

# TEXAS DEPARTMENT OF PUBLIC SAFETY **DRIVER LICENSE DIVISION**

# Guide for First Time DL/ID Applicants





The Driver **License Division Guide for First** Time DL/ID **Applicants is** designed as a visual aid to guide you through the **Driver License** (DL) and Identification (ID) card application process.

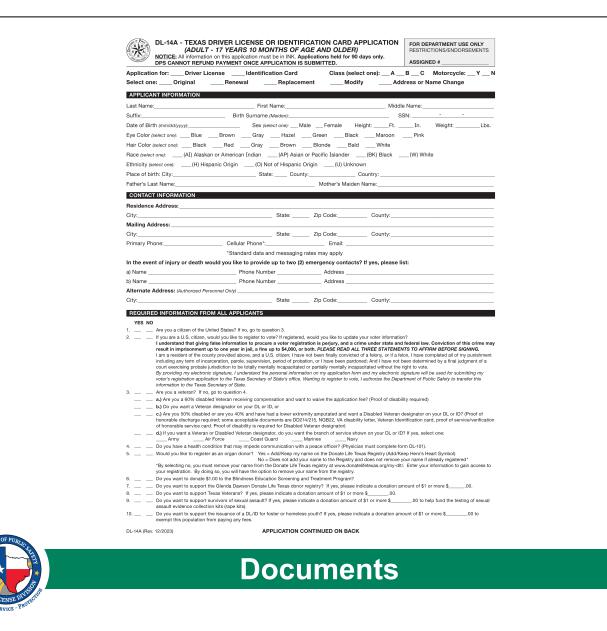


Disclaimer: The images in the Guide for First Time DL/ID Applicants are examples of documents that may be required to obtain a DL or ID card.

Note: Díd you know?

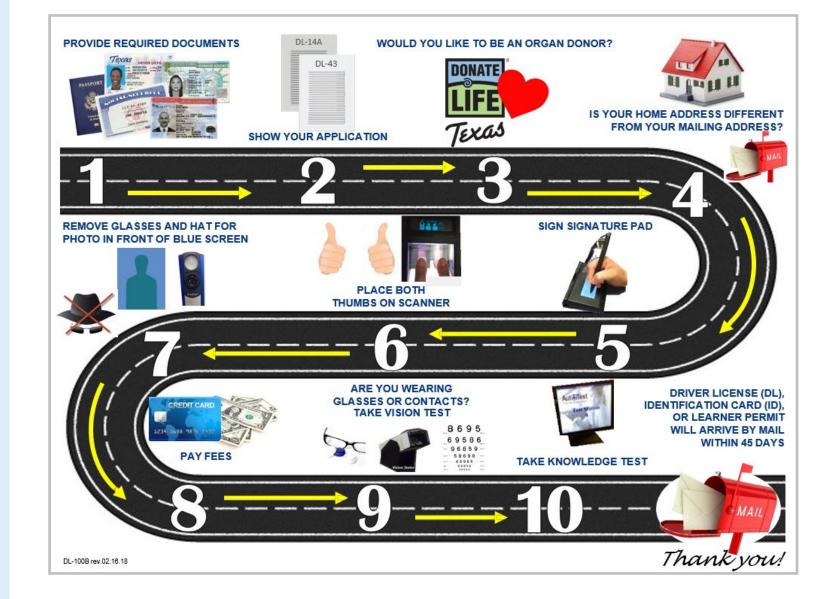
As a first time Texas applicant, you will need to complete form DL-14A, the Application for Texas DL or ID card, before going to the office.

For more information, visit <u>DL-14A</u> <u>Application for Texas</u> <u>DL or ID card</u>.





