



TEXAS DEPARTMENT OF PUBLIC SAFETY DRIVER LICENSE DIVISION

Guide for First Time DL/ID Applicants





The Driver License Division Guide for First Time DL/ID Applicants is designed as a visual aid to guide you through the Driver License (DL) and Identification (ID) card application process.



Disclaimer: The images in the Guide for First Time DL/ID Applicants are examples of documents that may be required to obtain a DL or ID card.

Note:
Did you know?

As a first time Texas applicant, you will need to complete form DL-14A, the Application for Texas DL or ID card, before going to the office.

For more information, visit [DL-14A Application for Texas DL or ID card.](#)

APPLICATION FOR TEXAS DRIVER LICENSE OR IDENTIFICATION CARD

NOTICE: All information on this application must be in INK. Applications held only 90 days.
DPS CANNOT REFUND PAYMENT ONCE APPLICATION IS SUBMITTED.

FOR DEPARTMENT USE ONLY
RESTRICTIONS/ENDORSEMENTS
ASSIGNED # _____

APPLICATION for: ☐ DRIVER LICENSE ☐ COMMERCIAL DRIVER LICENSE (CDL) ☐ LEARNER LICENSE
☐ IDENTIFICATION CARD ☐ NON-RESIDENT COMMERCIAL DRIVER LICENSE Class (Circle) **A B C M**

APPLICANT INFORMATION LAST NAME: _____ FIRST NAME: _____ MIDDLE NAME: _____ SUFFIX: _____ MAIDEN NAME: _____ DATE OF BIRTH (mm/dd/yyyy): _____ SSN: _____ SEX: (Circle One) <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE EYE COLOR: _____ HAIR COLOR: _____ RACE/ETHNICITY: _____ (A) Asian/Pacific Islander (B) Black (H) Hispanic (O) Other (W) White HEIGHT: ft. _____ in. _____ WEIGHT: lbs. _____ PLACE OF BIRTH: CITY: _____ COUNTY: _____ FATHER'S LAST NAME: _____ MOTHER'S MAIDEN NAME: _____	CONTACT INFORMATION HOME PHONE: _____ OTHER PHONE: _____ EMAIL: _____ ADDRESS INFORMATION RESIDENCE ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____ COUNTY: _____ MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____ COUNTY: _____ STATE: _____ COUNTRY: _____
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REQUIRED INFORMATION FROM ALL APPLICANTS

YES NO

- ☐ Are you a citizen of the United States?
- ☐ If you are a US citizen, would you like to register to vote? If registered, would you like to update your voter information?
By providing my electronic signature, I understand the personal information on my application form and my electronic signature will be used for submitting my voter's registration application to the Texas Secretary of State's office. Wanting to register to vote, I authorize the Department of Public Safety to transfer this information to the Texas Secretary of State.
- ☐ Do you wish to donate \$1.00 to the Blindness Education Screening and Treatment Program?
- ☐ Do you want to support the Glenda Dawson Donate Life Texas donor registry? If yes, please indicate a donation amount of \$1 or more \$ _____ .00
- ☐ Would you like to register as an organ donor?
- ☐ Do you want to support survivors of sexual assault? If yes, please indicate a donation amount of \$1 or more \$ _____ .00 to help fund the testing of sexual assault evidence collection kits (rape kits).
- ☐ Do you want to support Texas Veterans? If yes, please indicate your donation amount \$ _____ .00
- ☐ Do you have a health condition that may impede communication with a peace officer? If yes, please list _____ (physician must complete form DL-101 prior to the issuance of a DLAD).
- ☐ a) Do you want a Veteran designator on your driver license or identification card? (proof of Honorable discharge required; acceptable documents are DD214/5, NGB22, VA disability letter, proof of service/verification of honorable service card)
- ☐ b) Are you a 60% disabled Veteran seeking compensation and want to waive the application fee? (see 9a for documents required)
- ☐ In the event of injury or death would you like to provide two (2) emergency contacts? If yes, please list:
a) Name _____ Telephone Number _____ Address _____
b) Name _____ Telephone Number _____ Address _____
- ☐ Have you ever had a Texas identification card? Number _____ When? _____
- ☐ Have you ever had a driver license or instruction permit in Texas? Number _____ When? _____
- ☐ Have you ever had a license or instruction permit in any other state? List state(s) _____ Number(s) _____ When? _____

REQUIRED INFORMATION FROM DRIVER LICENSE APPLICANTS

YES NO

- ☐ Are you enrolled in or have you completed an approved driver education course?
- ☐ Is your driver license or driver privilege CURRENTLY or EVER been suspended, revoked, annulled, denied or disqualified in ANY state? Where? _____ When? _____ Why? _____

VEHICLE REGISTRATION AND INSURANCE INFORMATION

- ☐ Do you own a motor vehicle which is required to be registered (Texas Transportation Code Section 502.040)?
- ☐ Do you own a motor vehicle which is required to have liability insurance OR other proof of financial responsibility in compliance with the Motor Vehicle Safety Responsibility Act (Texas Transportation Code Section 601.051)?

