



**GDEM –SAA Information Bulletin
No. 4, September 22, 2006**

To: All Council of Governments
All Texas State Homeland Security Grant Program Points of Contact

From: Jack Colley
Chief, Division of Emergency Management

Subject: GDEM – SAA Homeland Security Grant Program (HSGP) Elevated Security Threat Reimbursement Guidelines

1. Purpose: To provide clarification for proper submission of Elevated Security Level Reimbursements. **(There are no additional funds for this increased security level.)**
2. Background: **Effective August 10, 2006**, DHS issued instructions (DHS G&T Information Bulletin #217) that eligible jurisdictions could use up to 25% of their FY 2006 UASI and LETPP funds for operational expenses and overtime for security associated with flights originating in the United Kingdom bound for the United States (**Code Red Security Level until August 13, 2006**) and for all commercial aviation operation in or destined for, the United States (**Code Orange Security Level**).
3. Funds Allowable: **(There are no additional funds for this increased security level.)**
 - FY 2006 UASI and LETPP (limited to 25% of the total allocation)
 - FY 2005 UASI and LETPP (limited to 25% of the total allocation)
 - FY 2004 UASI and LETPP (limited to 25% of the total allocation)
 - FY 2003 UASI II (limited to 25% of the total allocation)
 - FY 2003 SHSP II (Critical Infrastructure Protection allocation only)
4. Allowable Time: **Code Red** (August 10, 2006 to August 13, 2006)
Code Orange (August 10, 2006 until such time as rescinded by DHS).
5. Allowable Costs: Backfill and overtime expenses for staffing state or local emergency operations center; hiring of contracted security to protect facilities outlined above; and public safety overtime to protect facilities outlined above. Operational overtime costs incurred at National Special Security Events (NSSEs) in UASI jurisdictions, as designated by the Secretary of Homeland Security, are also allowed. Grant funds cannot be applied retroactively to costs incurred prior to the effective dates outlined above, except for previously designated periods of heightened alert. Funding may not be used to supplant ongoing, routine public safety activities of state and local emergency responders, and may not be used to hire full or part time staff for these activities.

6. Procedure: Jurisdictions wishing to submit for reimbursement must create a project on the SPARS website in the usual manner. When project has been approved by the COG and the SAA, enter a cart for approval. When cart has been approved and jurisdiction is ready for reimbursement, complete the reimbursement form (must be certified) and submit it with your voucher as you would for a piece of equipment.

7. Reimbursement Form: Attached

If you have additional questions, please contact the Governor's Division of Emergency Management (GDEM)/State Administrative Agency (SAA) by phone at 512-424-7802, by e-mail to Ben.Patterson@txdps.state.tx.us or by fax at 512-424-7825.