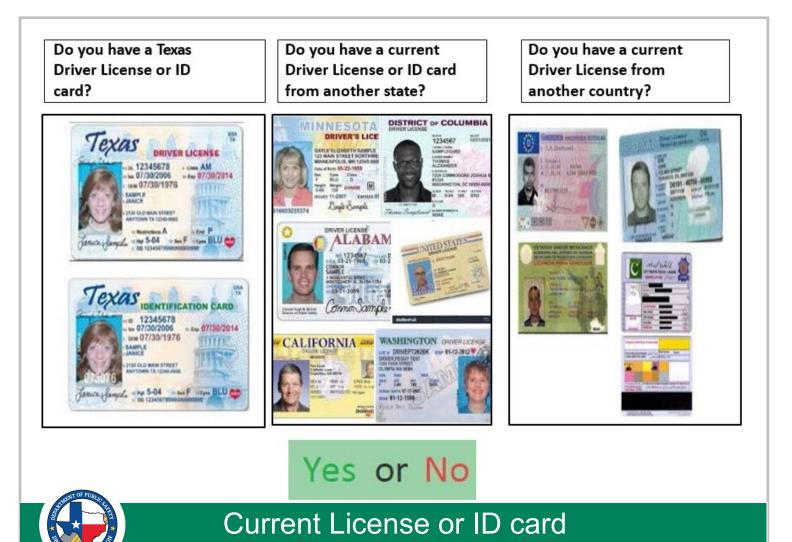
These are the basic steps in the DL and ID card first time application process.





Do you have one of these documents to prove identity? If not, then go to the next page.

For a complete list of acceptable documents, visit <u>How to apply for a</u> <u>Texas Driver License</u>.





# - Step 1 -

Skip this page if you already have an identity document on the prior page.

Do you have an original or certified copy of <u>one</u> of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit <u>Identification</u> Requirements.





# Originals or certified copies only

Must be original

Rita M. Dionne



- Step 1 ---

Skip this page if you already have an identity document on the prior page.

Do you have an original of <u>one</u> of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit <u>How to apply for a</u> <u>Texas Driver License</u>.





- Step 1--

Skip this page if you already have an identity document on the prior page.

Do you have an original of one of these documents? If not, then visit the link below.

For a complete list of acceptable documents, visit <u>How to apply for a</u> <u>Texas Driver License</u>.





# **Identity Documents**



--Step 1--

Do you have two documents for proof of residency in Texas with your name on it. The next three pages provide examples.

For a complete list of acceptable documents, visit <u>Texas Residency</u> <u>Requirement for</u> <u>Driver Licenses and</u> ID Cards.

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Medical card with name and address



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Residential Lease with applicants name & address listed

Utility bills and other documents must contain applicant's name and residential address.

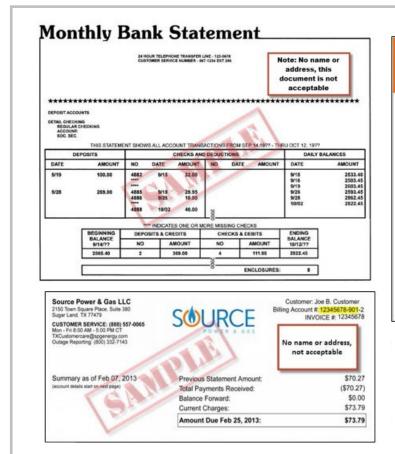
## **Texas Residency**



Step 1 -

Texas Residency document examples continued.

For a complete list of acceptable documents, visit <u>Texas Residency</u> <u>Requirement for</u> <u>Driver Licenses and ID</u> <u>Cards</u>.





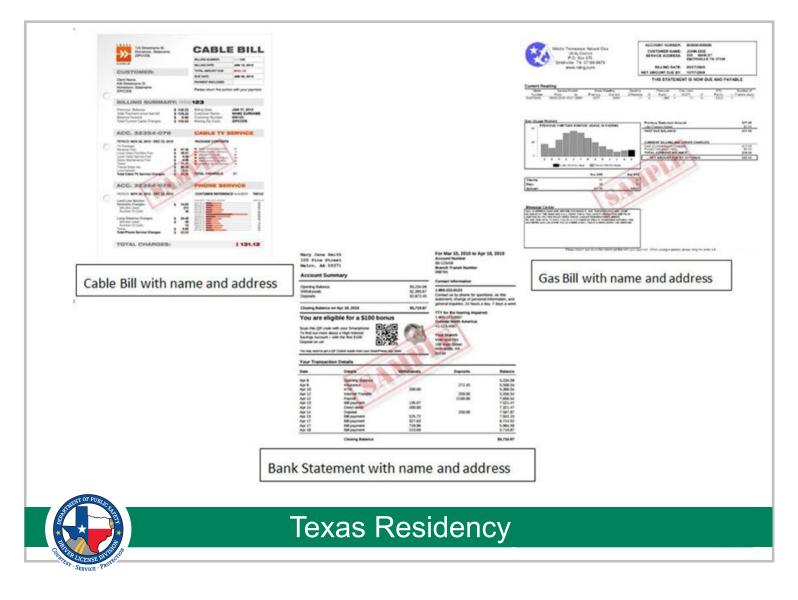
Utility bills and other documents must contain applicant's name and residential address





Texas Residency document examples continued. If you don't have one of these documents, visit the link below.