UNITED STATES SELECTIVE SERVICE

Any male United States citizen or immigrant who is at least 18 years of age but less than 26 years of age submitting this application consents to registration with the United States Selective Service System. You must be registered to qualify for federal student aid (to include Pell grant), job training, federal employment, and citizenship if an immigrant. In Texas, you must be registered to qualify for state college student aid or state employment. If convicted, failure to register with the Selective Service is a felony punishable by up to five years in prison and/or a \$250,000 fine. If not registered by age 26, you can no longer register and could permanently lose those benefits associated with registration. For alternative options for applicants who object to conventional military service for religious or other conscientious reasons information is available at: <http://www.sss.gov/FactSheetofSSAinfo.pdf>

DL-14A (Rev. 1/18) APPLICATION CONTINUED ON BACK

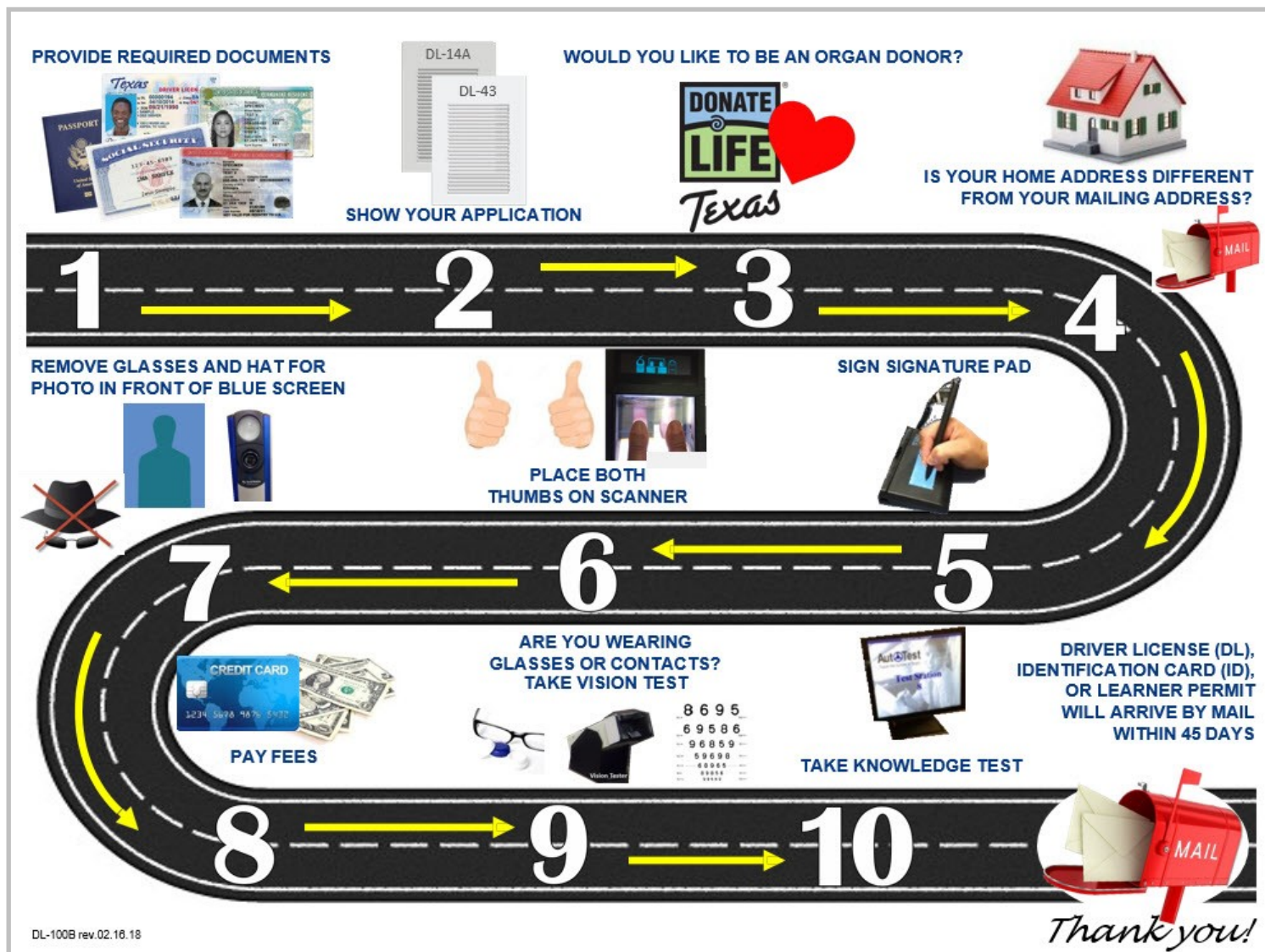


Documents



Steps

These are the basic steps in the DL and ID card first time application process.





--- Step 1 ---

Do you have one of these documents to prove identity? If not, then go to the next page.

For a complete list of acceptable documents, visit [How to apply for a Texas Driver License](#).

Do you have a Texas Driver License or ID card?



Do you have a current Driver License or ID card from another state?



Do you have a current Driver License from another country?



Yes or No



Current License or ID card

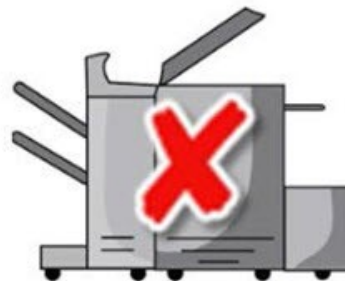


Step 1

Skip this page if you already have an identity document on the prior page.

Do you have an original or certified copy of one of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit [Identification Requirements](#).



Originals or certified copies only



Step 1

Skip this page if you already have an identity document on the prior page.

Do you have an original of one of these documents? If not, then go to the next page.

For a complete list of acceptable documents, visit [How to apply for a Texas Driver License](#).



Naturalization Certificate



Certificate of Citizenship with picture

Must be originals, not copies



Identity Documents



Step 1

Skip this page if you already have an identity document on the prior page.

Do you have an original of one of these documents? If not, then visit the link below.

For a complete list of acceptable documents, visit [How to apply for a Texas Driver License](#).



Identity Documents



--- Step 1 ---

Do you have two documents for proof of residency in Texas with your name on it. The next three pages provide examples.

For a complete list of acceptable documents, visit [Texas Residency Requirement for Driver Licenses and ID Cards](#).

