

# CR NEWS

2009

VOLUME 15, NUMBER 1



## TEXAS DATA EXCHANGE (TDEx)

The Texas Data Exchange (TDEx) has been in existence since 2005. It has been under the watch of the Department since 2007. Since that time, we have seen TDEx grow in both the number of contributing agencies and the number of new users to the system. Since the beginning of 2009, TDEx has added 125 new contributing agencies, bringing the total to 438. The map below represents the Texas law enforcement agencies contributing data.

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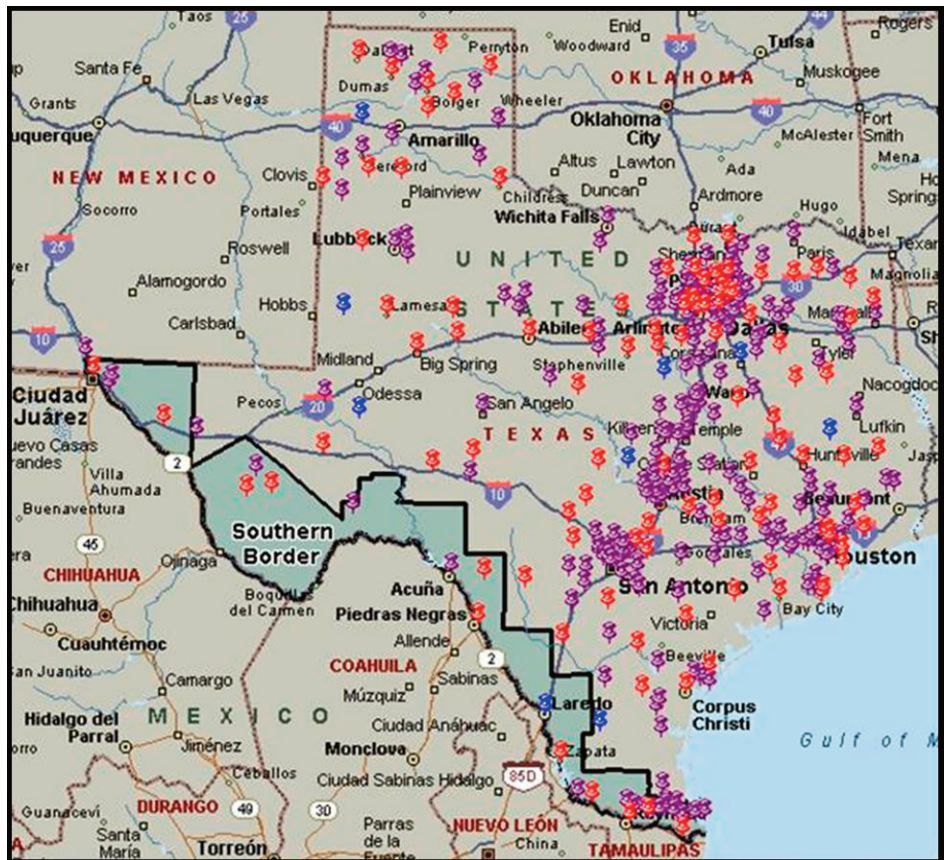
CR News is published by the Texas Department of Public Safety. Comments, Suggestions and mailing list updates are welcome.

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LEGEND:



RMS and JMS



RMS only



JMS only

# CRS DIRECTORY

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Assistance Line	Record Checks	512-424-5079	
Assistance Line	Secure Site	512-424-2474	

## CRIMINAL HISTORY RECORD INFORMATION PROCESSING BUREAU

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(VACANT)	EDR Coordinator	ursula.cook@txdps.state.tx.us	512-424-2407
Error Resolution Assistance Line		512-424-7256	

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Sex Offender Registration Bureau			512-424-2800

## CRS LEGAL STAFF

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Tierra Heine	Fingerprint Card Supplies		

**Fax order form to 512-424-5599**  
**Order Forms located at <ftp://crspub.txdps.state.tx.us/>**

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## TEXAS DATA EXCHANGE (TDEx)

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In that same time frame, there have been approximately 1,300 new TDEx users. Four TDEx trainers have been busy helping to facilitate that growth; Lori Fielder, serving the Panhandle Region; Justine Williams, serving the East Texas Region; JC Villanueva, serving the South Texas Region; and, Anita Chavez, serving the West Texas Region.

These individuals travel to their respective regions to provide training and introduce the Exchange, its uses, and benefits, to law enforcement agencies and personnel. Our trainers also lend their expertise at various law enforcement conferences to raise awareness and increase usage of the Exchange.