For a complete list of acceptable documents, visit <u>Texas Residency</u> <u>Requirement for</u> <u>Driver Licenses and ID</u> <u>Cards</u>.



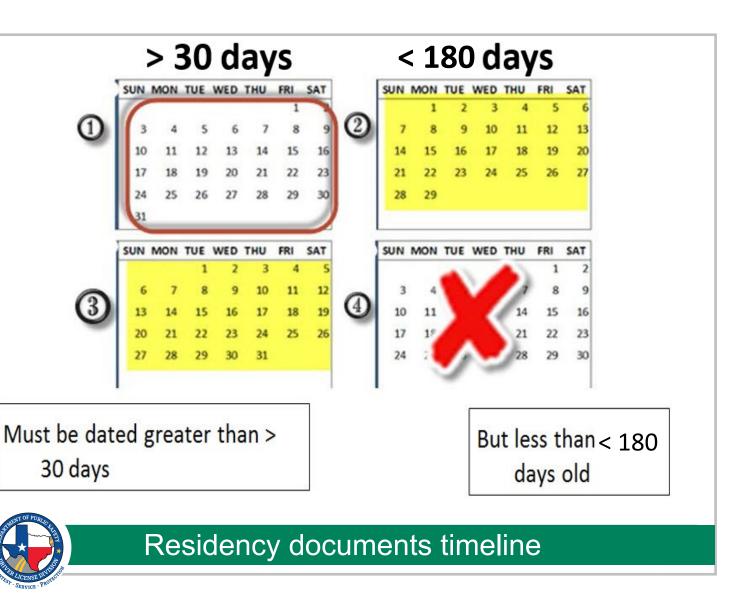


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Step 1 -

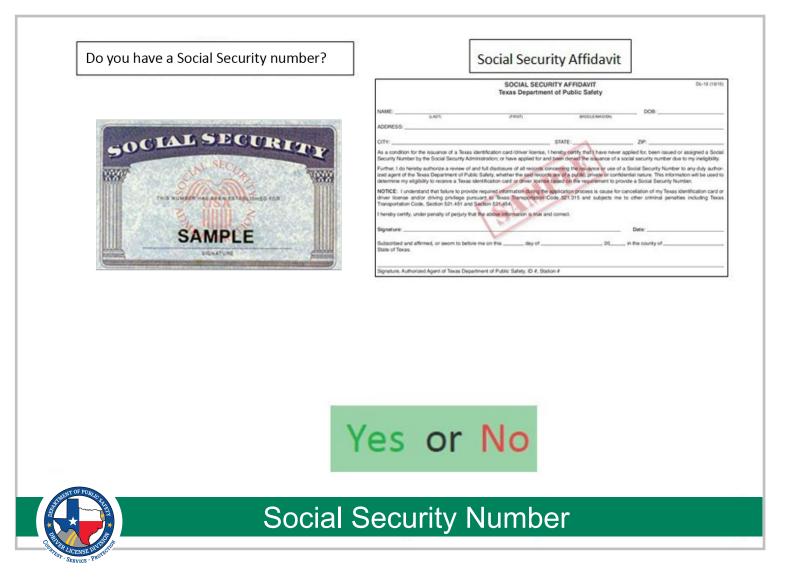
Your <u>two</u> Texas residency documents with your name on each, must be dated over 30 days old but less than 180 days old.

For a complete list of acceptable documents, visit <u>Texas Residency</u> <u>Requirement for DLs</u> and ID cards.





