



ORIGINAL APPLICATION

- MUST USE MOST **CURRENT** FORM
- **TYPED** PREFERRED OR **PRINT** CLEARLY

APPLICANT				FOR DPS USE ONLY	
Have you previously applied for a Texas License to Carry a Handgun and/or Qualified Instructor Certification? (REGARDLESS IF ISSUED, TERMINATED, DENIED OR STILL VALID)				<input type="radio"/> Yes <input type="radio"/> No	
I am applying for: (*APPLICANTS FOR QUALIFIED INSTRUCTORS CERTIFICATION MUST ATTACH CHL-90)					
<input type="radio"/> License to Carry a Handgun only <input type="radio"/> Qualified Instructor Certification only <input type="radio"/> Both (*SKIP APPLICATION CONDITION BELOW)					
Application Condition (SEE INSTRUCTIONS FOR DETAILS) <input type="radio"/> Standard (\$140)		<input type="radio"/> Active Peace Officer / TDCJ Correctional Officer / Supervision Officer / Juvenile Probation Officer / Active Texas Military Member (\$25) <input type="radio"/> Retired Federal Officer (\$25)	<input type="radio"/> Retired Peace Officer (\$25) <input type="radio"/> Active Military (\$0) <input type="radio"/> Veteran (\$25) <input type="radio"/> Active Judicial Officer (\$25)	<input type="radio"/> Retired Judicial Officer (\$25) <input type="radio"/> Felony Prosecutor (\$0) <input type="radio"/> Other Prosecutor (\$140)	<input type="radio"/> Indigent (\$70) <input type="radio"/> Senior Citizen (\$70) (60 OR OLDER AT TIME OF APPLICATION)
Applicant Last Name (AS IT APPEARS ON DL/ID)		First Name:		MI	Suffix: (IF ANY)
<input type="radio"/> Driver License <input type="radio"/> ID Card	DL/ID State (2-LETTER CODE)	DL/ID Number		Date of Birth (MM/DD/YYYY)	
Place of Birth:	City	State (2-LETTER CODE)	Country	Born outside the U.S. or U.S. Territory?	<input type="radio"/> Yes <input type="radio"/> No *If YES, attach legal status documentation.
PERSONAL IDENTIFIERS					
Gender <input type="radio"/> Male <input type="radio"/> Female		Race <input type="radio"/> Asian/Pacific Islander <input type="radio"/> American Indian/Alaskan Native <input type="radio"/> Black <input type="radio"/> White/Hispanic <input type="radio"/> Other/Unknown		Eyes (*MATCH DL/ID) <input type="radio"/> Black <input type="radio"/> Hazel <input type="radio"/> Blue <input type="radio"/> Maroon <input type="radio"/> Brown <input type="radio"/> Multicolor <input type="radio"/> Green <input type="radio"/> Pink <input type="radio"/> Gray <input type="radio"/> Unknown	
Height Ft. In.				Hair (*MATCH DL/ID) <input type="radio"/> Bald/Unknown <input type="radio"/> Gray/Partially <input type="radio"/> Black <input type="radio"/> Red/Auburn <input type="radio"/> Blonde/Strawberry <input type="radio"/> Sandy <input type="radio"/> Brown <input type="radio"/> White	
Weight Lbs.					
CONTACT INFORMATION					
Residence Address (Cannot be a PO Box)			City	State (2-LETTER CODE)	ZIP Code
Have you lived at this residence for the previous five (5) years and is this the only residence information for the previous five (5) years (60 months)?				<input type="radio"/> Yes <input type="radio"/> No	*If NO, please complete and attach CHL-78B
Is your Mailing Address different from the Residence Address listed above?				<input type="radio"/> Yes <input type="radio"/> No	*If YES, provide mailing address in the space below.
Mailing Address (if different from Residence Address)			City	State (2-LETTER CODE)	ZIP Code
Applicant Home Phone Number			Applicant Work Phone Number		
Applicant Email					
REPORTED HISTORY					
Have you ever been arrested or charged with a crime? (Regardless if pending, dismissed, committed as a juvenile, was long ago OR was in another state.)				<input type="radio"/> Yes <input type="radio"/> No	*If YES, please complete and attach CHL-78C.
Have you ever been treated and / or admitted to a facility for drug, alcohol and / or psychiatric care; OR been diagnosed as suffering from a psychiatric disorder or condition that causes or is likely to cause substantial impairment in judgment, mood, perception, impulse control or intellectual ability; OR pleaded innocent by reason of insanity; OR been found mentally incompetent; OR had court-ordered outpatient treatment?				<input type="radio"/> Yes <input type="radio"/> No	*If YES, please complete and attach CHL-78C.

I understand all fees submitted to Handgun Licensing are **non-refundable** and **non-transferable**.