ELECTRIC COMPANY P.O. BOX 123, Anytown, USA									
ACCOUNT NUMBER	ACCOUNT NAME	RATE	CYCLE	SERVICE ADDRESS					
1234560	Jones, Bob	5	708	123 Main Street					
SERVICE PERIOD FROM	TO	NO. DAYS	BILL TYPE	METER READING PREVIOUS	PRESENT	MULTIPLIER	KWH USAGE	AMOUNT	
08/15	09/11	29	0	06434	08114	1			
BASE CHARGE								10.00	
ENERGY CHARGE							1680	134.47	
FUEL COST ADJUSTMENT: (\$0.05)								8.40	
SALESTAX - STATE								5.78	
SALESTAX - SPECIAL								1.44	
TOTAL AMOUNT DUE								160.09	

Electric bill with name and address

OEI (STATE) INSURANCE IDENTIFICATION CARD

COMPANY NUMBER: COMPANY: Travelers

POLICY NUMBER: 010102345 111 EFFECTIVE DATE: 06/01/2015 EXPIRATION DATE: 11/01/2016

YEAR: 2016 MAKE: FIAT MODEL: RAM 1500 VIN: 1X1345884123456789

AGENCY/COMPANY ISSUING CARD: Anderson-Campbell Insurance Agency, Inc. P.O. Box 300

Toronto, Ontario OEI 43964- (740) 537-2424

Joe Consumer 123 Settoun Dr Toronto OEI 43964-

SEE IMPORTANT NOTICE ON REVERSE SIDE

Medical card with name and address



TEA TEXAS APARTMENT ASSOCIATIONS MEMBER Apartment Lease Contract

Date of Lease Contract: (when this Lease Contract is filed out)

This Lease Contract is only valid if filed out before January 1, 2021.

NOT VALID FOR ACTUAL USE

Moving In - General Information

1. **PARTIES.** This Lease Contract is between you, the tenant(s), and the landlord(s). You agree to pay the rent and other charges as set forth in this Lease Contract. You agree to pay the rent and other charges as set forth in this Lease Contract. You agree to pay the rent and other charges as set forth in this Lease Contract.

2. **UTILITIES.** You agree to pay for the following utilities: Gas, Water, Sewer, Trash, Cable TV, Internet, etc. You agree to pay for the following utilities: Gas, Water, Sewer, Trash, Cable TV, Internet, etc. You agree to pay for the following utilities: Gas, Water, Sewer, Trash, Cable TV, Internet, etc.

3. **LEASE TERM.** The initial term of this Lease Contract begins on the day of the month of the year and ends on the day of the month of the year. This Lease Contract will automatically renew month to month unless you provide written notice of termination or intent to renew on or before the day of the month of the year. If the number of days in the month is less than 30 days, notice is required.

4. **SECURITY DEPOSIT.** The total security deposit for all residents is \$_____. You must pay the security deposit within 15 days of the date this Lease Contract is signed. The security deposit will be held in a separate account and will be returned to you within 30 days of the date this Lease Contract is terminated or renewed. The security deposit will be returned to you within 30 days of the date this Lease Contract is terminated or renewed.

5. **KEYS, FURNITURE AND AFFIDAVIT OF MOVE-OUT.** You will be provided with _____ keys, _____ furniture, and _____ appliances. You must return all keys, furniture, and appliances to the landlord(s) within 30 days of the date this Lease Contract is terminated or renewed. You must return all keys, furniture, and appliances to the landlord(s) within 30 days of the date this Lease Contract is terminated or renewed.

6. **SECURITY DEVICES.** You must provide _____ security devices. You must provide _____ security devices. You must provide _____ security devices. You must provide _____ security devices. You must provide _____ security devices.

Residential Lease with applicants name & address listed

Utility bills and other documents must contain applicant's name and residential address.

Texas Residency



--- Step 1 ---

Texas Residency document examples continued.

For a complete list of acceptable documents, visit [Texas Residency Requirement for Driver Licenses and ID Cards](#).

Monthly Bank Statement

24 HOUR TELEPHONE TRANSFER LINE - 123-5678
CUSTOMER SERVICE NUMBER - 987-1234 EXT 296

Note: No name or address, this document is not acceptable

DEPOSIT ACCOUNTS
DETAIL CHECKING
REGULAR CHECKING
ACCOUNT
SOC. SEC.

THIS STATEMENT SHOWS ALL ACCOUNT TRANSACTIONS FROM SEP 14, 1977 - THRU OCT 12, 1977

DEPOSITS		CHECKS AND DEDUCTIONS				DAILY BALANCES	
DATE	AMOUNT	NO	DATE	AMOUNT	NO	DATE	AMOUNT
9/19	100.00	4882	9/15	32.00		9/15	2533.40
		****				9/16	2593.45
9/28	289.00	4885	9/18	29.95		9/19	2603.45
		4886	9/25	10.00		9/26	2593.45
		****				9/28	2862.45
		4888	10/02	40.00		10/02	2822.45

*** INDICATES ONE OR MORE MISSING CHECKS ***

BEGINNING BALANCE	DEPOSITS & CREDITS		CHECKS & DEBITS		ENDING BALANCE
9/14/77	NO	AMOUNT	NO	AMOUNT	10/12/77
2565.40	2	389.00	4	111.95	2822.45

ENCLOSURES: 8

Source Power & Gas LLC
2150 Town Square Place, Suite 380
Sugar Land, TX 77478
CUSTOMER SERVICE: (888) 557-0065
Mon - Fri 8:00 AM - 5:00 PM CT
TXCustomercare@spgenergy.com
Outage Reporting: (800) 332-7143