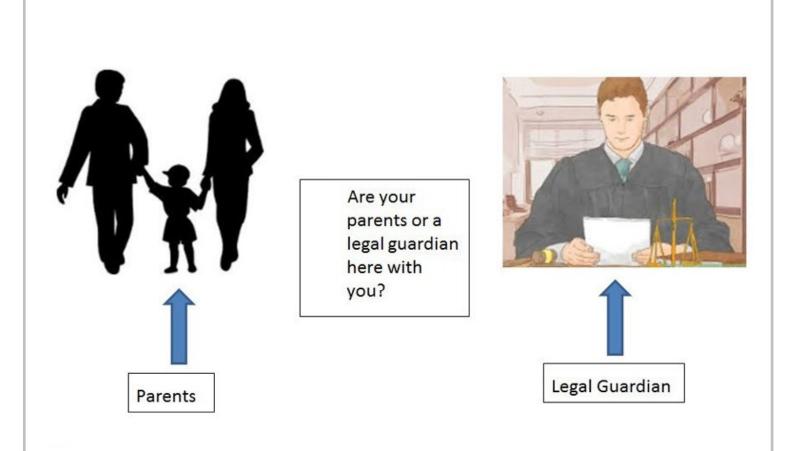
Do you have your Social Security Number (SSN)? If not, you will complete an affidavit at the driver license office.





Are you a teen applying for a Texas DL or ID for the first time? If yes, your parent or legal guardian must come with you.

For more information on parent or legal guardian requirements, visit <u>How to apply for a</u> <u>Texas Driver License</u> <u>as a Teen</u>.

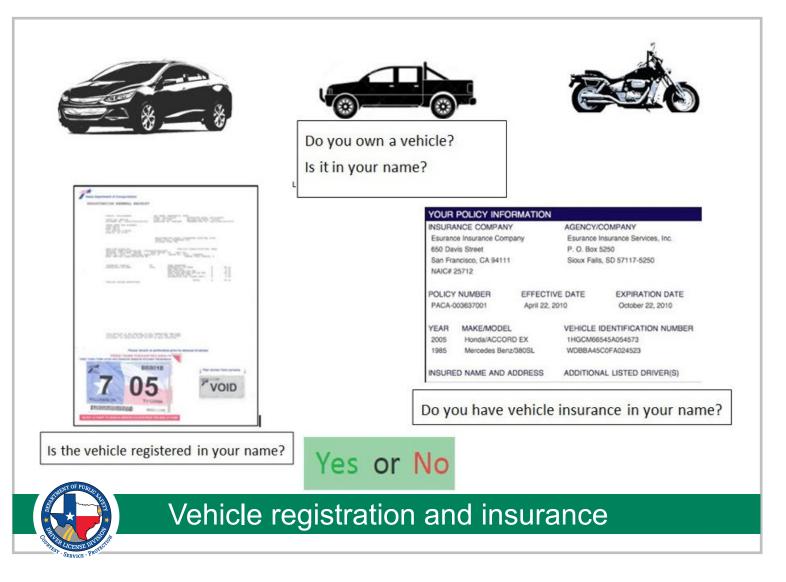


# Parent or legal guardian



Do you own a vehicle? If so, you are required to show proof of Texas registration and insurance, in your name.

For more information, visit <u>Texas Department of</u> <u>Motor Vehicles</u>.





If you are under 25 years of age, you must provide proof of Driver Education and school enrollment.

For more information, visit Texas Department of Licensing & Regulation (TDLR) <u>Driver Education &</u> <u>Driving Safety</u>.

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Note: Drive Test Applicants

You will be required to provide your Impact Texas Drivers (ITD) certificate of completion before you take the drive test.

For more information, visit <u>Impact Texas Drivers</u> (ITD).

## Impact Texas Teen Drivers



## Impact Texas Adult Drivers





Note: Communication Barríers

If you have a communication barrier, you may be required to bring a physician's statement to the Driver License office.

For more information, visit <u>Communication</u> <u>Impediment with a</u> <u>Peace Officer</u>.



#### PHYSICIAN'S STATEMENT (Please type or print)

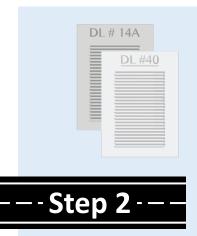
Texas Transportation Code §521.125 allows the Texas Department of Public Safety to include on an individual's driver license or identification card <u>any health condition that</u> <u>may impede the individual's communication with a peace officer</u>.\* The health condition must be evidenced by this signed statement from a licensed physician. By providing this information, the phrase "communication impediment" will be printed on the reverse side of the driver license or identification card.

