



# Texas Department of Public Safety Regulatory Services Division

To upload your supporting documents please visit RSD secured website:  
<https://www.dps.texas.gov/rsd/contact/Contact?sProgram=LTC>

Mail to: Regulatory Services Division  
MSC 0245  
Texas Department of Public Safety  
P.O. Box 15888  
Austin, Texas 78761-5888

## HANDGUN LICENSING ORIGINAL APPLICATION

- MUST USE MOST **CURRENT** FORM
- **TYPED** PREFERRED OR **PRINT** CLEARLY

### APPLICANT NOTE: Name must match the name on DL/ID

I am applying for: (\*applicants for qualified instructor certification must attach LTC-90)

☐ **License to Carry a Handgun only** ☐ **Qualified Instructor Certification only** (\*skip application condition below) ☐ **Both**

### APPLICATION CONDITION (See instructions on back for details)

- |   |   |  |
|---|---|--|
| <input type="radio"/> Standard - \$40                   | <input type="radio"/> Active Railroad Peace Officer - \$0   | <input type="radio"/> Former Reserve Law Enforcement Officers - \$25 |
| <input type="radio"/> Senior Citizen (60+) - \$40       | <input type="radio"/> Active Special Ranger of the Texas and Southwestern Cattle Raisers Association - \$0  | <input type="radio"/> Active Judge - \$25                            |
| <input type="radio"/> Juvenile Probation Officer - \$25 | <input type="radio"/> State Correctional Officer (Texas Dept. of Criminal Justice) - \$0                    | <input type="radio"/> Felony Prosecutor - \$40                       |
| <input type="radio"/> Supervision Officer - \$25        | <input type="radio"/> County Jailer - \$0   | <input type="radio"/> Retired Judge - \$25                           |
| <input type="radio"/> Indigent - \$40                   | <input type="radio"/> Honorably Retired Texas Peace Officer - \$0   | <input type="radio"/> Protective Order - \$40                        |
| <input type="radio"/> Active Military - \$0             | <input type="radio"/> Retired Railroad Peace Officer - \$0  | <input type="radio"/> At-Risk - \$40                                 |
| <input type="radio"/> Active Texas Military - \$0       | <input type="radio"/> Retired Federal Officer - \$0   | <input type="radio"/> County Jailer- \$0                             |
| <input type="radio"/> Veteran - \$25                    | <input type="radio"/> Retired Special Ranger of the Texas and Southwestern Cattle Raisers Association - \$0 | <input type="radio"/> District Clerk - \$0                           |
| <input type="radio"/> Active Peace Officer - \$0        |   | <input type="radio"/> County Clerk - \$0                             |

<b>Applicant Last Name</b> (AS IT APPEARS ON DL/ID)	<b>First Name</b>	<b>Middle Name</b>	<b>Suffix</b> (IF ANY)
---	-------------------	--------------------	------------------------

<input type="radio"/> Driver License <input type="radio"/> ID Card	DL / ID State (2-LETTER CODE) _____	DL / ID Number _____	Date of Birth (MM/DD/YYYY) _____
---	-------------------------------------	----------------------	----------------------------------

### PERSONAL IDENTIFIERS

<b>Gender</b> <input type="radio"/> Male <input type="radio"/> Female	<b>Race</b> <input type="radio"/> Asian/Pacific Islander <input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Black <input type="radio"/> White/Hispanic <input type="radio"/> Other/Unknown	<b>Hair</b> (*MATCH DL/ID) <input type="radio"/> Bald/Unknown <input type="radio"/> Black <input type="radio"/> Blonde/Strawberry <input type="radio"/> Brown <input type="radio"/> Red/Auburn <input type="radio"/> Gray/Partially <input type="radio"/> Sandy <input type="radio"/> White	<b>Eyes</b> (*MATCH DL/ID) <input type="radio"/> Black <input type="radio"/> Blue <input type="radio"/> Brown <input type="radio"/> Green <input type="radio"/> Gray <input type="radio"/> Hazel <input type="radio"/> Maroon <input type="radio"/> Multicolor <input type="radio"/> Pink <input type="radio"/> Unknown
<b>Height</b> Ft. _____ In. _____			
<b>Weight</b> (Lbs.) _____			
City of Birth _____	State _____	Country _____	Born outside the U.S. or U.S. Territory? <input type="radio"/> Yes <input type="radio"/> No
			*If YES, attach unexpired lawful presence documentation.