Customer: Joe B. Customer
Billing Account # 12345678-901-2
INVOICE #: 12345678

Source POWER & GAS

Summary as of Feb 07, 2013
(account details start on next page)

Previous Statement Amount:	\$70.27
Total Payments Received:	(\$70.27)
Balance Forward:	\$0.00
Current Charges:	\$73.79
Amount Due Feb 25, 2013:	\$73.79

Note: No name or address, not acceptable

bounce energy
PUC No. 10182
P.O. 4425, MSC #250
Houston, TX 77215

amount due: \$12.61
payment due date: 5/23/2014
amount due after due date: \$13.24
account number: 0000000

John Valued Customer
12345 Main St #1234
Houston, TX 77040
EUID: 00000000000000000000000000000000
Meter Number: 000000000 Meter Multiplier: 1

HOW TO PAY YOUR BILL:
Pay Online: <http://www.bounceenergy.com/myaccount>
Pay By Mail: P.O. Box 4425, MSC #250 Houston, TX 77210
Pay By Phone: 1-888-45-BOUNCE (1-888-452-6862)
Pay In Person: Ace Cash Express or Moneygram

Support the Earth! We're donating \$0.50 for each new like on Facebook to The Conservation Fund this Earth Month. bit.ly/gfycforcharity

Monthly Summary
Bill Date: 05/01/2014 Bill Period: 04/01/2014 - 05/01/2014

Previous Balance: \$92.20
Payments Made/Credits: -\$92.20
Current Monthly Charges: \$12.61

Total Amount Due: \$12.61
Amount Due After Due Date: \$13.24

KEEP EARNING REWARDS & RENEW TODAY!
Your current fixed plan has expired! Make sure to visit www.bounceenergy.com/myaccount to renew to another low, fixed plan. If you take no action, your electricity service will continue under our variable month-to-month plan on your next billing statement with Bounce Energy.

Lower your Bounce electricity bill! Refer your friends today & easily earn \$50!

For more information about residential electric service please visit www.gowertochoose.com.

Customer Service Information:
Hours: Mon - Fri 7am - 5pm, Sat 7am - 1pm
Email: billing@BounceEnergy.com Phone Number: 1-888-452-6862
Web Site: <http://www.bounceenergycare.com>

Power Outage Information:
To report power outages or concerns about the safety of the electric system 24 hours a day 7 days a week, please contact CenterPoint Energy 800-332-7143.

Be REWARDED! You are earning cool rewards with on-time payments!
You are 2 on-time payments away from receiving your choice of:
- 2 FREE movie tickets
- \$50.00 Restaurant.com gift card

Visit www.bounceenergy.com/myaccount today to view the additional rewards programs we offer!

Utility bills and other documents must contain applicant's name and residential address



Texas Residency



Step 1

Texas Residency document examples continued. If you don't have one of these documents, visit the link below.

For a complete list of acceptable documents, visit [Texas Residency Requirement for Driver Licenses and ID Cards](#).

Cable Bill with name and address

Bank Statement with name and address

Gas Bill with name and address



Texas Residency



Step 1

continued

Your two Texas residency documents with your name on each, must be dated over 30 days old but less than 90 days old.

For a complete list of acceptable documents, visit [Texas Residency Requirement for DLs and ID cards](#).

> 30 days

①

SUN	MON	TUE	WED	THU	FRI	SAT
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

③

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Must be dated greater than >
30 days

< 90 days

②

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

④

SUN	MON	TUE	WED	THU	FRI	SAT
						1
3	4				7	8
10	11			14	15	16
17	18			21	22	23
24	25			28	29	30

But less than < 90
days old



Residency documents timeline



Step 1

Do you have proof of your Social Security Number (SSN)? If not, you will complete an affidavit at the driver license office.

For a complete list of acceptable documents, visit [Social Security Number](#).

Do you have a Social Security number?



Do you have a Social Security card?

Social Security Affidavit

SOCIAL SECURITY AFFIDAVIT
Texas Department of Public Safety

NAME: _____ (LAST) _____ (FIRST) _____ (MIDDLE/INITIALS) DOB: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

As a condition for the issuance of a Texas identification card/driver license, I hereby certify that I have never applied for, been issued or assigned a Social Security Number by the Social Security Administration; or have applied for and been denied the issuance of a social security number due to my ineligibility.

Further, I do hereby authorize a review of and full disclosure of all records concerning the issuance or use of a Social Security Number to any duly authorized agent of the Texas Department of Public Safety, whether the said records are of a public, private or confidential nature. This information will be used to determine my eligibility to receive a Texas identification card or driver license based on the requirement to provide a Social Security Number.

NOTICE: I understand that failure to provide required information during the application process is cause for cancellation of my Texas identification card or driver license and/or driving privilege pursuant to Texas Transportation Code Section 521.315 and subjects me to other criminal penalties including Texas Transportation Code, Section 521.451 and Section 521.454.

I hereby certify, under penalty of perjury that the above information is true and correct.

Signature: _____ Date: _____

Subscribed and affirmed, or sworn to before me on this _____ day of _____, 20____, in the county of _____ State of Texas.

Signature, Authorized Agent of Texas Department of Public Safety, ID #, Station # _____

Yes or No



Social Security Number / Card



Step 1

Are you a teen applying for a Texas DL or ID for the first time? If yes, your parent or legal guardian must come with you.

For more information on parent or legal guardian requirements, visit [How to apply for a Texas Driver License as a Teen.](#)



Parents

Are your
parents or a
legal guardian
here with
you?



Legal Guardian



Parent or legal guardian



Step 1

Do you own a vehicle? If so, you are required to show proof of Texas registration and insurance, in your name.

For more information, visit [Texas Department of Motor Vehicles](http://www.txdmv.gov).



Do you own a vehicle?
Is it in your name?