Feast Transportation Code §521.125 allows the Texas Department of Public include on an individual's driver license or identification card any health.com have impede the individual's communication with a peace officier. The health must be evidenced by this signed statement from a licensed physician. By provin formation, the physics "communication impediment" will be printed on the rev of the driver license or identification card.	ition that condition fiding this
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	-
Patient's Date of Birth://	
Patient's DL/ID#:	
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Physician's Address:	
Physician's Office Telephone No.:	
Medical License No.: State:	
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This form is a confidential driver record per Chapter 730 of the Texas Transportation Code.	
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NOTE: All other health conditions may be noted by the customer on the neverse side of the DL or ID by marking the deactive to physician and writing the phone number for the physician.	8
	04-101 (7/16)

DL form 101

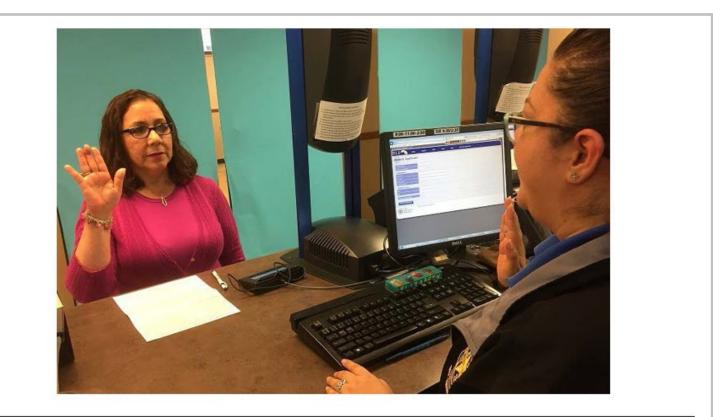
# The second secon

# Communication issues with a Peace Officer



You will submit your DL-14A application, and swear or affirm the information you provide is true and correct.

For more information, visit <u>DL-14A</u> <u>Application for Texas</u> <u>DL or ID card.</u>



I do solemnly swear, affirm, or certify that I am the person named herein and that the statements on this application are true and correct.



# Swear or affirm to correctness of information



continued

You will be asked to provide <u>two</u> emergency contacts on your DL-14A application.

For more information, visit <u>DL-14A Application</u> for Texas DL or ID <u>card</u>.

9.		In the event of injury or death would you	like to provide two (2) emergency contacts? If yes	s, please list:
		a) Name	Telephone Number	Address
		b) Name	Telephone Number	Address

Do you have a person who should be contacted in case of an emergency?





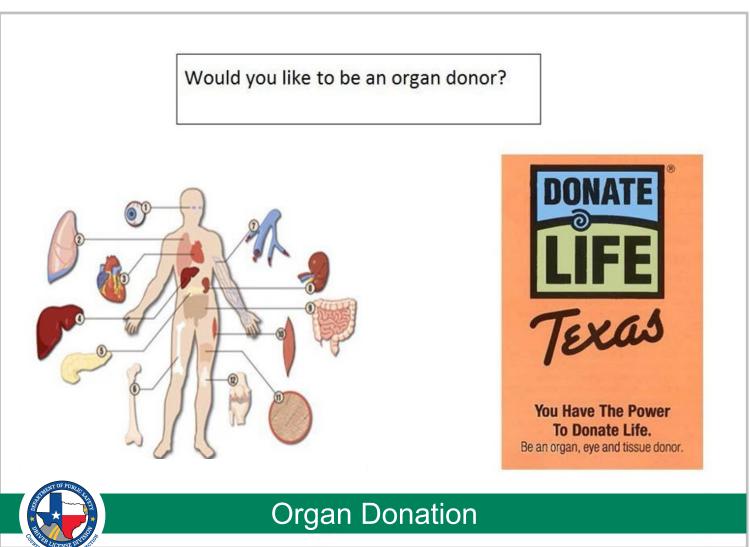
# **Emergency Contact Information**



Step 3--

You will be asked if you want to join the Organ Donor Registry. If yes, your card will be printed with a Hero's Heart symbol as a reminder of your choice to save lives.

