

Delayed Registration of Texas Births



Were you born in Texas but have never had a birth certificate? The Department of State Health Services (DSHS) has a process so you can register your Texas birth. The below information will help you get started.

Request a Copy of Your Birth Certificate from DSHS

The first step is to be sure you have a birth certificate on file. To do this, request a copy of your birth certificate from DSHS. DSHS will then conduct a full search to confirm whether your birth certificate is on file.

The fastest way to request a copy of your birth certificate is ordering online at: <https://texas.gov/>. You can also order by mail. See dshs.texas.gov/vs/reqproc/Ordering-Birth-Certificates-by-Mail/



Receive a Delayed Registration Packet

When DSHS confirms your birth certificate is not on file, it will send you a “not found” letter – a notice that your Texas birth certificate was not found to be registered at the time of birth. DSHS will send an application so you can request a delayed registration. The application includes a blue form that, if approved, becomes the official delayed birth certificate on file.

Complete and Submit an Application by Mail

You must provide original or certified copies of supporting documents with your application. These documents must have your name, date of birth, and place of birth. At least one must have your parents’ full names.



After you locate supporting documentation, type or neatly print the application. Send the application, supporting documents, fees, and a copy of your picture identification to DSHS by mail.

Keep in mind, DSHS has to verify supporting documents with the sources of the documents. This verification step is needed and means a longer processing time.

For more detail, visit <https://www.dshs.texas.gov/vs/faq/#delay>.