



# Texas Department of Public Safety Purchase Order

Purchase Order Number

405-16-P007311

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING DOCUMENTS.

V  
E  
N  
D  
O  
R

Vendor Number: 00021078  
THE TOWNSEND GROUP

2601 N. AYERS AVE.  
FORT WORTH, TX 76103-2513

S  
H  
I  
P  
T  
O

Texas Department of Public Safety  
Warehouse  
108 W Denson  
Austin, TX 78752  
US  
Email: [eprocurementshipping@dps.texas.gov](mailto:eprocurementshipping@dps.texas.gov)  
Phone: (512) 424-2000

State Sales Tax Exemption Certificate: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

B  
I  
L  
L  
T  
O

Texas Department of Public Safety  
Finance - Accounts Payable - MSC 0130  
PO Box 4087  
Austin, TX 78773-0130  
US  
Email: [apinvoices@dps.texas.gov](mailto:apinvoices@dps.texas.gov)  
Phone: (512) 424-2060

Solicitation (Bid) No.: 405-16-B001647	Payment Terms: State of Texas Prompt Pay  Shipping Terms: F.O.B., Destination  Delivery Calendar Day(s) A.R.O.: 30
--	--

Item # 5

Documents and instructions for this purchase order include:

1. Purchase Order (PO) No. 405-16-P007311
2. TXDPS Open Market Pricing Request 405-16-B001647, including TXDPS Terms and Conditions, rev. 4/13, Exhibit A - Specifications and Exhibit B - Hat sizes and quantities (copies attached)
3. Townsend Group Quote No. 3680 & Townsend BAFO email (copy attached)
4. Remit to address as it appears on the PO
5. Invoices must include: business name, remittance address, month of delivery and PO# 405-16-P007311

Estimated delivery between 4/12/2016 through 5/18/2016 (Partial shipments are allowed; vendor to ship as units become available)

Item # 3  
 Class-Item 201-45

Felt Western Style Hats For Use Only By The Texas Department Of Public Safety (TXDPS), per the attached specifications - Exhibit A.

SIZE -- QTY

-----  
 6 3/4 LONG OVAL -- 5  
 6 7/8 REGULAR -- 15  
 6 7/8 LONG OVAL -- 30  
 7 REGULAR OVAL -- 30  
 7 1/8 REGULAR -- 17  
 7 1/8 X-LONG -- 1  
 7 1/4 REGULAR -- 30  
 7 1/4 X-LONG -- 5  
 7 5/8 LONG OVAL -- 1  
 TOTAL: 134

Quantity of felt hats has been reduced from the original solicitation by 2, for the 6 7/8 long oval size.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
134.00	\$ 102.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,668.00

<u>LN/FY/Account Code</u>	<u>Dollar Amount</u>
3/16/16-24019-6404-1001- - -1300- - -	\$ 13,668.00

Item # 4  
 Class-Item 201-46

Straw Western Style Hats For Use Only By The Texas Department Of Public Safety (TXDPS), per the attached specifications - Exhibit A.

SIZE -- QTY

-----  
 6 1/2 LONG OVAL -- 4  
 6 5/8 REGULAR -- 2  
 6 3/4 REGULAR -- 3  
 6 7/8 LONG OVAL -- 10  
 7 1/8 REGULAR -- 40  
 7 1/8 LONG OVAL -- 65  
 7 1/4 REGULAR -- 44  
 7 3/8 LONG OVAL -- 20  
 7 3/8 X-LONG -- 10  
 7 1/2 X-LONG -- 1  
 7 5/8 REGULAR -- 3  
 7 3/4 LONG OVAL -- 5  
 8 LONG OVAL -- 3  
 TOTAL STRAW HATS: 210

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
210.00	\$ 53.00	EA	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 11,130.00

<u>LN/FY/Account Code</u>	<u>Dollar Amount</u>
4/16/16-24019-6404-1001- - -1300- - -	\$ 11,130.00

## Item # 1

## Contract Monitor:

Destin Smith, 512-424-5270, Destin.Smith@dps.texas.gov

## Vendor Contact:

Connie Miller, 817-703-9415, Cmillier58@sbcglobal.net

## Contract Administrator:

Maria R. Gutierrez, 512-424-2964, Maria.Gutierrez@dps.texas.gov

## Item # 2

Pursuant to Government Code 2261.252 the Department may not enter into a contract for the purchase of goods or services with a private vendor if members of the Public Safety Commission or certain positions within the agency including the Executive Director, the General Counsel or the Procurement Director or their covered family members have a financial interest in the vendor. Any contract found to violate Government Code 2261.252 is void.

Certification Concerning Restricted Employment for Former State Officers or Employees under Texas Government Code 572.069. The Respondent certifies that it has not employed and will not employ a former TXDPS or state officer who participated in a procurement or contract negotiation for TXDPS involving the Respondent within two (2) years after the state officer or employee left state agency employment or service. This certification only applies to former state officers or employees whose state service or employment ceased on or after September 1, 2015.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Procurement & Contract Services.

## U.S. Department of Homeland Security E-Verify System

By entering into this Contract, the Contractor certifies and ensures that it utilizes and will continue to utilize, for the term of this Contract, the U.S. Department of Homeland Security E-Verify system to determine the eligibility of

1. All persons employed to perform duties within Texas, during the term of the Contract; and
2. All persons, including subcontractors, assigned by the Contractor to perform work pursuant to the Contract, within the United States of America.

The Contractor shall provide, upon request of TXDPS an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Contractor, and Contractor subcontractors, as proof that this provision is being followed.

If this certification is falsely made, the Contract may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification. The Contractor shall also be responsible for the costs of any re-solicitation that the state must undertake to replace the terminated Contract.

Only Texas DPS Terms & Conditions Rev. 4/13 apply to this order.

TAX:	\$ 0.00
FREIGHT:	\$ 0.00
TOTAL:	\$ 24,798.00

APPROVED

By: Maria Gutierrez, CTPM

Phone#: (512) 424-2964

BUYER