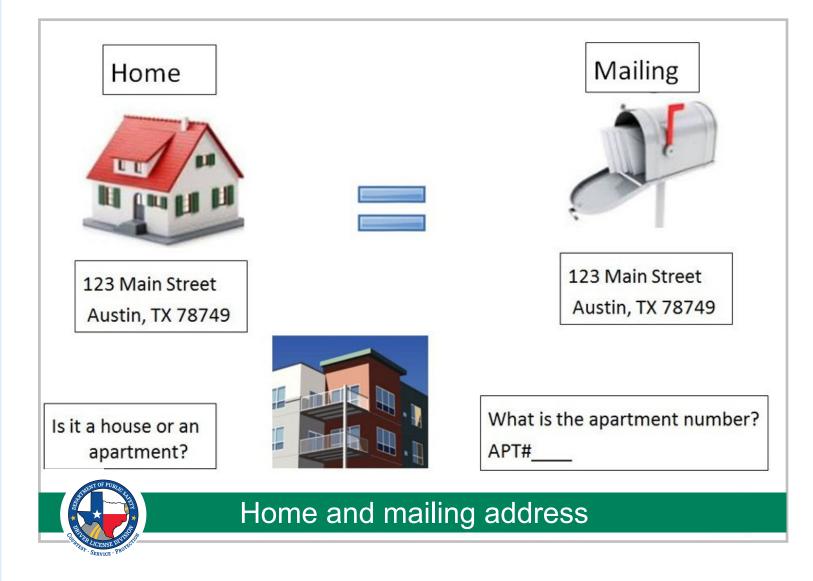
For more information, visit <u>Donate Life Texas</u>.



DL-100E (Rev. 9/2024)



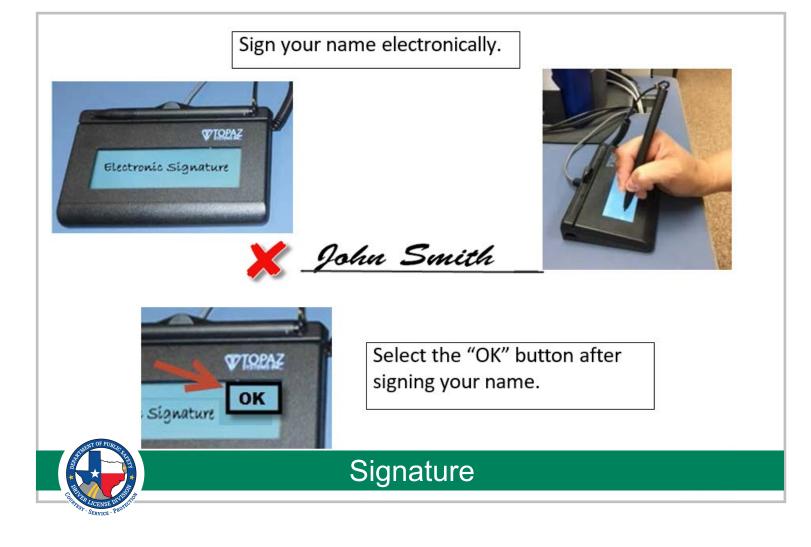
You will be asked to provide your home address to be listed on your DL or ID card, and an address your card will be mailed to, if different.