Is the vehicle registered in your name?

YOUR POLICY INFORMATION

INSURANCE COMPANY		AGENCY/COMPANY
Esurance Insurance Company		Esurance Insurance Services, Inc.
650 Davis Street		P. O. Box 5250
San Francisco, CA 94111		Sioux Falls, SD 57117-5250
NAIC# 25712		
POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
PACA-003637001	April 22, 2010	October 22, 2010
YEAR	MAKE/MODEL	VEHICLE IDENTIFICATION NUMBER
2005	Honda/ACCORD EX	1HGCM66545A054573
1985	Mercedes Benz/380SL	WDBBA45C0FA024523
INSURED NAME AND ADDRESS		ADDITIONAL LISTED DRIVER(S)

Do you have vehicle insurance in your name?

Yes or No



Vehicle registration and insurance



Step 1

If you are under 24 years of age, you must provide proof of Driver Education and school enrollment.

For more information, visit [Texas Department of Licensing & Regulation \(TDLR\) Driver Education & Driving Safety](https://www.tdlr.state.tx.us).



Driver Education Certificate

TEXAS DRIVER EDUCATION CERTIFICATE
(Type or print legibly in black ink)

FOR DRIVER LICENSE ONLY

☐ Driver Education School ☐ TDLR Parent Taught Course ☐ Duplicate (Original Control # _____)

☐ 7 hours behind-the-wheel instruction and 7 hours in-car observation ☐ his simulator instruction (min 4 hrs) ☐ his multi-car driving range (min 2 hrs 5 min) ☐ his behind-the-wheel instruction (min 4 hrs) and 7 hours in-car observation

Name: Last _____ First _____ MI _____ Date of Birth: ____/____/____ Male ☐ Female ☐

Permit # _____ Classroom Completion: _____ Laboratory (On-car) Completion: _____

I hereby certify that the person indicated has completed and passed both the classroom and the laboratory phase of a driver education course approved by the Texas Department of Licensing and Regulation.

Signature of Licensed Driver Education or TDLR PE Instructor _____ TDLR Number or TDLR PE Instructor ID Number _____ Name of School or TDLR PE Course _____

Signature or Signature Stamp of Chief School Official in TDLR PE Course _____ Driver Education School # or TDLR PE Course # _____ Date Issued _____

☐ 30 hours behind-the-wheel instruction, including at least 10 hours of instruction that took place at night

I hereby certify that the person indicated has completed the additional behind-the-wheel instruction in the presence of an adult who meets the requirements of Section 521.222(4)(C), Transportation Code.

Signature of Instructor _____ Driver License Number _____ Date _____

WARNING: This may constitute a crime if you give this driver education certificate to the Department of Public Safety or to an insurance company and you do not complete the required hours of instruction. This may also constitute a crime if you put any information on this certificate that is not true.

UNLAWFUL IF REPRODUCED OR ALTERED - INVALID IF STATE SEAL IS NOT VISIBLE

TEXAS ADULT DRIVER EDUCATION CERTIFICATE
(Type or print legibly in black ink)

DRIVER EDUCATION COURSE EXCLUSIVELY FOR ADULTS

☐ Driver Education School ☐ Parochial/Private School ☐ Public School ☐ Duplicate (Original Control # _____)

☐ _____-Hour Online Course Completion: _____

☐ Student has taken and passed the Class C-Road Rules and Class C-Road Signs Examination

☐ Student must take vision examination at the Department of Public Safety.

Name: Last _____ First _____ MI _____ Date of Birth: ____/____/____ Male ☐ Female ☐

I hereby certify that the person indicated has completed and passed a 6-hour driver education course exclusively for adults approved by TDLR.

Signature of Licensed Driver Education Instructor _____ TEA Number _____ Name of School _____

Signature or Signature Stamp of Chief School Official _____ Driver Education School Number _____ Date Issued _____

CUSTOMER SERVICE PHONE NUMBER: _____

WARNING: This may constitute a crime if you give this driver education certificate to the Department of Public Safety and you did not complete the course or if you put any information on this certificate that is not true. Attention: please inform the person that the minimum requirements are not being met for the Driver Education course (TDLR 50100.0001, 50101.0001, 50102.0001, 50103.0001).

UNLAWFUL IF REPRODUCED OR ALTERED - INVALID IF VIRTUAL DRIVE SEAL IS NOT VISIBLE

Verification of Enrollment and Attendance (VOE) Form

Printed name of school _____ Date of Enrollment _____

Parent/Guardian/Institution: To provide documentation of enrollment and attendance status to the Texas Department of Public Safety (DPS) for a student applying for a learner's license and/or a license to operate a motor vehicle. The student presents the completed form to DPS. **DO NOT** provide the VOE to the Texas Education Agency (TEA).

Authority: Section 521.224 of the Texas Transportation Code requires students under age 18 who have not obtained a high school diploma or the equivalent to be enrolled in a public, charter, home, or private school, GED program, or institution of higher education and meet specific enrollment conditions to obtain or renew a license.

Issuance: The issuance of the VOE is solely a local school, charter, GED program, or institution of higher education decision. Neither DPS nor TEA can issue a VOE decision. It is recommended that schools, charters, GED programs, and institutions of higher education clearly outline all requirements for issuance of a VOE and establish a formal published policy to support the requirements.

Enrollment: Section 521.282 states that a student may not be given credit for a class unless the student is in attendance for at least 70% of the days the class is offered. The 70% attendance rule applies when determining VOE eligibility. Schools can exempt a student from attendance requirements when completing VOE eligibility. Summer school does not count as make-up time for attendance purposes unless the attendance committee makes summer school attendance a part of a student's plan to make up class missed. For students in grades eight and below, attendance may be aggregated on the basis of a semester plan. For students in grades 9-12, attendance may be aggregated on the basis of a semester or trimester condensed academic calendar.