TDEx is a product enhanced every three months. Most of the enhancements are a result of recommendations received from the many users of the database. Some of the notable improvements made in 2009 are:

1. The ability to access N-DEx (National Data Exchange) records through the TDEx portal,
2. The ability to access ICE (Immigration and Customs Enforcement) records, and
3. The ability to link to TX Driver License Photos.

Our objective is to make TDEx a resource providing law enforcement with valuable information in investigating crime and to provide the necessary training to leverage this data.

TDEx Contact information: (512) 424-2629 or [tdex@txdps.state.tx.us](mailto:tdex@txdps.state.tx.us)

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## TCIC POLICY CHANGE REGARDING NICKNAMES

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The FBI and the Advisory Policy Board recently made a change to the ruling on the entry of nicknames into NCIC. Consequently, the Department will adopt the same rules for the entry of nicknames into TCIC and CCH.

Nicknames are to be entered into the **AKA** field, not in the miscellaneous field.

Nicknames are to be entered with the nickname as the last name followed by a comma then by XX. TCIC/NCIC will not allow for the entry of any special characters nor numbers, other than a hyphen.

For Example: Squirrel, XX

For additional information, please contact the TCIC Control Room at (512) 424-2088 or 1-866-266-TCIC (8242).

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## ADULT MISDEMEANOR CLASS C ARRESTS

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The Department has begun accepting Adult Class C Misdemeanor arrests. This will streamline the background check process for all agencies involved in licensing individuals for various professions and other purposes, such as Concealed Handgun Licensing. Reporting Class C arrests is not mandatory for Law Enforcement Agencies, but it is now an option available to them. The fingerprints submitted for these charges will be stored in the AFIS system where arresting agencies and the latent community will have access to them, increasing the available pool of prints for searches. These offenses will also be retained in the Texas Computerized Criminal History and released to any authorized entity listed in Texas Government Code 411. The Department will not collect any Juvenile Class C Misdemeanor arrests.

To report the Adult Class C arrests; fill out a CR-43 with a valid TRN and a CR-44, as needed, and include a full 10 print fingerprint card, the CR-45. The Misdemeanor Class C offense codes are listed below, be sure to use the appropriate code and enter the exact Statute and Citation you are charging. In the Arrest Disposition field, you must use the **ADN 233**. If another ADN code is used, the Class C will remain as an open arrest and will be counted in the county's compliance percentage. The Department will not be collecting any prosecutor or court information on the Class C charges.

**MISDEMEANOR CLASS C OFFENSE CODES**

Offense Code	Citation	Literal
13999999	CLASS C	ASSAULT CLASS C
16029999	CLASS C	THREAT CLASS C
23999999	CLASS C	THEFT CLASS C
24999999	CLASS C	STOLEN VEHICLE CLASS C
25999999	CLASS C	FORGERY CLASS C
26999999	CLASS C	FRAUD-CHECKS CLASS C
27999999	CLASS C	EMBEZZLEMENT CLASS C
39999999	CLASS C	GAMBLING CLASS C
40999999	CLASS C	COMMERCIALIZED SEX OFFENSE CLASS C
41999999	CLASS C	LIQUOR VIOLATION CLASS C
48999999	CLASS C	OBSTRUCT POLICE CLASS C
49999999	CLASS C	FLIGHT-ESCAPE CLASS C
50999999	CLASS C	OBSTRUCTION OF JUSTICE CLASS C
51999999	CLASS C	BRIBERY CLASS C
52999999	CLASS C	WEAPON OFFENSE CLASS C
53999999	CLASS C	PUBLIC PEACE CLASS C
54999999	CLASS C	TRAFFIC OFFENSE CLASS C
55999999	CLASS C	HEALTH AND SAFETY VIOL CLASS C
57999999	CLASS C	INVASION OF PRIVACY CLASS C
58999999	CLASS C	SMUGGLING CLASS C
59999999	CLASS C	ELECTION LAW VIOL CLASS C
61999999	CLASS C	TAX REVENUE VIOL CLASS C
62999999	CLASS C	CONSERVATION VIOL CLASS C
70999999	CLASS C	CRIMES AGAINST PERSON CLASS C
71999999	CLASS C	PROPERTY CRIME CLASS C
72999999	CLASS C	MORALS AND DECENCY CLASS C

**Use one of these offense codes to report the Class C Misdemeanors and use the ADN 233.**

## FEDERAL CHARGES

The Department will now be accepting arrest information on federal charges. Reporting of the federal charges is voluntary for those that wish to report them. These charges will be reported in the same way as a state arrest is reported with a few differences. For ALL federal charges, the offense code of 88888888 will be used, the level/degree for ALL charges will be F\* and the arrest disposition code must be 234. If any other offense code is used, it will look like a state charge in the criminal history. Since all federal charges are felonies, the L/D will always be F\*. If any ADN code other than 234 is used, then it will report as an open arrest for the county and will be included in the Compliance Percentage calculation. These charges will remain at the Department only and will not be reported to the FBI.