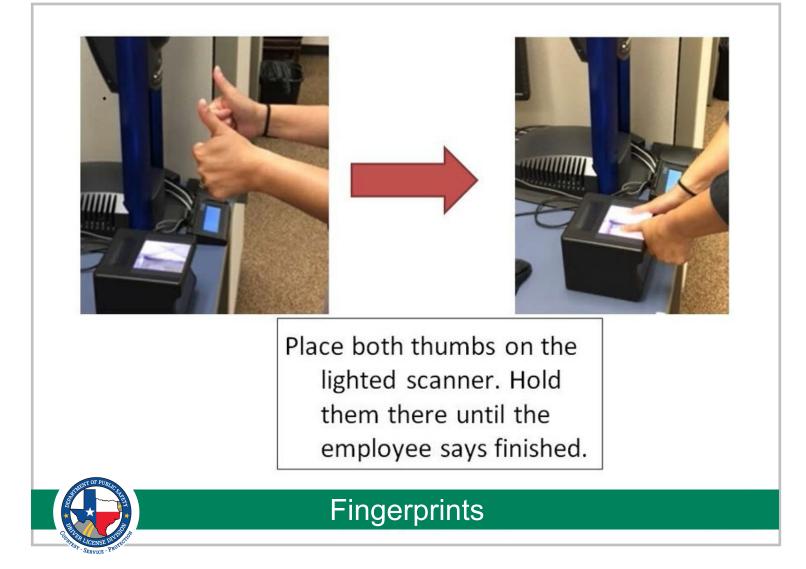
Step 5---

You will be asked to provide your signature for your DL or ID card.



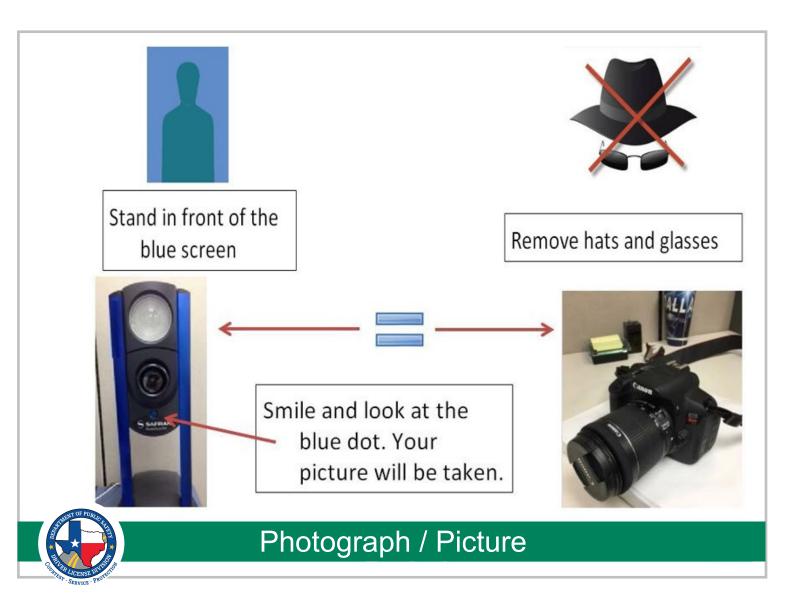


You will be asked to provide your thumbprints for your DL or ID card.





Your photo will be taken for your DL or ID card.





Step 8 ---

Driver License offices accept the following forms of payment: credit card; check; money order, and \*cash.

\*Cash is not accepted in the Big Lake Driver License office.





continued

Step 8 - - -

These are the basic fees for a Texas DL and ID card.

For a complete list of DL, ID and CDL fees, visit Driver License **Division Fees.** 

New Driver License (Class A, B, or C or Learner)

Age	Fee
Under 18	\$16
18 to 84	\$33
85 and older	\$9
Renew License (C	Class A, B, or C)
Age	Fee
Under 18	N/A
18 to 84	\$33
85 and older	\$9
Replace* License	(Class A, B, or C)

Age	Fee	
All Ages	\$11	

\*Replace a lost, stolen, or damaged license,

Change address or name, or Test to add or remove

#### restrictions **Other Cases**

Disabled veterans (60%): new or renewal Free (with approved documentation)