VOE Eligibility:

- The school considers the student eligible at the time the student applies for the VOE, and
- The school considers the student eligible for each class the student prior to enrollment for the VOE.

If the student was not enrolled credit for each class the semester prior to enrollment for the VOE, the school should examine attendance records for the semester prior to enrollment for the VOE and determine whether the student meets at least 70% of the time each class was offered. If so, the VOE may be issued. If the student did not receive credit and did not attend 70% of the time, the school attendance committee and/or administrator may approve a plan addressing the student's failure to meet the requirements for a VOE.

A student must meet one of the following requirements to receive a VOE. The individual certifying attendance verifies on behalf of the school, program, or institution the following as true and correct by marking the appropriate box and affixing a legal signature to this form. Evidence of any pervious school leaving their own VOE provided at all pertinent information contained on this form is requested.

☐ **Public, charter, home, or private school:** The public, charter, home, or private school should mark this box and leave the form to any student who is currently enrolled in the school.

- met minimum attendance for each class (70 Percent Rule) in each class they were enrolled in semester;
- received credit for all courses taken in the previous semester; OR
- has complied with the conditions described by the school to receive the VOE form.

☐ **GED programs:** GED programs mark this box and leave the VOE to any student who:

- is currently enrolled;
- has been enrolled in the program for a minimum of 45 calendar days; and
- is meeting the attendance requirements prescribed by the GED program.

☐ **Institutions of higher education:** Institutions mark this box and leave the form to students who have not obtained a diploma or its equivalent, but are enrolled and attending as prescribed by the institution. Note: Institutions can issue a letter signed by an official of the institution stating that (1) the student is currently enrolled and (2) the student is meeting the institution's attendance requirements instead of issuance of this form.

Typed or Printed Name of Student	Date	Student Signature *
Typed or Printed Name and Title of Administrator/Designee	Area Code & Telephone	Issuance Date / / month day year
Administrator/Designee Signature		

Parent/Guardian/Institution: I grant my permission for the Texas Department of Public Safety (DPS) to access my child's school enrollment records and (2) for a school administrator or law enforcement officer to verify DPS in the event that my child has been absent from school for a at least 20 consecutive instructional days.

Parent/Guardian Signature _____ Date _____

Expiration: Any VOE issued during the school year (traditional, year round, etc.) expires 30 days after issuance. Any VOE issued the last 5 days of the school year will expire the first day of the following school year.

* A student is not required to sign in the presence of the person certifying attendance. The signature of the student can be placed on the form before or as it is presented to DPS.

THE VOE IS A GOVERNMENT RECORD AS DEFINED UNDER TEXAS PENAL CODE, 37.042. ANY MISREPRESENTATION BY THE APPLICANT OR PERSON ISSUING THE FORM MAY RESULT IN DENIAL OF AN APPLICATION FOR A TEXAS DRIVER'S LICENSE AND/OR CRIMINAL PROSECUTION.

VOE Rev. 07/2010

Verification of Enrollment

Driver Education

*Note:
Drive Test
Applicants*

You will be required to provide your Impact Texas Drivers (ITD) certificate of completion before you take the drive test.

For more information, visit [Impact Texas Drivers \(ITD\)](#).

Impact Texas Teen Drivers



Impact Texas Young Drivers



Impact Texas Drivers (ITD) Program

Note:
Communication
Barriers

If you have a communication barrier, you may be required to bring a physician's statement to the Driver License office.

For more information, visit [Communication Impediment with a Peace Officer](#).



PHYSICIAN'S STATEMENT
(Please type or print)

Texas Transportation Code §521.125 allows the Texas Department of Public Safety to include on an individual's driver license or identification card any health condition that may impede the individual's communication with a peace officer.* The health condition must be evidenced by this signed statement from a licensed physician. By providing this information, the phrase "communication impediment" will be printed on the reverse side of the driver license or identification card.

PHYSICIAN'S STATEMENT
(Please type or print)

Texas Transportation Code §521.125 allows the Texas Department of Public Safety to include on an individual's driver license or identification card any health condition that may impede the individual's communication with a peace officer.* The health condition must be evidenced by this signed statement from a licensed physician. By providing this information, the phrase "communication impediment" will be printed on the reverse side of the driver license or identification card.

Patient's Full Name: _____

Patient's Date of Birth: ____/____/____

Patient's DL/ID#: _____

Physician: _____

Physician's Address: _____

Physician's Office Telephone No.: _____

Medical License No.: _____ State: _____

Health Condition: _____

Patient's Signature: _____

Date: ____/____/____

Physician's Signature: _____

Date: ____/____/____

* This form is a confidential driver record per Chapter 730 of the Texas Transportation Code.

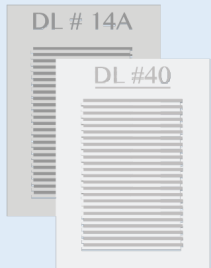
NOTE: All other health conditions may be noted by the customer on the reverse side of the DL or ID by marking the directive to physician and writing the phone number for the physician.

DL-101 (1/16)

DL form 101



Communication issues with a Peace Officer



--- Step 2 ---

You will submit your DL-14A application, and swear or affirm the information you provide is true and correct.

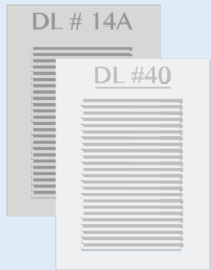
For more information, visit [DL-14A Application for Texas DL or ID card.](#)



I do solemnly swear, affirm, or certify that I am the person named herein and that the statements on this application are true and correct.