If you would like to schedule training on Class C, Federal Charge reporting or on criminal history reporting, please contact your field representative at the numbers listed on page 6, or contact the main Criminal Justice Information System (CJIS) Field Support office at 512-424-2478.

REGION	REPRESENTATIVE	PHONE NUMBER	E-MAIL ADDRESS
1	Shelia Bledsoe	903-797-6120	shelia.bledsoe@txdps.state.tx.us
2	Jeff McIlhaney	979-776-3167	jeff.mcilhaney@txdps.state.tx.us
3	Nick Perales	512-424-7618	nicholas.perales@txdps.state.tx.us
4	Rhonda Daniels	512-424-7651	rhonda.daniels@txdps.state.tx.us
5	Stacy Adams	512-424-7792	stacy.adams@txdps.state.tx.us
6	Joel Brewer	512-424-5068	joel.brewer@txdps.state.tx.us
7	Marion Posey	512-424-7552	marion.posey@txdps.state.tx.us
8	John Morse	512-424-5067	john.morse@txdps.state.tx.us
9	Vacant	512-424-2478	AFIS_CJIS@txdps.state.tx.us
10	Richard Mills	512-424-7614	richard.mills@txdps.state.tx.us



# CJIS FIELD SUPPORT

We are happy to announce that we have several new field representatives working in our unit. Richard Mills and Joel Brewer have been working with us since October of 2009 and both are out and about visiting their areas of the state. Our newest member, Marion Posey joined us in March of this year and is quickly learning the material and getting to know her region.

Richard Mills joins the Department after retiring as a Detective/Seargent from the Michigan State Police after 25 years of service. He also spent a year as a Casper, WY City Police Officer prior to working with the MSP. After retirement, Richard moved to Texas and substituted for the Comal ISD, worked at the Tractor Supply Store and also was a police trainer in Kabul, Afghanistan for a short period. He began with the CJIS Support Unit at the Department on October 1, 2009 and is assigned to the Panhandle Region (Region 10) of Texas.

Joel Brewer has a Bachelors degree in Business with a concentration in Management. He has spent many years as a part-time instructor at Austin Community College teaching adult classes in the Building and Construction Trades Department. He provided both one to one instruction and taught in larger classroom settings. He spent his first year at the Department in our Crime Records Data Entry Department, giving him a good base of knowledge for his move to the CJIS Field Support Unit on October 1, 2009. Joel has been visiting his agencies and getting to know the people in his West Texas Region (Region 6).

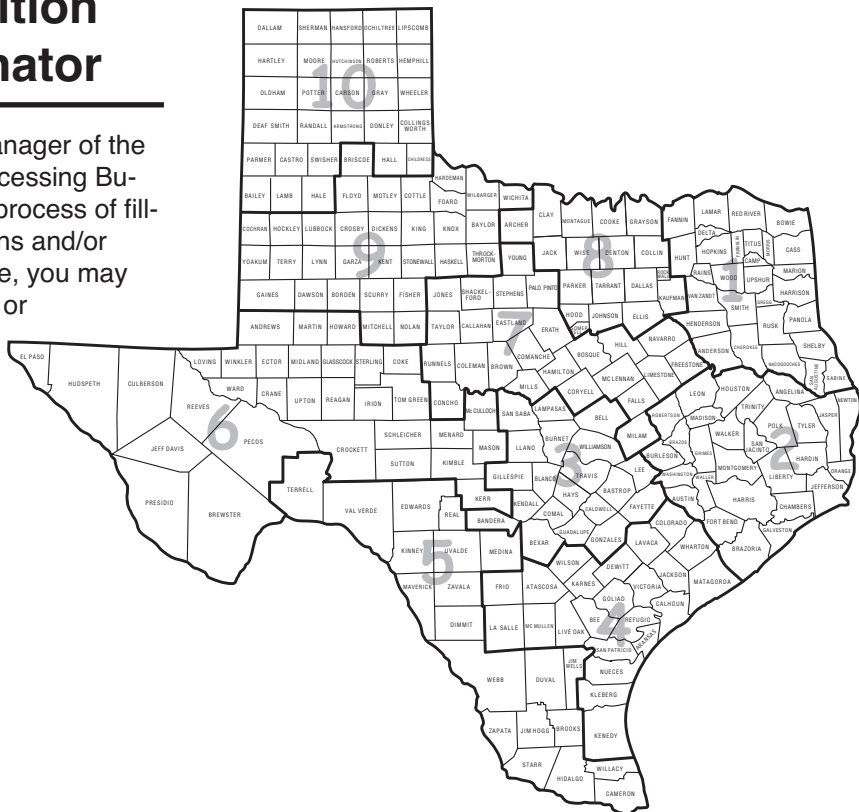
Marion Posey is the newest member of our CJIS Team. She started with us in Crime Records on March 8, 2010 and is busy learning the materials and knowledge she will utilize to assist her Central Region (Region 7). She comes to CJIS after a couple of years working in the Graphics Section here at the Department. Marion is still in the learning process, as there are a lot of facets of CJIS Reporting, but she is traveling with the other field representatives and is picking up the knowledge admirably.