Limited term driver license for temporary visitors to the US: \$25

### New Identification (ID) Card

Age	Fee	
Under 59	\$16	
60 and older	\$6	

### **Renew Identification (ID) Card**

Age	Fee	
Under 59	\$16	
59 and older	\$6	

## Replace\* Identification (ID) Card

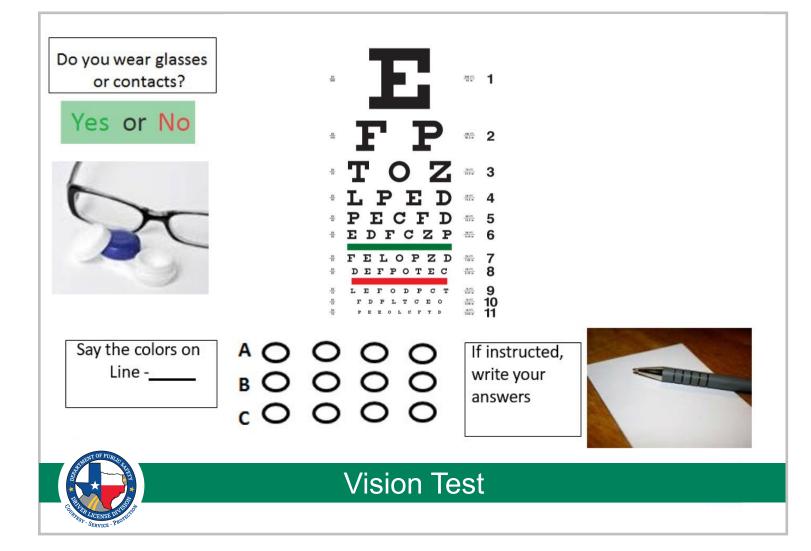
Age	Fee	
All Ages	\$11	

\*Replace a lost, stolen, or damaged ID card or Change address or name

## Fees

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	6958	6
	96859	81
	59698	81.00
	89856	21.00
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St	ep 9	

Vison test requirements are for DL applicants only.

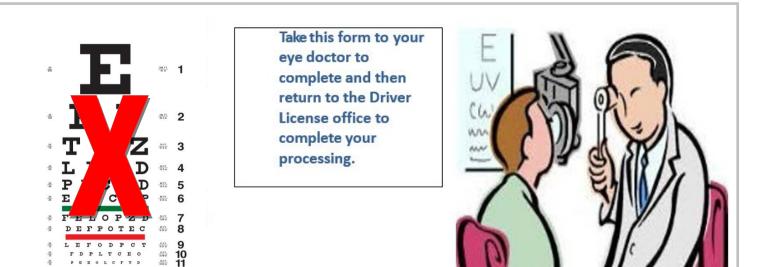


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continued

Step 9 -

You may be required to get an eye exam from a physician, if you do not pass the vision test at a Driver License office.



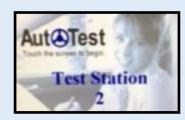
#### INSTRUCTIONS TO APPLICANT

The simple vision test on the drivers license examination shows that you would probably be a safer driver if you could see better. You are being asked to have your eyes examined by an eye specialist to determine whether your sight can be improved by glasses or treatment. If glasses will make you a safer driver, your license will permit you to drive only while wearing them.

In some cases examination by more than one specialist may be requested.

If you have any questions about how well you must be able to see to be granted the privilege of driving on the streets and highways of Texas, the examining officer will be glad to answer them.

# Vision Test - Did not pass



# Step 10 ---

The computer or written test is required for new DL applicants, and DLs that are expired more than two years.

This does not include some transfers of valid out of state licenses, or applicants tested by a registered third party tester.

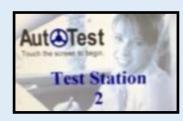




When you are finshed with your test, return to the designated area.

If you have computer problems while testing, get help from \_\_\_\_\_.

# Knowledge Test



Step 10 -

continued

As part of the vision, written and skills testing, a restriction may be added.

These are a few of the common DL restrictions.

For a complete list of DL restrictions, visit Driver License Endorsements and Restrictions.





## A - Drive with corrective lenses

- B Must have a licensed operator over age 21 with at least one year of driving experience in the front seat while driving
- F Must hold a valid learner license until MM/DD/YY
- G Must not operate a motor vehicle between midnight and 5:00am unless driving to/from work or school-related activity, or due to a medical emergency.

Must not have more than one passenger under the age of 21 who is not a family member

S - Outside rearview mirror or hearing aid

# Restrictions



You will receive your card by mail, within 45 days.



Note: Resources

For more information on the DL or ID card application process, visit these resources.

- What to Bring With You for a <u>DL or ID card</u>
- What it Takes to Apply for a DL or ID card brochure
- Texas Driver <u>Handbook</u>
- Search for a <u>Driver License office</u>
- Save Time and Avoid the Lines Get in Line, Online
- Texas Driver License <u>homepage</u>
- Customer Service Center <u>FAQ's</u>



# Resources