



Texas Department of Public Safety Motorcycle Operator Training Program Texas Sponsor Rules of Professional Conduct

Sponsors must adhere to all Department-approved standards and guidelines to maintain approval for teaching which can be found in the Administrative Guide. All Sponsors are required to:

- 1) Abide by Motorcycle Safety Foundation Rider Education Recognition Program Agreement and/or other approved curriculum operation agreement.
- 2) Will cooperate fully with all Department inquiries and/or investigations.
- 3) Maintain standards of both classroom and riding area as required by Texas; Administrative Guide, Section II – 31.2.
- 4) Any person with program responsibilities must meet and maintain the same qualification requirements as a Sponsor. This includes but is not limited to all owners, partners regardless if considered a silent partner and stockholders of sponsoring entity.
 - a) Maintain a driving record using evaluation standards established by the DPS for school bus drivers pursuant to Texas Transportation Code 521.022; Administrative Guide, Section II – 31.3 (1d). In the event of any changes in the driving record, Sponsor is responsible to notify the Motorcycle Safety Unit.
 - b) Maintain a clean criminal record; Administrative Guide, Section II - 31.2 (2-4). In the event of any changes in the criminal record, Sponsor is responsible to notify the Motorcycle Safety Unit.
 - c) Must be of good reputation, character, and moral conduct and deal honestly with members of the public; Administrative Guide, Section II – 31.2 (2i). The department has adopted the moral turpitude standards of the Texas State Board of Public Accountancy; Texas Administrative Code Title 22, Part 22, Chapter 519, Subchapter A, Rule 519.7.
- 5) Require all participants and Instructors to wear full protective equipment whenever participating in the on-cycle portion; Administrative Guide, Section II - 31.6 (4).
- 6) Project a professional appearance and attitude whenever before the public representing motorcycle operator training. This includes the motorcycle operator training course, during recreational riding, visiting motorcycle dealerships or meeting with motorcycle organization members.
- 7) Report all incidents, no matter how minor, to the department. An incidents is any instance where anything other than the tires or side stand touches the ground or other object. Incident report forms must be completely and accurately filled out.
- 8) Maintain contact with and submit Information Change form to the Motorcycle Safety Unit whenever there has been a change in personnel, address, phone number or email address.
- 9) MSF specific curriculum:
 - a) Abide by department's approved MSF Basic RiderCourse schedules.
 - b) Schedule Instructors to teach no more than six students alone until approved by the department to teach eight students alone; Administrative Guide, Section II – 31.6 (3b,c).

I agree to abide by the Texas Sponsor Rules of Professional Conduct. Non-compliance of any rule by any Sponsor representative is cause for suspension of Texas Sponsor approval.

Printed Name

Company Name

Signature

Date