I verify the information provided is true and correct, and I understand this is an **official government record** and any false statement made on this document or any other supplement provided to DPS may result in **criminal prosecution**.

I wish to contribute to the Texas Veterans' Assistance Fund: Yes No Amount: \$_____ (Whole dollar amount only. Please include the donation with your application fee.)

Applicant Signature _____ Date _____ (MM/DD/YYYY)
(You may copy and paste a scanned .jpg or pdf of your signature)

Mail to: **Regulatory Services Division MSC 0245, Texas Department of Public Safety, P.O. Box 15888, Austin, Texas 78761-5888**

ORIGINAL APPLICATION INSTRUCTIONS

Original Application Fee:

- Acceptable forms of payment: Money Order, Personal Check, and Cashier's Check

Required documents to complete and submit for any condition of license applied for:

- CHL-100 Training Form (Received from LTC Instructor upon course completion). Active / Retired Peace Officers are exempt from submitting CHL-100.
- CHL-85: Authorization for Release of Records
- CHL-86: Knowledge of Laws and Eligibility Affidavit
- CHL-6 is required if applicant does not hold a Texas DL or ID Card. Out of State applicants must submit a copy of their state DL or ID Card. **Note:** For Texas DL/ID holders. The Texas DL/ID photo on file with the Department will be used for the LTC.

Condition of License - Below is the list of conditions and additional supporting documentation needed for application processing:

- **Standard:** No additional supporting documents are required.
- **Active Texas Peace Officers:** Provide complete and submit **Consent Form** available at this link: www.txdps.state.tx.us/RSD/CHL/LicenseRegistration/applInstrInfo.htm. The department will utilize fingerprints on file to conduct the required background check. If further documentation is needed you will be notified.

Texas Dept. of Criminal Justice (TDCJ): Must provide current proof of employment from employing agency.

Supervision Officer & Juvenile Probation Officer: Must provide current proof of employment from employing agency, a sworn statement from TCOLE certified instructor indicating applicant demonstrated handgun proficiency within the preceding 12 months of your LTC application can be used in place of the proficiency portion of the CHL-100.

Active Texas Military Members: Must provide current proof of service, sworn statement from TCOLE certified instructor indicating applicant demonstrated handgun proficiency within the preceding 12 months of your LTC application can be used in place of the proficiency portion of the CHL-100.

- **Retired Peace Officers:** Sworn statement from the head of the agency employing the applicant as specified by GC§411.199 or GC §411.1992
- **Retired Federal Officers:** Letter from the head of the agency formerly employing the applicant, sworn statement from TCOLE certified instructor indicating applicant demonstrated handgun proficiency within the preceding 12 months of your LTC application can be used in place of the proficiency portion of the CHL-100.
- **Active Military:** Copy of your military identification, copy of current leave earnings statement; OR Current orders; OR Current pay stub; OR Letter from the commanding officer; OR DD-214 (Member-4) showing honorable discharge and date (If application is within 365 days of discharge) Military range scores, from within the preceding 5 years of your LTC application, can be used in place of the proficiency portion of the CHL-100 (GC §411.1881)
- **Veteran/Retired Military:** Copy of DD-214 (Member-4); OR Any other official documentation showing the applicant is honorably discharged or retired military.
- **Active Judicial Officer:** CHL-100 Certificate of Training Form (received from LTC instructor upon course completion); OR Statement from TCOLE certified instructor indicating applicant demonstrated proficiency within the year of application. (GC§411.1882), a statement from the employing agency is preferred but not required.
- **Retired Judicial Officer:** Statement verifying retired status , a statement from TCOLE certified instructor indicating applicant demonstrated proficiency (GC§411.1882) can be used in place of the proficiency portion of the CHL-100
- **Other Prosecutor:** CHL-100 Certificate of Training Form (received from LTC instructor upon course completion); OR Statement from TCOLE certified instructor indicating applicant demonstrated proficiency (GC§411.1882)
- **Felony Prosecutor:** CHL-100 Certificate of Training Form (received from LTC instructor upon course completion); OR Statement from TCOLE certified instructor indicating applicant demonstrated proficiency (GC§411.1882)
- **Indigent:** Copy of IRS tax form 1040; OR Notarized statement of indigence; OR Any official document showing the applicant's income and their dependents.
- **Senior Citizen:** No additional documents are required for a Senior Citizen (age 60 or older).

Privacy Policy: (1) with few exceptions, the individual is entitled on request to be informed about the information that the state governmental body collects about the individual; (2) under Sections 552.021 and 552.023 of the Government Code, the individual is entitled to receive and review the information; and (3) under Section 559.004 of the Government Code, the individual is entitled to have the state governmental body correct information about the individual that is incorrect.