Swear or affirm to correctness of information



Step 2

continued

You will be asked to provide two emergency contacts on your DL-14A application.

For more information, visit [DL-14A Application for Texas DL or ID card](#).

9. ☐ ☐ In the event of injury or death would you like to provide two (2) emergency contacts? If yes, please list:
- a) Name Telephone Number Address
- b) Name Telephone Number Address

Do you have a person who should be contacted in case of an emergency?



Emergency Contact Information

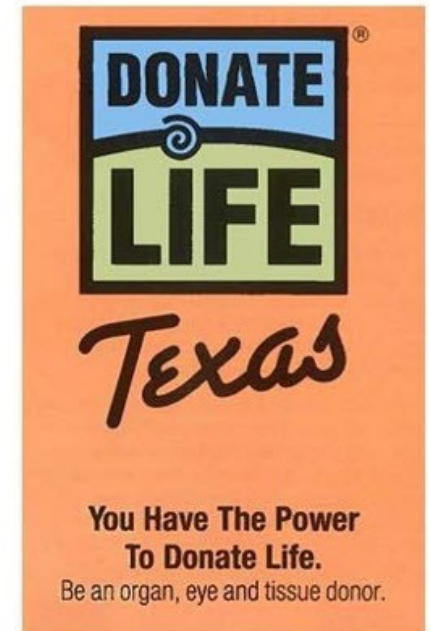
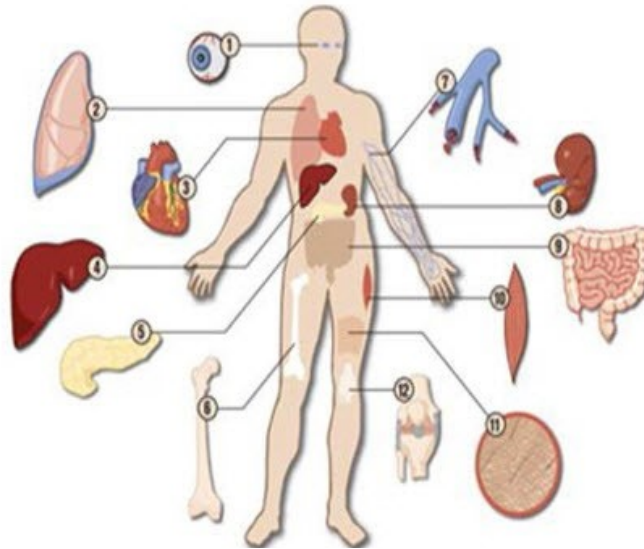


Step 3

You will be asked if you want to join the Organ Donor Registry. If yes, your card will be printed with a Hero's Heart symbol as a reminder of your choice to save lives.

For more information, visit [Donate Life Texas](http://DonateLifeTexas.org).

Would you like to be an organ donor?



Organ Donation



Step 4

You will be asked to provide your home address to be listed on your DL or ID card, and an address your card will be mailed to, if different.

Home



123 Main Street
Austin, TX 78749

Mailing



123 Main Street
Austin, TX 78749

Is it a house or an
apartment?



What is the apartment number?
APT#_____



Home and mailing address



Step 5

You will be asked to provide your signature for your DL or ID card.

Sign your name electronically.



John Smith



Select the "OK" button after signing your name.



Signature



--- Step 6 ---

You will be asked to provide your thumbprints for your DL or ID card.



Place both thumbs on the lighted scanner. Hold them there until the employee says finished.



Fingerprints



Step 7

Your photo will be taken for your DL or ID card.



Stand in front of the blue screen



Remove hats and glasses



Smile and look at the blue dot. Your picture will be taken.



Photograph / Picture



Step 8

Driver License offices accept the following forms of payment:
credit card;
check; money order, and
*cash.

**Cash is not accepted in the Big Lake Driver License office.*

Credit Card



Check



Money Order



Cash



Payment



--- Step 8 ---

continued

These are the basic fees for a Texas DL and ID card.

For a complete list of DL, ID and CDL fees, visit [Driver License Division Fees](#).

New Driver License (Class A, B, or C or Learner)

Age	Fee
Under 18	\$16
18 to 84	\$25
85 and older	\$9

Renew License (Class A, B, or C)

Age	Fee
Under 18	N/A
18 to 84	\$25
85 and older	\$9

Replace* License (Class A, B, or C)

Age	Fee
All Ages	\$11

*Replace a lost, stolen, or damaged license, Change address or name, or Test to add or remove restrictions

New Identification (ID) Card

Age	Fee
Under 59	\$16
60 and older	\$6

Renew Identification (ID) Card

Age	Fee
Under 59	\$16
59 and older	\$6

Replace* Identification (ID) Card

Age	Fee
All Ages	\$11

*Replace a lost, stolen, or damaged ID card or Change address or name

Other Cases

Disabled veterans (60%): new or renewal Free (with approved documentation)
Limited term driver license for temporary visitors to the US: \$25



Fees



Step 9

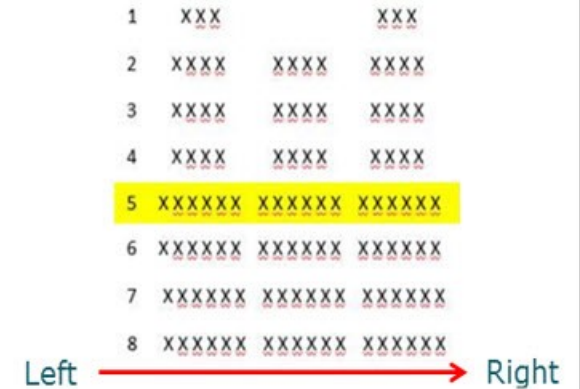
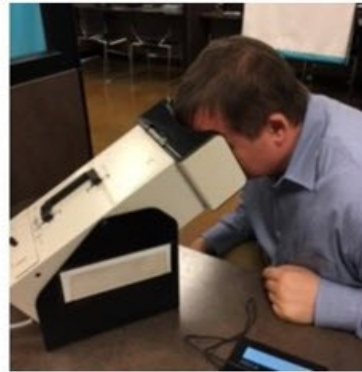
Vision test requirements are for DL applicants only.