### CONTACT INFORMATION

Residence Address (Cannot be a PO Box) _____	City _____	State (2-LETTER CODE) _____	ZIP Code _____	County _____
Have you lived at this residence for the previous five (5) years and is this the only residence information for the previous five (5) years (60 months)?			<input type="radio"/> Yes <input type="radio"/> No	*If NO, please complete and attach LTC-78B
Is your Mailing Address different from the Residence Address listed above?			<input type="radio"/> Yes <input type="radio"/> No	*If YES, provide mailing address in the space below
Mailing Address (If different from Residence Address) _____	City _____	State (2-LETTER CODE) _____	ZIP Code _____	County _____
Applicant Home Phone Number _____		Applicant Work Phone Number _____		

Applicant Email \_\_\_\_\_  
(only for contact purposes regarding this application)

### REPORTED HISTORY

Have you ever been <b>arrested</b> or <b>charged</b> with a crime? (Regardless of when, where, or how it was resolved.)	<input type="radio"/> Yes <input type="radio"/> No	*If YES, please complete and attach LTC-78C
Have you ever been <b>treated</b> or <b>admitted</b> to a facility for drug, alcohol, or psychiatric care; been diagnosed as suffering from a psychiatric disorder or condition that causes or is likely to cause substantial impairment in judgment, mood, perception, impulse control, or intellectual ability; pleaded innocent by reason of insanity; <b>been found</b> mentally incompetent; had court-ordered outpatient treatment?	<input type="radio"/> Yes <input type="radio"/> No	

I understand all fees submitted to Handgun Licensing are **non-refundable** and **non-transferable**.

I verify the information provided is true and correct, and I understand this is an **official government record** and any false statement made on this document or any other supplement provided to DPS may result in **criminal prosecution**.

I wish to contribute to the Texas Veterans' Assistance Fund: ☐ Yes ☐ No

Amount: \$ \_\_\_\_\_ (Whole dollar amount only.  
Please include the donation with your application fee)

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_ (MM/DD/YYYY)

(You may copy and paste a scanned .jpg or .pdf of your signature).

## ORIGINAL APPLICATION INSTRUCTIONS

**NOTE:** Name must match the name on DL/ID

### Application Fee:

Acceptable forms of payment: Money Order, Personal Check, and Cashier's Check

### Required documents to complete and submit for any condition of license applied for:

- LTC-100/LTC-101 Training Form (Received from LTC Instructor upon course completion). Active / Retired Peace Officers are exempt from submitting LTC-100/LTC-101.
- LTC-85: Authorization for Release of Records must be signed and notarized.
- LTC-86: Knowledge of Laws and Eligibility Affidavit must be signed and notarized.
- LTC-6 is required if applicant does not hold a Texas DL or ID Card. Out of State applicants must submit a copy of their state DL or ID Card. Note: For Texas DL/ID holders. The Texas DL/ID photo on file with the Department will be used for the LTC.
- Applicants who are born out of country, must provide unexpired lawful presence documents, i.e. Certificate of Naturalization, Permanent Resident Card, US Passport, etc.

### Condition of License - Below is the list of conditions and additional supporting documentation needed for application processing:

- **Standard & Senior Citizen:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion).
- **Supervision Officer & Juvenile Probation Officer:** Must provide current proof employment as a Supervision Officer. LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Indigent:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). To qualify as indigent an applicant's income is not more than 100 percent of the applicable income level established by the federal poverty guidelines. Must provide one of the following documents: Copy of the most recent 1040 and related 1099, or a copy of SSI benefits statement, or a copy of unemployment approval or denial letter, or evidence of housing assistance which may include a government housing contract, or other applicable documentation
- **Active U.S. Military & Active Texas Military:** LTC-100 or LTC-101 Training Form (received from the LTC instructor upon course completion) for classroom portion only, if providing military range scores, Military range scores (to include pistol or rifle), from within the preceding 10 years of your LTC application, can be used in place of the proficiency portion of the LTC-100 or LTC-101 (GC §411.1881). Copy of applicant's unexpired military ID. Copy of current leave earnings statement; OR current orders; OR current pay stub; OR Letter from the commanding officer; OR DD-214 (Member-4) showing honorable discharge and date (If application is within 365 days of discharge). NOTE: ROTC does not qualify as Active Military.
- **Veteran/Retired Military:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from the LTC instructor upon course completion). Military range scores, from within the preceding 10 years of your LTC application, can be used in place of the proficiency portion of the LTC-100 or LTC-101 (GC §411.1881). Copy of DD-214 (Member-4); OR Any other official documentation showing the applicant is honorably discharged or retired military.
- **Active Texas Peace Officers:** LTC-80 Consent Form, provided by the department under Handgun Licensing downloadable forms or must be electronically fingerprinted. Current copy of TCOLE license and evidence of current employment (Agency Identification Card or Agency HR letter). No documentation of a handgun proficiency course is required.
- **Active Railroad Peace Officer & Active Special Ranger of the Texas and Southwestern Cattle Raisers Association:** LTC-80 Consent Form, provided by the department under Handgun Licensing downloadable forms or must be electronically fingerprinted. Current copy of their certificate of authority issued by the director of Texas DPS. No documentation of a handgun proficiency course is required.
- **Texas Dept. of Criminal Justice (TDCJ):** Current employment with the Texas Department of Criminal Justice (TDCJ) and evidence of satisfactory completion of the Correctional Officer training program offered by TDCJ, to include a demonstration of weapons proficiency. LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training (received from LTC instructor upon course completion) for the classroom portion only.
- **County Jailer:** Current copy of the applicant's county jailer license and evidence of employment as a county jailer. Must also provide evidence of satisfactory completion of the preparatory training program, including the demonstration of weapons proficiency required as part of the training program. LTC-100 Certificate of Training or LTC-101, Online/LTC Certificate of Training Form (received from LTC instructor upon course completion) for the classroom portion only.
- **Retired Peace Officers & Retired Federal Officers:** LTC-84 Retired Peace Officer and Retired Federal Officer Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.199). Provide a copy of agency issued retirement credentials.
- **Retired Railroad Peace Officer & Retired Special Ranger of the Texas and Southwestern Cattle Raisers Association:** Must submit a copy of their certificate of authority issued by the director of Texas DPS. Provide copy of TCOLE license. LTC-96 Retired Railroad Peace Officer and Retired Special Ranger of the Texas and Southwestern Cattle Raiser Association Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.199).
- **Former Reserve Law Enforcement Officers:** LTC-100 or LTC-101 Training Form (received from the LTC instructor upon course completion) for classroom portion only. LTC-79 Sworn Statement for Former Reserve Law Enforcement Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by the head of law enforcement agency and notarized; or a sworn statement on agency letterhead from the head of law enforcement agency according to (GC §411.1992).
- **Active Judicial Officer:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed as an Active Judge in the State of Texas or as a Federal Judge residing in Texas according to (GC §411.179 (c)). LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Felony Prosecutor:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed to prosecute felony cases on behalf of a government agency in the State of Texas according to (GC §411.179). LTC- 83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Other Prosecutor:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized or provide sufficient evidence that applicant is currently employed to prosecute criminal cases on behalf of a government agency in the State of Texas according to (GC §411.179 (c)). LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months. (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).
- **Retired Judicial Officer:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). Must submit a retirement statement from the Judicial Retirement System showing retired as a judge serving in the State of Texas or Retired Federal Judge must provide proof of residing in Texas and submit a retirement letter from their court, retirement credentials, or sufficient information retired from a Federal Justice position.
- **At-Risk:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). Must provide one of the following documents displaying your status as a person under a protective order or your status as a member of a protected person's household or family member: a temporary restraining order or temporary injunction issued under Subchapter F, Chapter 6, Family Code; a temporary ex part order issued under Chapter 83, Family Code; a protective order issued under Chapter 85, Family Code; a protective order issued under Chapter 7B, Code of Criminal Procedure; a magistrate's order for emergency protection issued under Article 17.292, Code of Criminal Procedure; or A person participating in the address confidentiality program under Subchapter B, Chapter 58, Code of Criminal Procedure. Note: if you are providing a protective order as a member of a person's household or family member and are not listed on the documents, you may need to provide additional documents demonstrating relationship to the protected person.
- **Protective Order:** LTC-100 Certificate of Training or LTC-101 Online/LTC Certificate of Training Form (received from LTC instructor upon course completion). Must provide one of the following documents: Active Protective Order under Title 4 Family Code or Sub A, Ch 7B code of criminal procedure or Active Magistrate's order for emergency protection.
- **District/County Clerks:** LTC-82 Judge/Prosecutor Affidavit, provided by the department under Handgun Licensing downloadable forms, must be signed by applicant and notarized. LTC-83 Sworn Statement of Handgun Proficiency Affidavit, provided by the department under Handgun Licensing downloadable forms signed by a TCOLE certified instructor indicating applicant demonstrated proficiency within last 12 months (GC §411.1882) or a LTC-100 or LTC-101 Certificate of Training Form (received from the LTC instructor upon course completion).

### Privacy Policy

(1) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual; (2) under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information; and (3) under Section 559.004 of the Government Code, the individual is entitled to have the state governmental body correct information about the individual that is incorrect.