fees

--Step 9--

Vison test requirements are for DL applicants only. Do you wear glasses or contacts?

Yes or No



Say the colors on Line -____ A О О О О О О О О О

If instructed, write your answers



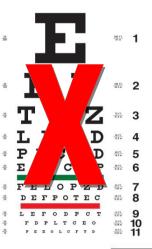


Vision Test

--Step 9-

continued

You may be required to get an eye exam from a physician, if you do not pass the vision test at a Driver License office.



Take this form to your eye doctor to complete and then return to the Driver License office to complete your processing.



INSTRUCTIONS TO APPLICANT

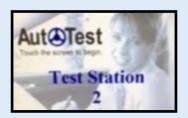
The simple vision test on the drivers license examination shows that you would probably be a safer driver if you could see better. You are being asked to have your eyes examined by an eye specialist to determine whether your sight can be improved by glasses or treatment. If glasses will make you a safer driver, your license will permit you to drive only while wearing them.

In some cases examination by more than one specialist may be requested.

If you have any questions about how well you must be able to see to be granted the privilege of driving on the streets and highways of Texas, the examining officer will be glad to answer them.



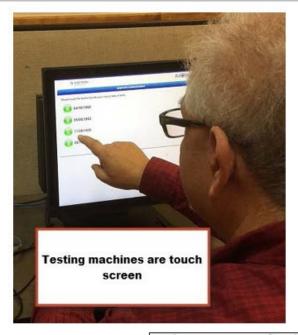
Vision Test - Did not pass



- Step 10 --

The computer or written test is required for new DL applicants, and DLs that are expired more than two years.

This does not include some transfers of valid out of state licenses, or applicants tested by a registered third party tester.



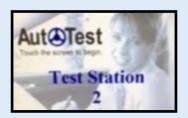


When you are finshed with your test, return to the designated area.

If you have computer problems while testing, get help from



Knowledge Test



Step 10 -

continued

As part of the vision, written and skills testing, a restriction may be added.

These are a few of the common DL restrictions.

For a complete list of DL restrictions, visit

<u>Driver License</u>

<u>Endorsements and</u>

Restrictions.



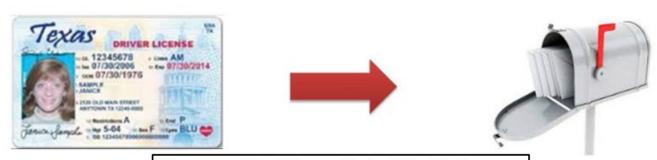
- A Drive with corrective lenses
- B Must have a licensed operator over age 21 with at least one year of driving experience in the front seat while driving
- F Must hold a valid learner license until MM/DD/YY
- G Must not operate a motor vehicle between midnight and 5:00am unless driving to/from work or school-related activity, or due to a medical emergency.
 - Must not have more than one passenger under the age of 21 who is not a family member
- S Outside rearview mirror or hearing aid



Restrictions



You will receive your card by mail, within 45 days.



License or ID will be mailed within 45 days





Driver license / ID card mailed

Mote: Resources

For more information on the DL or ID card application process, visit these resources.

- What to Bring With You for a <u>DL or ID card</u>
- What it Takes to Apply for a DL or ID card <u>brochure</u>
- Texas Driver Handbook
- Search for a <u>Driver License office</u>
- Save Time and Avoid the Lines <u>Get in Line</u>, <u>Online</u>
- Texas Driver License <u>homepage</u>
- Customer Service Center <u>FAQ's</u>



Resources