Richard, Joel and Marion are all excellent additions to our CJIS Field Support Team and we look forward to working with them now and into the future.

To contact your CJIS Field Representative, please consult the map and numbers listed below. Your Representatives are available to assist you with all of your Criminal History Reporting needs. They can assist with general reporting questions, giving trainings, either one to one or to larger groups and are available for visits to your agency to discuss returned reporting forms and answer any questions you may have.

## Electronic Disposition Reporting Coordinator

Ursula Cook received a promotion to Manager of the Criminal History Record Information Processing Bureau. Therefore, we are currently in the process of filling her position. If you have any questions and/or concerns regarding EDR or the CJIS Site, you may email [James.mcelroy@txdps.state.tx.us](mailto:James.mcelroy@txdps.state.tx.us) or [Ursula.cook@txdps.state.tx.us](mailto:Ursula.cook@txdps.state.tx.us)



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<b>C J I S</b>	Region One	(903) 797-6120
	Region Two	(979) 776-3167
	Region Three	(512) 424-7552
	Region Four	(512) 424-7618
	Region Five	(512) 424-7791
	Region Six	(512) 424-5068
	Region Seven	(512) 424-7651
	Region Eight	(512) 424-5067
	Region Nine	(512) 424-7792
	Region Ten	(512) 424-7614
Headquarters	(512) 424-2478	

# TEN PRINT OPERATIONS REPORT

## CRIMINAL TRANSACTIONS SUBMITTED TO AFIS

The following reflects the total number of criminal tenprint fingerprint transactions submitted to AFIS in 2009.

Number of Transactions Submitted Electronically	428,926
Number of Transactions Submitted via Hard-Card	53,702
<b>TOTAL NUMBER OF CRIMINAL TRANSACTIONS SUBMITTED TO AFIS</b>	<b>482,628</b>

## APPLICANT TRANSACTIONS SUBMITTED TO AFIS

The following reflects the number of applicant tenprint fingerprint transactions submitted to AFIS in 2009.

TOTAL NUMBER OF APPLICANT TRANSACTIONS SUBMITTED TO AFIS	485,041
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## FINGERPRINT SUPPORTED DISPOSITIONS

The following reflects the number of fingerprint supported dispositions submitted electronically to AFIS.

TOTAL NUMBER OF CUSTODY TRANSACTIONS SUBMITTED TO AFIS	3,620
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## MANUALLY PROCESSED FINGERPRINTS

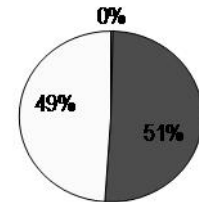
The following reflects totals for fingerprint cards that were manually processed. This includes manually verified raps, and non-AFIS age group cards that were manually classed and searched.

Criminal Cards (Including TDC faxes)	27,163
Applicant Cards	14,601
Deceased (known and unknown)	1,719
<b>TOTAL NUMBER OF MANUALLY PROCESSED FINGERPRINTS</b>	<b>43,483</b>

AFIS DATABASE COUNTS			
MONTH	ROLLED PRINT DATABASE	PALM PRINT DATABASE	SLAP PRINT DATABASE
JANUARY	7,733,157		
FEBRUARY	7,753,780	3,000	33,078
MARCH	7,810,927	10,690	159,379
APRIL	7,922,816	19,436	297,640
MAY	7,981,535	33,739	408,049
JUNE	8,049,902	55,010	537,542
JULY	8,122,757	74,240	666,178
AUGUST	8,198,466	95,234	804,225
SEPTEMBER	8,274,120	113,350	932,316
OCTOBER	8,349,423	132,168	1,058,472
NOVEMBER	8,428,499	152,020	1,191,210
DECEMBER	8,490,896	168,919	1,296,744

## PERCENTAGES OF TRANSACTIONS PROCESSED

The chart below reflects the approximate overall percentages of criminal, custody, and applicant submissions processed through Crime Records.