Do you wear glasses or contacts?

Yes or No



Press your forehead on the bar in the machine



Read line 4
Read line 5

Say the colors on
Line - _____

A ○ ○ ○ ○
B ○ ○ ○ ○
C ○ ○ ○ ○

If instructed,
write your
answers



Vision Test



Step 9

continued

You may be required to get an eye exam from a physician, if you do not pass the vision test at a Driver License office.



Take this form to your eye doctor to complete and then return to the Driver License office to complete your processing.



INSTRUCTIONS TO APPLICANT

The simple vision test on the drivers license examination shows that you would probably be a safer driver if you could see better. You are being asked to have your eyes examined by an eye specialist to determine whether your sight can be improved by glasses or treatment. If glasses will make you a safer driver, your license will permit you to drive only while wearing them.

In some cases examination by more than one specialist may be requested.

If you have any questions about how well you must be able to see to be granted the privilege of driving on the streets and highways of Texas, the examining officer will be glad to answer them.



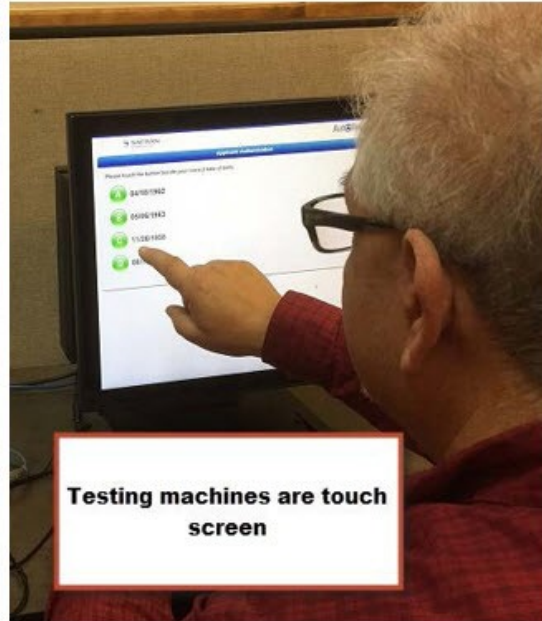
Vision Test - Did not pass



— Step 10 —

The computer or written test is required for new DL applicants, and DLs that are expired more than two years.

This does not include some transfers of valid out of state licenses, or applicants tested by a registered third party tester.



When you are finished with your test, return to the designated area.

If you have computer problems while testing, get help from_____.



Knowledge Test



— Step 10 —

continued

As part of the vision, written and skills testing, a restriction may be added.

These are a few of the common DL restrictions.

For a complete list of DL restrictions, visit [Driver License Endorsements and Restrictions](#).



A – Drive with corrective lenses

B – Must have a licensed operator over age 21 with at least one year of driving experience in the front seat while driving

F – Must hold a valid learner license until MM/DD/YY

G – Must not operate a motor vehicle between midnight and 5:00am unless driving to/from work or school-related activity, or due to a medical emergency.

Must not have more than one passenger under the age of 21 who is not a family member

S - Outside rearview mirror or hearing aid



Restrictions

Note:
Did you know?

You will receive
your card by
mail, within 45
days.



License or ID will be mailed within 45 days

TEXAS DEPARTMENT OF PUBLIC SAFETY	
TEMPORARY PERMIT VALID UNTIL: 08-08-2012	
LOCATION: RM TIME STAMP: 12:07:23 DATE STAMP: 06-24-2012	
ORGAN DONOR: N VOTER REGISTRATION: N	DL/DLID NUMBER: 330000000 CLASS: C LICENSE TYPE: DL RESTRICTION CODE: NONE ENDORSEMENT CODE: NONE
RECEIPT NUMBER: 405DL2000003701	NAME: APPLICANT, ORIGINAL
RESTRICTION TEXT: NONE	ADDRESS: 5805 N LAMAR AUSTIN, TX 78758
ENDORSEMENT TEXT: NONE	DATE OF BIRTH: 04-30-1977 EXPIRATION DATE: 04-30-2019 SEX: M HEIGHT: 5' 00" ISSUANCE DATE: 06-24-2012 EYE COLOR: BLU
MAILING ADDRESS: 5805 N LAMAR AUSTIN, TX 78758	SIGNATURE: <u>Applicant Signature</u>
	EMPLOYEE: <u>Employee Signature</u>
<ul style="list-style-type: none">Contact your local driver license office if assistance is needed, or refer to the DPS website at www.txdps.state.tx.us or TexasOnline at www.texasonline.state.tx.usYour DLID Card will be processed and mailed within 30-45 days.You must continue to carry this Temporary Permit until your new card is received.For roadside assistance, please call 1-800-525-5555	

Temporary Permit is good for 45 days



Driver license / ID card mailed

Note:
Resources

For more information on the DL or ID card application process, visit these resources.

- How to Apply for a Texas DL ([video](#))
- What to Bring With You for a [DL or ID card](#)
- What it Takes to Apply for a DL or ID card [brochure](#)
- Texas Driver [Handbook](#)
- Search for a [Driver License office](#)
- Save Time and Avoid the Lines [Get in Line, Online](#)
- Texas Driver License [homepage](#)
- Customer Service Center [FAQ's](#)



Resources