- Fingerprint Supported Dispositions (FSD)
- Applicant Transactions Processed
- Criminal Transactions Processed

## CRIMINAL JUSTICE INFORMATION SYSTEM (CJIS) SITE

The Criminal Justice Information System (CJIS) site is provided by the Department to assist counties in managing their Computerized Criminal History (CCH) information and their Federal Firearms Reporting transactions.

Here is the procedure to follow to become a registered CJIS User:

- 1) Connect to the Internet and CCH/CJIS by typing the following URL: <https://cch.txdps.state.tx.us>
- 2) Click on Request Access and complete the application form. A confirmation of your request and instructions will be emailed to you.
- 3) Once you've been approved you will receive a second email notification with instructions to setup your User Account.

**Please note:** As part of the approval process, you are required to sign and return the User and Entity Agreement in order to be in compliance with the FBI CJIS Security Policy.



## DPS IDENTIFICATION SUPPLIES ORDER FORM

CR-12 (Rev. 1/09)

TO: CRIME RECORDS SERVICE  
 TEXAS DEPARTMENT OF PUBLIC SAFETY  
 PO BOX 4143  
 AUSTIN TX 78765-4143

Date: \_\_\_\_\_

Please furnish the following supplies:

FORM NUMBER	DESCRIPTION	#PER PACKAGE	QUANTITY
CR-6	DPS Applicant Fingerprint Card*	250 per package	
CR-12	DPS Identification Supplies Order Form	100 per pad	
CR-23	Out of State Probation; Parole Supervision Fingerprint Card	single cards	
CR-26	Death Notice Form	100 per pad	
CR-42	Request for Criminal History Check	100 per pad	
CR-43	Adult Criminal History Reporting Form With Preprinted TRN and Fingerprint Card Attached*	100 per package	
CR-43	Adult Criminal History Reporting Form With Fingerprint Card Attached*	100 per package	
CR-43J	Juvenile Criminal History Reporting Form With Preprinted TRN and Fingerprint Card Attached*	100 per package	
CR-43J	Juvenile Criminal History Reporting Form With Fingerprint Card Attached*	100 per package	
CR-43P	Adult Probation Supervision Reporting Form With Preprinted TRN and Fingerprint Card Attached*	200 per package	
CR-43P	Adult Probation Supervision Reporting Form With Fingerprint Card Attached*	200 per package	
CR-44	Adult Supplemental Reporting Form	100 per package	
CR-44J	Juvenile Supplemental Reporting Form	100 per package	
CR-44S	Adult Supplemental Court Reporting Form	100 per pad	
CR-45	Adult DPS Fingerprint Card*	250 per package	
CR-45J	Juvenile DPS Fingerprint Card*	250 per package	
FD-249	FBI Arrest & Institution Fingerprint Card (Felony Card)*	500 per package	
FD-258	FBI Applicant Fingerprint Card*	500 per package	
FD-353	FBI Personal Identification Fingerprint Card*	500 per package	
R-84	FBI Final Disposition Notice	500 per package	
	Fingerprint Card Return Envelopes (For arresting agencies only)	100 per box	

\*DPS does not pre-stamp the agency ORI on any fingerprint card  
 +Overnight services are available at ordering agency's expense

AGENCY \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

**NOTE:** Please order minimum of three months supply.  
**Please submit your order at least 4 weeks  
 prior to depletion of your supplies.**

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

ATTENTION \_\_\_\_\_

**NOTICE:** Provide a complete shipping address.  
 PO Boxes are acceptable.

PHONE # (     ) \_\_\_\_\_

**Direct questions concerning supply orders to (512) 424-2367  
 Fax# (512) 424-5599**



CRIME RECORDS SERVICE NEWSLETTER  
CRIME RECORDS SERVICE MSC 0233  
TEXAS DEPARTMENT OF PUBLIC SAFETY  
PO BOX 4143  
AUSTIN TX 78765-4143

RETURN SERVICE REQUESTED

Presorted Standard  
U.S. Postage Paid  
Austin TX  
Permit No. 1265

AGENCY ADMINISTRATOR:  
PLEASE REPRODUCE AS NECESSARY  
AND DISTRIBUTE THROUGHOUT  
YOUR AGENCY

TRAINING MATERIALS